

PROSPECT PARK BOARD OF EDUCATION

MEETING MINUTES

THURSDAY, SEPTEMBER 21, 2023

The Regular Meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, was called to convene at 6:08 p.m. on Thursday, September 21, 2023, at the Prospect Park Municipal Building at 106 Brown Avenue, Prospect Park, New Jersey 07508.

1. Call to Order: Board President

Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued a notice of this meeting to be publicized by having the date, time, and place posted at the Prospect Park School, Prospect Park Municipal Building and the District’s website. This notice complies with N.J.S.A. 10:4-9.1, The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication

2. Pledge of Allegiance

3. Roll Call: Board Secretary

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour	X		
Mr. Lopez			X
Mr. Nadim			X
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly			X
President Gonzalez	X		

Also in attendance were:

- Dr. Tyeshia Reels, Superintendent
- Dr. Michael Parent, Assistant Superintendent
- Christine Kahwaty, Assistant School Business Administrator
- Albert Buglione, School Board Attorney
- James Shoop, Board Secretary
- Fahim Abedrabbo, Assistant to the School Business Administrator

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where the principal, teacher, and parent work in unison to ensure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming the School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

a. I will uphold and enforce all laws, rules, and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations, or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation, or religion shall not be tolerated and anyone

violating this prohibited conduct may be subject to removal from the meeting and may be subject to other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions and to treat everyone that they have contact, in a fair and respectful manner.

7. Public Hearing: Statement to the Public—Agenda Items Only

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses.

Although the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual, not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee. All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: President Gonzalez

Second: Ms. Valerio

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
President Gonzalez	X		

There were no speakers from the public.

Motion to Close Public Hearing:

Motion by: President Gonzalez

Second: Ms. Valerio

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
President Gonzalez	X		

8. Communications**9. Reports Section**

- A. President's Report
- B. Superintendent/Principal's Report
- C. Committee Reports
- D. Board Attorney Report

Motion to Accept All Reports

Motion by: Ms. Ensour

Second: President Gonzalez

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
President Gonzalez	X		

10. Presentations

Dr. Parent made a presentation to the Board on the new re-registration process.

11. Board of Education Items

A. Motion to Approve Minutes

Be it resolved, the Board approves of minutes of the following Board Meetings

- August 31, 2023

Motion by: Mr. Rodriguez

Second: Ms. Valerio

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
President Gonzalez	X		

12. Agenda/Action Items

A. PERSONNEL SECTION

The Board was advised of some minor changes to the Personnel Agenda.

P1 Approval of Job Description: Head Custodian

Be it resolved, upon the recommendation of the Superintendent, the Board approves the job description of the Head Custodian Position.

P2 Approval to Appoint a Grade 1 Teacher

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Amanda Serek as a Grade 1 Teacher, effective September 22, through June 30, 2024, at an annual prorated salary of BA Step 1 \$53,628.00, plus single benefits.

P3 Approval to Appoint a Certified School Nurse

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Shirley Balboa as a certified School Nurse, effective October 31st, through June 30, 2024, at an annual prorated salary of BA Step 18 \$94,468.00, plus single benefits, pending approval of the emergency certification through the Department of Education.

P4 Approval to Appoint a Title I Teacher

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Annette Gower-Cammarota as a Title I Teacher, to be paid through Title I funds, effective September 22, through June 30, 2024, at an annual prorated salary of BA Step 5-6 \$56,128, plus single benefits.

P5 Approval to Appoint a Classroom Aide

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Samia Ahmed as a Classroom Aide, effective September 22, through June 30, 2024, at \$15.00 per hour, pending background check and fingerprinting.

P6 Approval to Appoint a Classroom Aide

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Nazma Hussain as a Classroom Aide, effective September 22, through June 30, 2024, at \$15.00 per hour, pending background check and fingerprinting.

P7 Approval to Appoint a Classroom Aide

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Marta Camilo as a Classroom Aide, effective September 22, through June 30, 2024, at \$15.00 per hour, pending background check and fingerprinting.

P8 Approval to Appoint a Classroom Aide

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Marleny Williamsas as a Classroom Aide, effective September 22, through June 30, 2024, at \$15.00 per hour, pending background check and fingerprinting.

P9 Approval to Appoint a Classroom Aide

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Keana Combs as a Certified Paraprofessional, effective September 22, through June 30, 2024, at \$20.00 per hour, pending background check and fingerprinting.

