

Chromebook Tune-up



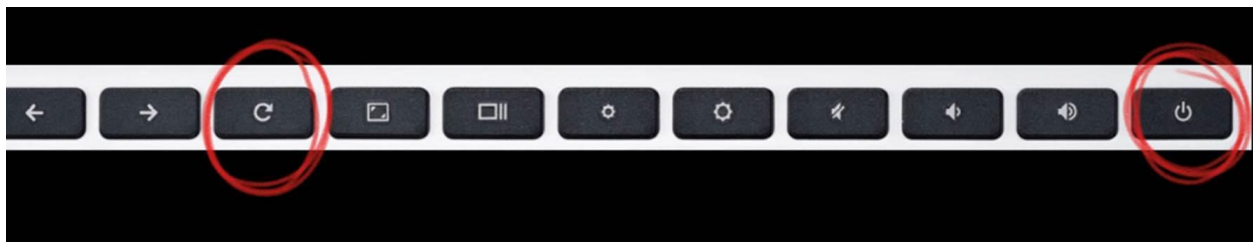
If your Chromebook has been stored for a while, you may have missed a few system updates that will help your Chromebook perform it's best.

Here are some steps you can take to refresh your Chromebook to tip-top shape!

Step 1: Reset the Chromebook:

If things on your Chromebook don't seem right, you should log out of the Chromebook and perform a hard reset.

Hit the refresh and power buttons on your keyboard at the same time. (These buttons are on the top row of the keyboard)



The Chromebook will restart. In most instances, this will speed up a Chromebook significantly, as it stops all background processes that could cause slowness.

Note: This step is often necessary because the Chromebook was not shut down properly.

Never close your Chromebook's screen without signing off first.

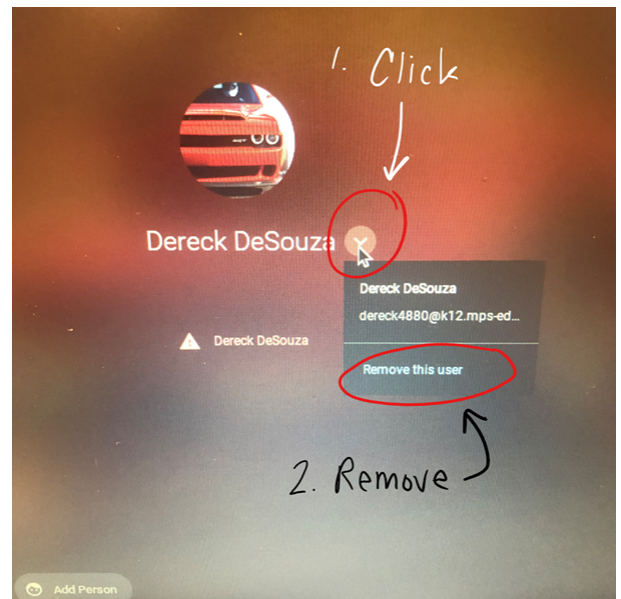
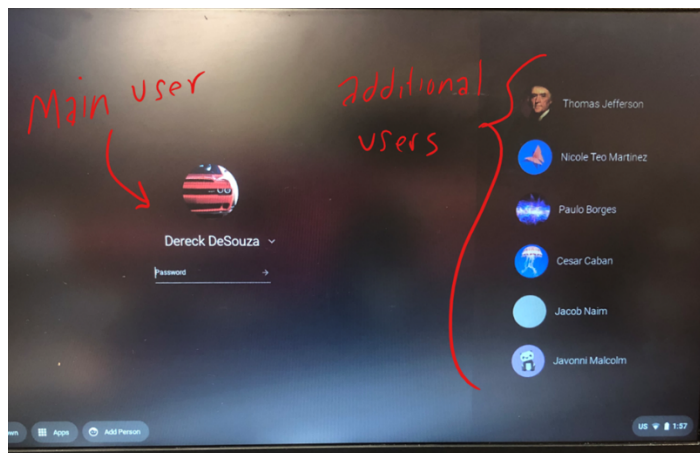


Step 2: Remove additional users:

On the log-in screen, should should remove additional users by selecting the user, and then the carat next to their name.

From the menu that appears, students should click “remove user”.

Because Chromebooks work differently than your average PC, they also preload the Chrome information from additional users. deleting these users frees up this information.



Step 3: Update the Operating System:

While a student's Chromebook operating system is supposed to update automatically, if it has been powered down and stored for a long time, your Chromebook may need to be updated manually.

To view this process please watch the short video found here:

<https://drive.google.com/file/d/17yX4xG8KOhTzvCWwVd6zHeOCBocG3QwW/view?usp=sharing>

Step 4: Clear Your Browsing Cache:

To make your Chromebook load webpages as fast as possible, your device stores information about the websites you visit, making them easier and faster to load when you return. If a site you use on your Chromebook suddenly loads very slowly (or not at all) it may be trying to access old data. Clearing your cache may help webpages load more quickly, as well as clearing out outdated data in your Chromebook's memory.

To view this process please watch the short video found here:

<https://drive.google.com/file/d/1nqBnScfNmxoLNYwlRT4rbuBcrol3L4y7/view?usp=sharing>