

Curriculum Approval Deadlines

Summer 2024-Spring 2025

(2023-2024 Academic Year)

Publication	CIC Approval Deadline	Eligible Curriculum Proposals
Summer 2024 Schedule Deadline	September 28, 2023 (Deadline: Sept 8)	• New Courses* • Course Revisions which do not impact the catalog (i.e. distance ed., student learning objectives, outline of topics, assignments, textbooks/resources, methods of instruction, methods of evaluations, and supplies) • Course Activations <i>only</i> (effective date may vary if course is UC transferable, CSUGE, IGETC) • Distance Education <i>only</i>
Fall 2024 Schedule Deadline	September 28, 2023 (Deadline Sept 8)	• New Courses* • All course revisions • Course Activations (effective date may vary if course is UC transferable, CSUGE, IGETC) • Course deactivations • Distance Education <i>only</i> • New Programs* • All program revisions and activations* • Program deactivations
Catalog (2024-2025) Deadline	September 28, 2023 (Deadline: Sept 8)	• New Courses* • All course revisions • Course Activations (effective date may vary if course is UC transferable, CSUGE, IGETC) • Course Deactivations • Distance Education <i>only</i> • New Programs* • All program revisions and activations* • Program deactivations
Spring & Intersession 2025 Schedule Deadline	May 09, 2023 (Deadline: Apr 19)	• New Courses* • Course Revisions which do not impact the catalog (i.e. distance ed., student learning objectives, outline of topics, assignments, textbooks/resources, methods of instruction, methods of evaluations, and supplies) • Course Activations <i>only</i> (effective date may vary if course is UC transferable, CSUGE, IGETC) • Distance Education <i>only</i>

* All new courses, course revisions, new programs, and program revisions must be approved by Curriculum and Instructional Council (CIC), Board of Trustees, the California Community Colleges Chancellor's Office (CCCCO), and may be subject to Western Association of Schools and Colleges (WASC) Accrediting Commission for Community and Junior Colleges (ACCJC) approval by the catalog deadline to be included in the 2024-25 Catalog. Approval is required for courses to be publicized in the

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class schedules. **Note:** New CTE programs require Labor Market Information and Regional Workforce Development Council approval prior to launching programs in CurricUNET.

Vice Presidents of Instruction may request exceptions to the curriculum deadlines for critical curriculum (i.e. C-ID approval, loss of accreditation from an outside agency, loss of articulation, state established deadline, student success, or workforce training), pending District Curriculum Services approval prior to the curriculum being presented at CIC. VPI requests for exceptions to the deadline must be emailed to District Instructional Services Staff for consideration.