P10 Approval to Appoint a Lunch Aide

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Glenis Burgos as a Lunch Aide, effective September 22, through June 30, 2024, at \$15.00 per hour, pending background check and fingerprinting.

P11 Approval to Appoint a Lunch Supervisor

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Jamal Nelson as a Lunch Supervisor for middle school, effective September 23, 2023, through June 30, 2024, at a rate of \$26.00 per hour as per the negotiated TAPP contract agreement.

P12 Approval to Appoint Long-Term Substitutes

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of the following individual as Long-Term Substitute teachers effective September 22, 2023, through June 30, 2024, at a daily rate of \$175.00 per day:

- Andreina Peña
- Elaine Bisciotti

P13 Approval of Appointment of Mentors

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Diana Decarlo-Gangi as a mentor for [Olivia Calacanis](#) at the state-approved rate for CEAS and CE-Reciprocity teachers of \$550.00

P14 Approval of Appointment of Mentors(Removed)

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Jessica Lohsen as a mentor for Katherine Lupfer at the state-approved rate for CEAS and CE-Reciprocity teachers of \$550.00.

At the request of the Superintendent, Item P14 was removed from the agenda without objection.

P15 Approval of Appointment of Mentors

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Michael Wnoroski as a mentor for James Nelson at the state-approved rate for CEAS and CE-Reciprocity teachers of \$550.00.

P16 Approval of Appointment of Mentors

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Marisol Cartagena as a mentor for Sungdo “Kenny” Lee at the state-approved rate for CEAS and CE-Reciprocity teachers of \$550.00.

P17 Approval of Testing Coordinators

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Michael Wnoroski and Lori Antista as Testing Coordinators at a rate of \$5,300.00 as per the negotiated TAPP contract agreement effective September 21, 2023, through June 30, 2024.

P18 Approval of New Jersey School Administrator Residency Program

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Assistant Superintendent, Dr. Michael Parent to attend the New Jersey Administrative Residency Program (NJSARP) at an amount of \$2,500, effective September 21, 2023 - June 30, 2024.

P19 Approval of New Jersey Principals and Supervisors Association

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Supervisor of Math Instruction / Middle School, Mr. David Murphy to be enrolled in the New Jersey Principals and Supervisors Association (NJPSA) at an amount of \$1,194.00, effective September 21, 2023 - June 30, 2024.

P20 Approval of Shared Services with Manchester Regional High School Nurse

Be it resolved, upon the recommendation of the Superintendent, the Board approves a shared service agreement with Manchester Regional High School for nurse training with nursing staff.

P21 Approval of Substitute Registry for Northern Region Educational Services Commission

Be it resolved, upon the recommendation of the Superintendent, the Board approves the substitute registry as prepared by the Human Resources Department of the Northern Region Educational Services Commission for the 2023-2024 School Year.

P22 Approval of Appointment of Mentors

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Jill Dabrowski as a mentor for Daniel Hipper at the state-approved rate for CEAS and CE-Reciprocity teachers of \$550.00

Motion to Approve Personnel Section

Motion by: President Gonzalez

Second: Ms. Valerio

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
President Gonzalez	X		

B. EDUCATION SECTION

E1 Approval of District Mentoring Plan

Be it resolved, upon the recommendation of the Superintendent, the Board approves the District Mentoring Plan and submits the Mentoring Statement of Assurance for the 2023-2024 school year.

E2 Approval of Week of Respect

Whereas, 18A:37-29 designates the week beginning with the first Monday in October of each year as the “Week of Respect” in the state of New Jersey; Now, therefore, be it resolved, upon the recommendation of the Superintendent, the Board designates the week of October 2-6, 2023, as the Week of Respect, to provide age-appropriate instruction focusing on preventing harassment, intimidation, and bullying (HIB).

E3 Approval of School Violence Awareness Week

Whereas, 18A:36-5.1 designates the week beginning with the third Monday in October of each year as “School Violence Awareness Week” in the state of New Jersey; Now, therefore, be it resolved, upon the recommendation of the Superintendent, the Board designates the week of October 16-20, 2023, as School Violence Awareness Week, to include discussions about school policies and procedures for addressing violent situations/school crises and ways to prevent them from occurring.

