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ORLANDO COLLEGE OF OSTEOPATHIC MEDICINE

Orlando College of Osteopathic Medicine

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Dean & Chief Academic Officer

Policy Title: Credit Hour Assignment Policy

Policy & Procedure Statement:

Credit Hours Assignment Policy

OCOM's Credit Hour Policy aligns with the Carnegie Unit System as well as Florida CIE Rule 6E-1.003(55)(a) F.A.C..

A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally-established equivalency that reasonably approximates not less than: (1) one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester hour of credit, or the equivalent amount of work over a different amount of time; or (2) at least an equivalent amount of work as required in paragraph (1) of this definition for other activities, including laboratory work, internships, practica, studio work, and other academic work leading toward the award of credit hours. OCOM calculates this as one (1) unit of credit is assigned for every 16 lecture hours or 32 lab hours or 45 rotational/extern/practice hours.

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Table for Credit Hour Assignment (Lecture)

Lecture Hours	Credit Hours Assigned
< 8	0
8 - 15	0.5
16 - 23	1
24 - 31	1.5
32 - 39	2
40 - 47	2.5
48 - 55	3
>56 & Above	Follow same pattern as above (0.5 credit increase for each additional 8 hours)

Table for Credit Hour Assignment (Lab)

Lab Hours	Credit Hours Assigned
< 16	0
16 - 31	0.5
32 - 47	1
48 - 63	1.5
64 - 79	2
80 - 95	2.5
96 - 111	3
>112 & Above	Follow same pattern as above (0.5 credit increase for each additional 16 hours)

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Table for Credit Hour Assignment (SDL plus Lab)

Total Hours (SDL plus Lab)	Credit Hours Assigned
0 - 7	0
8	0.5
16	1
24	1.5
32	2
40	2.5
48	3
56	3.5
64	4
72	4.5
80	5
88	5.5
96	6
104	6.5

Credit Hour Calculation

To calculate the total number of credits for a course it is necessary to add the calculated total of SDL (1.0) hours to the calculated total of LAB hours (at 0.5)

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Table for Credit Hour Assignment (Extern/Rotations/Practice)

Lab Hours	Credit Hours Assigned
< 23	0
24 - 44	0.5
45 - 77	1
78 - 89	1.5
90 -112	2
113 - 134	2.5
135 - 157	3
>158 & Above	Follow same pattern as above (0.5 credit increase for each additional 22.5 hours - rounded down)

Credit Hour Review Procedure

The assignment of credit hours to courses is reviewed and approved by the Curriculum Committee annually as the syllabi and schedule of courses are created and finalized.

Course Code & Numbering System

Each course is designated by a three- or four-letter code followed by a four-digit number. The first digit assigned to a course is an indicator of the year-level of the course (for OMS-I, a 1 would be assigned, etc.). The second digit indicates the semester-level of the course (for OMS-I and OMS-II), where 0-4 would be fall, and 5-9 would be spring. The third and fourth digits designate the sequence-level of the course, which appear in ascending order for synchronous courses in OMS-III and OMS-IV. Note that in OMS-III and OMS-IV, the sequence of many of the clerkship courses vary by student.

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Course Numbering	Year/Semester
1000 - 1499	OMS-I Fall Semester
1500 - 1999	OMS-I Spring Semester
2000 - 2499	OMS-II Fall Semester
2500 - 2999	OMS-II Spring Semester
3000 - 3999	OMS-III Year
4000 - 4999	OMS-IV Year

This policy shall be posted at ocom.org/policies.