Rutledge Primary School

Visitors to the School

Except on occasions such as school programs, athletic events, open house, and similar public events, all visitors will report to the school office when entering the school and will sign-in. Authorization to visit elsewhere in the building or on the school campus will be determined by the principal/designee. Guest passes will be issued for all persons other than students and employees.

In order to maintain the conditions and atmosphere suitable for learning, no other person shall enter onto the grounds or into the school buildings during the hours of student instruction except students assigned to Rutledge Primary School, school staff, parents of students, and other persons with lawful and valid business on the school premises.

Visitor Conduct
Persons who come onto school property shall be under the jurisdiction of the site administrator/ designee. Individuals who come onto school property or who contact employees on school or district business are expected to behave accordingly.

This code shall prohibit the following:

1. Cursing and use of obscenities;
2. Disrupting or threatening to disrupt school or office operations;
3. Acting in an unsafe manner that could threaten the health or safety of others;
4. Verbal or written statements or gestures indicating intent to harm an individual or property; and
5. Physical attacks intended to harm an individual or substantially damage property.

Consequences for Code of Conduct Violation
The principal/designee has the authority to exclude from the school premises any persons disrupting the educational programs in the classroom or in the school, disturbing the teachers or students on the premises, or on the premises for the purpose of committing an illegal act.

The principal shall contact law enforcement officials when he/she believes the situation warrants such measures.

Please contact Dr. April Sell at (865) 828-5614 for additional information and/or clarification.

Grainger County Schools prohibit discrimination in all its programs and activities on the basis of race, color, national origin, sex, disability, or age.