E4 Approval of Red Ribbon Week

Be it resolved, upon the recommendation of the Superintendent, the Board designates October 23-27, 2023, as Red Ribbon Week, celebrated annually as the nation's oldest and largest drug prevention awareness program, to provide age-appropriate instruction and discussions about school policies and procedures addressing drug prevention and awareness.

E5 Approval of Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff to the Executive County Superintendent of Schools County of Passaic.

E6 Approval of Behavioral Threat Assessment Team Members

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Behavioral Threat Assessment team members.

NAME	POSITION
Dr. Tyeshia A. Reels	Chief School Administrator
Dr. Michael Parent	Assistant Superintendent
Dr. Erin Stinson-Dioguardi	Director of Curriculum and Instruction
Mr. David Murphy	Supervisor of Math / Middle School
Ms. Lori Antista	Guidance Counselor
Mr. Michael Wnoroski	Guidance Counselor
Ms. Cindy Fernandes	School Psychologist
Ms. Altisha Glaster	School Social Worker
Mr. Jahmal Nelson	School Social Worker
Ms. Chasty Alvarenga	Teacher Coordinator
Officer Gideon Ewusi	School Resource Officer
Officer Jason Ross	School Resource Officer
Officer Eslam Zakaria	School Resource Officer

E7 Approval of Annual School Plan Team

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following to serve as Annual School Plan (ASP) members.

NAME	POSITION
Dr. Tyeshia A. Reels	Chief School Administrator
Dr. Michael Parent	Assistant Superintendent
Ms. Chris Kahwaty	Assistant Business Administrator
Dr. Erin Stinson-Dioguardi	Director of Curriculum and Instruction
Ms. Catherine D'Arrigo	Vice Principal / Director of Special Education
Mr. David Murphy	Supervisor of Math / Middle School
Ms. Shaye Brown-Crandol	Special Education Teacher
Ms. Althea Cummings	Parent

E8 Approval of School Improvement Panel (ScIP) Members

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following to serve as (ScIP) members.

NAME	POSITION
Dr. Tyeshia A. Reels	Chief School Administrator
Dr. Michael Parent	Assistant Superintendent
Dr. Erin Stinson-Dioguardi	Director of Curriculum and Instruction
Ms. Catherine D'Arrigo	Vice Principal / Director of Special Education
Mr. David Murphy	Supervisor of Math / Middle School
Ms. Shaye Brown-Crandol	Special Education Teacher

E9 Approval of School Climate and Safety Team Members (HIB Law Requirement)

Be it resolved, upon the recommendation of the Superintendent, the Board approves the School Climate and Safety Team Members.

NAME	POSITION
Dr. Tyeshia A. Reels	Chief School Administrator
Dr. Michael Parent	Assistant Superintendent / School Safety Officer / Affirmative Action Officer
Mr. David Murphy	Supervisor of Math / Middle School
Ms. Lori Antista	Guidance Counselor / Anti-Bullying Specialist
Mr. Michael Wnoroski	Guidance Counselor / Anti-Bullying Specialist
Ms. Shaye Brown-Crandol	Special Education Teacher / Affirmative Action Representative
Ms. Cindy Fernandes	School Psychologist
Ms. Altisha Glaster	School Social Worker / District Anti-Bullying Coordinator
Mr. Jahmal Nelson	School Social Worker
Ms. Chasty Alvarenga	Teacher Coordinator

E10 Approval of District Anti-Bullying Coordinator

Be it resolved, upon the recommendation of the Superintendent, the Board approves Altisha Glaster to serve as the District's Anti-Bullying Coordinator.

E11 Approval for Re-Registration (October 15 through December 15)

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Re-registration period from October 15, 2023, through December 15, 2023, on Monday, Wednesday, and Thursday evenings from 4:30 - 6:30 p.m. at the Municipal Building on the Second Floor.

E12 Approval for PCTVS to Present to Eighth-Grade Students

Be it resolved, upon the recommendation of the Superintendent, the Board approves the staff and students of PCTVS to make a presentation to eighth-grade students on October 13, 2023.

E13 Approval for Annual Title I Information Breakfast Session

Be it resolved, upon the recommendation of the Superintendent, the Board approves an annual Title 1 Information Breakfast Session on October 19, 2023.

E14 Approval of District Calendar Revision

Be it resolved, upon the recommendation of the Superintendent, the Board approves the revised District School Calendar.

