

**STATEMENT OF FIXATION OF PAY IN THE HIGHER GRADE/ SENIOR GRADE/
SELECTION GRADE/ HEADMASTER GRADE OF PRIMARY/ SECONDARY
TEACHERS OF DEPTAL/AIDED / SCHOOLS**

(Sanctioned in G.O.(P)No.85/2011/Fin. Dated 26/0/2011 & G.O(P) No.27/2021/Fin Dated 10/02/2021)

1. Name of teacher with Designation :
2. Name of School :
3. Name of Sub. District :
4. District :
5. Date of commencement of continuous service :
in the above post

6. Details of broken periods of service admissible for Grade including employment service(broken service beyond 5 years at a stretch may be excluded) : **Not Applicable**

Sl.No.	Nature of service With Name of School	From	To	Y.M.D.
1.				
2.				
3.				
4.				
5.				
6.				
Total				

7. Date of completion of 8/15/22/years of service :
8. Date on which Higher/Selection Grade/
Headmaster grade is admissible :
9. Date of option, if any :
10. Pay in the lower post with time scale (enlarged) :
11. Next incremental stage in the lower time scale :
12. Next stage in the higher time scale (enlarged) :
13. Pay fixed in the Higher/Senior/Selection/
Headmaster Grad time scale (enlarged) :
14. Date of effect :

15. Normal date of next increment :

16. Remarks :

Certified that the details of service reckoned for fixation of pay consequent on grant of grade have been verified with reference to relevant records including Service Book and found correct.

Place:

Date :

Signature

Name

Designation of Head of Office if the Head of office is the sanctioning authority and if not those of the Sanctioning authority.

Order of Headmaster of Departmental High School/A.E.O/ D.E.O

No.

Date.....

Higher / Senior / Selection/ Headmaster Grade is sanctioned to Sri /Smt.....

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Fromand pay fixed as indicated in column 13 therefore.

Signature of A.E.O / D.E.O

Place:

Name:

Date:

Designation