E15 Approval to Attend Professional Development Workshops/Travel

DATE	Requested By	Event	Cost
Jan. 11, 2024	Altisha Glaster	Handle with Care Instructor Recertification Program Hilton Garden Inn, Wayne	\$1,575.00
Sept. 29, 2023	Michael Parent	Maximizing security tools to benefit staff and student safety Ramapo College	N/C
9/28/23, 11/20/23, 1/23/24, 4/17/24, 6/11/24	Catherine D'Arrigo	OSE Webinars: Updates for Special Education Administrators	N/C
Oct. 26, 2023	Debra Levy Robbins	Reading Strategies: Essential Teaching for Every Classroom Rutgers New Brunswick Campus	\$180.00 + Transp.
Sept. 25, 2023	Debra Levy Robbins	Science of Reading: What it Means for	\$25.00

DATE	Requested By	Event	Cost
		Classroom Practices, Virtual Webinar	
Oct. 10, 2023	Ilze Alvars	NJ Gifted Sharefest College of NJ, Ewing, NJ	\$20.00
Nov. 21, 2023	Samantha Gordon, Terri Baccaro, Natalie Valdivia & Erica DeLuccia	Dyslexia: Best Targeted Interventions for Greater Literacy Success Virtual	4 @ \$279.00 ea.= \$1,116.00

Motion to Approve Education Section

Motion by: President Gonzalez

Second: Ms. Valerio

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
President Gonzalez	X		

C. BUSINESS/FINANCE/OPERATIONS

- Buildings and Grounds
- Food Services

BF1 Approval of District Claims—Bills List—August 2023

Be it resolved, based upon the recommendation of the Superintendent, the School Business Administrator, and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves the District claims and payments made during August 2023. The total payment amount is \$1,241,346.97, including payroll.

BF2 Approval of Payroll —August 2023

Be it resolved, based upon the recommendation of the Superintendent and the School Business Administrator, the Board of Education approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

August 15, 2023	\$144,726.61
August 30, 2023	\$78,123.46

BF3 Resolution Awarding Contract—William Paterson University—Professional Development School Network Membership

Be it resolved based on the recommendation of the Superintendent, the Board of Education approves an award of a contract to

William Paterson University
300 Pompton Road
Wayne, New Jersey 07470

William Paterson University will provide the District with a Professional Development School Network Membership program as per the proposal received and approved and at the annual cost of \$12,000.00.

The term of the contract will be from September 1, 2023, through June 30, 2024.

BF4 Approval of One-to-One Assistant Contract Bergen County Services School District Brownstone School

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following One-to-One Assistant contract for student ID #5605, who is attending:

Name of District	Bergen County Special Services School District
Name of School	Brownstone School
Address	498 Saddle River Road
City, State Zip	Saddle Brook, New Jersey 07663
Student ID	5605
Contract Amount	\$50,985.00
Term of Contract	September 1, 2023, through June 30, 2024
Account Number	11-000-217-320

BF5 Resolution Approving Submission of Application—CRRSA Act ESSER II Funds

Be it resolved, based on the recommendation of the Superintendent of Schools and the School Business Administrator, the Board of Education hereby approves the submission of the application for the late liquidation of Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act ESSER II funds. The application will extend the payment of obligations to January 2024

BF6 Approval of Membership Dues—Carrie Bell

Be it resolved, based on the recommendation of the Superintendent, the Board of Education approves payment of membership dues for Carrie Bell to be part of the New Jersey Association of School Administrators Executive Administrative Assistant category. The cost of the annual dues is \$450.00.

BF7 Acceptance of Grant-- New Jersey Child Assault Prevention Grant

Be it resolved, based on the recommendation of the Superintendent, the Board of Education approves the acceptance of the New Jersey Child Assault Prevention Grant in the amount of \$5,044 for School #1 and \$1,774 for the Middle School.

BF8 Disposal and Sale of Personal Property

Be it resolved, as recommended by the Superintendent of Schools, the Board of Education authorizes the disposal of Board of Education personal property no longer needed for school purposes--pursuant to Board Policy #7300—Disposition of Property.

The below-listed property is in poor, unrepairable, or damaged condition and of no value to the District.

Quantity	Personal Property
32	lockers
420	student desks
211	chairs
2	teachers desks
12	wooden tables
2	pre-k kitchen playsets
18	wooden shelves
8	tables
2	wooden easels

The Board further authorizes the School Business Administrator to attempt to sell the personal property in accordance with N.J.S.A. 18A:18A-45, depending on the fair market value of the equipment, or to dispose of the property in an environmentally sound manner.

BF9 Approval of a Facilities Request—NJ Bangladeshi Sports Club

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for NJ Bangladeshi Sports Club of Clifton, New Jersey to use the School Gymnasium for recreational badminton play.

The effective starting date will be September 22, 2023, continuing through June 30, 2024, from 6:00 p.m. to 9:30 p.m., every Friday evening.

BF10 Approval of a Facilities Request—Prospect Park PTO

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the Prospect Park PTO to use the School No. 1 Library on Thursday, September 28, 2023, from 6:30 p.m. to 7:30 p.m.

The PTO will be holding its membership meeting.

The Board of Education by adopting this resolution hereby authorizes Dr. Reels or her designee, to approve any additional requests from the Prospect Park PTO for the remainder of the 2023-2024 school year.

BF11 Approval of a Facilities Request—St. Paul Church/Rosary Society

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the St. Paul Church/Rosary Society to use the Middle School Building on Wednesday, October 25, 2023, from 4:00 p.m. through 7:00 p.m.

The St. Paul Church/Rosary Society will be holding a Fish & Chips Church Fundraiser.

BF12 Approval of a Facilities Request from the Prospect Park CUB PACK 2

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the Prospect Park CUB PACK 2, of Hawthorne, New Jersey 07508, as part of the Boy Scouts of America, Northern New Jersey Council BSA, to use the Prospect Park School No.1 Gymnasium for Back to School Night.

The meeting will be held on September 19, 2023, from 5:30 p.m. to 8:00 p.m.

The following Addenda were introduced to the Board without objection.

Addendum I Attendance at Workshop

Be it resolved, the Board of Education grants approval for the following Board member(s) to participate in the NJSBA 2023 Workshop, Monday through Thursday, October 23-26, 2023, at the Convention Center, Atlantic City, NJ. Registration fee: Group \$550.00 per board member.

Ms. Arwa Ensour

After a brief discussion with the board attorney Addendum #I was removed from the agenda and will be considered at the next board meeting.

Addendum II Approval of Student Transportation Bids

Be it resolved, based on the recommendation of the Superintendent and the School Business Administrator, the Board of Education awards the following student transportation contracts as procured by the Northern Region Educational Services Commission, an approved Coordinated Transportation Services Agency (CTSA)

Special Education	Schools Trans. Contract Students Attending	Transportation Route	Transportation Cost
Prospect Park School	One (1) Student	Q3102	10,485.00

**Addendum III Resolution Acknowledging and Approving the Issuance of an
Emergency Contract—Mechanical HVAC Project**

Be it Resolved, the Board of Education acknowledges and approves of the emergency contract issued by Richard Giglio, School Business Administrator, to

Javier Construction Corp.
Clifton, New Jersey 07013

The emergency contract was issued by Mr. Giglio on September 20, 2023, in accordance with N.J.S.A. 18A:18A-7. The contract was issued because of the emergent situation at School No. 1 as a result of an existing faulty HVAC at the school that had students and staff, especially those with medical conditions, experiencing symptoms related to excessive heat. The District has to maintain optimal climate control conditions to ensure the health and safety of the occupants.

The contract with Javier Construction Corp. addresses the HVAC issues at the school.

It is further acknowledged that the Superintendent declared the emergency in compliance with N.J.S.A. 18A:18A-7. The Superintendent, through the Office of the School Business Administrator, notified the Office of the Executive County Superintendent of Passaic County, of the nature of the emergency in compliance with N.J.A.C 5:34-6.1 (a) (2).

The total amount of the emergency contract issued to Javier Construction was \$2,945,000.

Addendum IV Resolution Shared Services with the Borough of Prospect Park

RESOLUTION AMENDING THE EXISTING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF PROSPECT PARK AND THE BOARD OF EDUCATION OF THE BOROUGH OF PROSPECT PARK AND AUTHORIZING THE ENTRY INTO A NEW SHARED SERVICES AGREEMENT WITH THE BOROUGH OF PROSPECT PARK FOR THE PROVISION OF POLICE SERVICES

WHEREAS, on or about August 27, 2019, the Borough of Prospect Park (“Borough”) and the Board of Education of the Borough of Prospect Park (“Board”) entered into a Shared Services Agreement for the provision of a police, snow, garbage, and recycling services (“Shared Services Agreement #1”) pursuant to the Uniformed Shared Services and Consolidation Act, *N.J.S.A.* 40A:65-1, et. seq. (the “Shared Services Act”); and

WHEREAS, during the term of the Shared Services Agreement #1, the Borough and the Board entered into two (2) additional Shared Services Agreements for the provision of an additional two (2) officers to be assigned to the Board; and

WHEREAS, the Borough and the Board wish to amend, clarify, and consolidate the three (3) Shared Services Agreements for the Police Officers into a single Shared Services Agreement, which shall supersede and replace the prior agreements for police services; and

WHEREAS, the terms, provisions, and requirements of Shared Services Agreement #1 relating to the snow, garbage, and recycling services shall remain in full force and effect until such time as it is amended or modified by the Borough and the Board; and

WHEREAS, the Borough and Board have negotiated the terms and conditions of a Shared Services Agreement that will consolidate the three (3) prior agreements related to the provision of police services (only) that will provide for the assignment of three (3) police officers for the 2023/2024 (September 1, 2023, to June 30, 2024), 2024/2025 (September 1, 2024, to June 30, 2025) and 2025/2026 (September 1, 2025, to June 30, 2026) school years under the terms and conditions of the negotiated Shared Services Agreement (“Shared Service Agreement by and between the Borough of Prospect Park and the Prospect Park Board of Education for the Provision of Three Police Officers”); and

WHEREAS, the Board of Education of Prospect Park has determined it to be in the best interest of the District to amend, clarify, and consolidate the three (3) Shared Services Agreements for the Police Officers into the Shared Service Agreement by and between the Borough of Prospect Park and the Prospect Park Board of Education for the Provision of Three Police Officers, to be assigned to the District for the protection of and health, welfare and safety of the District, students, staff, administration and general public.

NOW THEREFORE BE IT RESOLVED, based on the recommendation of the Superintendent, that the Board of Education of Prospect Park hereby authorizes the entry into a shared services agreement with the Prospect Park Board of Education for the provision of three (3) police officers to be assigned to the Board of Education pursuant to the terms and conditions of the shared services agreement for a term of three (3) years at an initial annual cost to the Board of \$300,000.00 for the 2023/2024 school calendar year (September 1, 2023, to June 30, 2024), \$317,750.00, which represents an increase of 5.9%, for the 2024/2025 school calendar year (September 1, 2024, to June 30, 2025) and \$325,694.00, which represents an increase of 2.5% for the 2025/2026 school calendar year (September 1, 2025, to June 30, 2026), for a total contract price of \$943,444.00; and

BE IT FURTHER RESOLVED by the Board of Education that it hereby authorizes the amendment to Shared Services Agreement #1 to the extent that provisions related to the police services are superseded by the Shared Service Agreement by and between the Borough of Prospect Park and the Prospect Park Board of Education for the Provision of Three Police Officers and that the terms, provisions and requirements of Shared Services Agreement #1 relating to the snow, garbage and recycling services shall remain in full force and effect until such time as it is amended or modified by the Borough and the Board; and

BE IT FURTHER RESOLVED that the Board of Education President, and any other employee and/or official designated by the Board President are authorized and directed to take any further action necessary to effectuate this Resolution, including but not limited to the final negotiations of the specific terms and conditions of the final form of the Shared Service Agreement by and between the Borough of Prospect Park and the Prospect Park Board of Education for the Provision of Three Police Officers consistent with the terms hereof; and

BE IT FURTHER RESOLVED by the Board of Education, the Board President and Board Secretary are authorized to execute the final negotiated Shared Service Agreement by and between the Borough of Prospect Park and the Prospect Park Board of Education for the Provision of Three Police Officers, consistent with the terms of the within Resolution, acceptable in form by the Board of Education; and

BE IT FURTHER RESOLVED that the Board President and any other official designed by the Board of Education are authorized and directed to take any further action necessary to effectuate this Resolution and the implementation of the final negotiated Shared Service Agreement by and between the Borough of Prospect Park and the Prospect Park Board of Education for the Provision of Three (3) Police Officers.

Separate Roll Call on Addendum IV--Resolution Shared Services with the Borough of Prospect Park

Motion by: President Gonzalez

Second: Ms. Valerio

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Rodriguez			X
Ms. Valerio	X		
President Gonzalez	x		

Motion to Approve Business and Finance Section

Motion by: Ms. Valerio

Second: Ms. Ensour

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Rodriguez*	X		
Ms. Valerio	X		
President Gonzalez	X		

***It is noted for the record that Mr. Rodriguez abstained from voting on the Shared Services Agreement resolution.**

Board Policies and Regulations Section

Adoption of Revised Board Policies—Final Reading and Adoption

Be it resolved, upon the recommendation of the Superintendent, and in concert with the Assistant Superintendent, the Board hereby approves the revisions of the following Board Policies.

[1110 Organizational Chart](#)
[2132 School District Goals And Objectives](#)
[2200 Curriculum Content \(M\)](#)
[2210 Curriculum Development \(M\)](#)
[2220 Adoption Of Courses \(M\)](#)
[2230 Course Guides \(M\)](#)
[2240 Controversial Issues](#)
[2363 Student Use Of Privately-Owned Technology](#)
[2411 Guidance Counseling \(M\)](#)
[2415 Every Student Succeeds Act \(M\)](#)
[2452 Community Education](#)
[3124 Employment Contract](#)
[3130 Assignment And Transfer](#)
[3143 Dismissal](#)
[3146 Conduct Of Reduction In Force](#)
[3151 Assessment Of Pay](#)
[3160 Physical Examination \(M\)](#)
[3211.3 Consulting Outside The District](#)
[3214 Conflict Of Interest](#)
[3216 Dress And Grooming](#)
[3218 Use, Possession, Or Distribution Of Substances \(M\)](#)
[3231 Outside Employment As Athletic Coach](#)
[3250 Hours And Days Of Work](#)
[3281 Inappropriate Staff Conduct](#)
[3283 Electronic Communications Between Teaching Staff Members And Students \(M\)](#)
[3322 Staff Member's Use Of Personal Cellular Telephones-Other Communication Devices](#)
[3340 Grievance](#)
[3362 Sexual Harassment \(M\)](#)
[3381 Protection Against Retaliation](#)
[3410 Compensation](#)
[3411 Placement On Guide Step](#)
[3412 Placement On Guide Column](#)
[3425 Work-Related Disability Pay](#)
[3425.1 Modified Duty Early Return To Work Program – Teaching Staff Members](#)
[3431 Uncompensated Leave](#)
[3433 Vacations](#)
[3436 Personal Leave](#)
[3437 Military Leave](#)

[3438 Sabbatical Leave](#)
[3439 Jury Duty](#)
[4219 Commercial Driver's License Controlled Substance And Alcohol Use Testing \(M\)](#)
[5111 Eligibility Of Resident-Nonresident Students \(M\)](#)
[5112 Entrance Age](#)
[5130 Withdrawal From School \(M\)](#)
[5200 Attendance \(M\)](#)
[5230 Late Arrival And Early Dismissal](#)
[5240 Tardiness](#)
[5250 Excusal From Class Or Program](#)
[5320 Immunization](#)
[5410 Promotion And Retention \(M\)](#)
[5420 Reporting Student Progress \(M\)](#)
[5511 Dress And Grooming](#)
[5512 Harassment, Intimidation, Or Bullying \(M\)](#)
[5533 Student Smoking \(M\)](#)
[5541 Anti-Hazing \(M\)](#)
[5561 Use Of Physical Restraint And Seclusion Techniques For Students With Disabilities \(M\)](#)
[5610 Suspension \(M\)](#)
[5620 Expulsion \(M\)](#)
[5700 Student Rights](#)
[5701 Plagiarism](#)
[5710 Student Grievance](#)
[5721 Independent Publications](#)
[5770 Student Right Of Privacy](#)
[5810 Student Participation In School Governance](#)
[5820 Student Government](#)
[5830 Student Fund Raising](#)
[5841 Secret Societies](#)
[5842 Equal Access Of Student Organizations](#)
[5843 Latchkey Program](#)
[5850 Social Events And Class Trips](#)
[5860 Safety Patrol \(M\)](#)
[5880 Public Performances By Students](#)
[6162 Corporate Sponsorships](#)
[6163 Advertising On School Property](#)
[7446 School Security Program](#)
[7522 School District Provided Technology Devices To Staff Members](#)
[7523 School District Provided Technology Devices To Students](#)
[8130 School Organization \(M\)](#)
[8500 Food Services](#)
[8505 Local Wellness Policy Nutrient Standards For Meals And Other Foods \(M\)](#)
[8507 Breakfast Offer Versus Serve \(Ovs\) \(M\)](#)
[9180 School Volunteers](#)

Adoption of Revised Board Regulations—Final Reading and Adoption

Be it resolved, upon the recommendation of the Superintendent, and in concert with the Assistant Superintendent, the Board hereby approves the revisions of the following Board Regulations.

[R 1642.01 And R 2419 Sick Leave And Threat Assessment Teams](#)
[R 2260 Affirmative Action Program For School And Classroom Practices Complaint Procedure \(M\)](#)
[R 2312 Class Size](#)
[R 2330 Homework](#)
[R 2340 Field Trips](#)
[R 2361 Acceptable Use Of Computer Networks_ Computers And Resources](#)
[R 2412 Home Instruction Due To Health Condition \(M\)](#)
[R 2430 Co-Curricular Activities](#)
[R 2440 Summer Session](#)
[R 2460.8 Special Education - Free And Appropriate Public Education \(M\)](#)
[R 2510 Adoption Of Textbooks](#)
[R 2530 Resource Materials](#)
[R 2624 Grading System](#)
[R 3146 Conduct Of Reduction In Force](#)
[R 3160 Physical Examination \(M\)](#)
[R 3212 Professional Staff Attendance Review And Improvement Plan](#)
[R 3233 Political Activities](#)
[R 3270 Lesson Plans And Plan Books](#)
[R 3281 Inappropriate Staff Conduct](#)
[R 3321 Acceptable Use Of Computer Network\(S\) Computers And Resources By Teaching Staff Members](#)
[R 3425.1 Modified Duty Early Return To Work Program – Teaching Staff Members](#)
[R 3432 Sick Leave Teaching Staff Members](#)
[R 5111 Eligibility Of Resident-Nonresident Students \(M\)](#)
[R 5116 Education Of Homeless Children](#)
[R 5200 Attendance \(M\)](#)
[R 5230 Late Arrival And Early Dismissal](#)
[R 5240 Tardiness](#)
[R 5420 Reporting Student Progress \(M\)](#)
[R 5440 Honoring Student Achievement](#)
[R 5511 Dress Code](#)
[R 5530 Substance Abuse \(M\)](#)
[R 5550 Disaffected Students \(M\)](#)
[R 5600 Student Discipline Code Of Conduct \(M\) \(1\)](#)
[R 5830 Student Fund Raising](#)
[R 5850 Social Events And Class Trips](#)
[R 8220 School Closings](#)
[R 8600 Student Transportation](#)

Motion to Adopt Revisions to Board Policies and Regulations

Motion by: President Gonzalez

Second: Ms. Valerio

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Rodriguez*	X		
Ms. Valerio	X		
President Gonzalez	X		

Resolution to Meet in Executive (Closed Session)

Be it resolved, based on the recommendation of the Board Attorney and in accordance with the New Jersey Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.,) the Board of Education hereby adopts a resolution to meet in Executive (Closed) Session.

The Board of Education will meet in an Executive (Closed) Session on or about

Date: Thursday, September 21, 2023

Time On or about 6:30 pm

The Board of Education plans to discuss the following:

- Legal Settlement
- Litigation Matters
- Update on Negotiations

It is anticipated that the closed session will last no more than 15 minutes.

The Board unanimously voted to meet in closed session.

The Board President recessed the meeting at 6:29 p.m.

The meeting was reconvened at 6:45 p.m.

13. Public Hearing: Statement to the Public

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses. All comments and questions are to be directed through the Board President.

The Board voted unanimously to open the public hearing.

Ellie Mara

The speaker wanted to know if there was going to be an evaluation process for parents. She advised the board of the success of the first PTO meeting.

Shane Willey

The speaker wanted to know if there was going to be yearbook for the students this school year.

Annemarie Kalajian

The speaker had a question about the Shared Services Agreement. Mr. Buglione responded.

Tom Magura

He recommended that the new policies be placed on the district website.

Esther Sumter

She advised the board of sick days from last year not being carried over to this year.

The Board voted unanimously to close the public hearing.

Dr. Reels responded to the inquiries.

14. New Business Section

The Board Attorney introduced the following resolution without objection:

Resolution of Settlement

Be it resolved, on the recommendation of the Board Attorney, the Board of Education approves the settlement of a litigation matter not to exceed \$5,000.00.

The resolution was adopted by unanimous vote.

15. Closing Remarks/Announcements

16. Adjournment

The Board unanimously voted to adjourn the meeting at 7:01 p.m.