**C4 – APPLICATION AND INDEMNITY**
**To be completed in respect of all persons under 18 years of age**
**Page must be initialled by the Leader and /or Legal Guardian(s)** We must have the information of both parents if there are two parents.

2 pages

| **PART 1 – to be completed by the Adult Leader - in - Charge and retained by guardian** | | |
|---|---|---|
| An Activity / Pack Holiday / Residential Camp / Outdoor Camp / Lightweight Camp will take place at | | |
| Venue: | From: | To: |
| Adult Leader- in Charge: | Contact Number: | |

| **PART 2 – particulars of Teddy/Brownie/Guide/Ranger ("child")** | | | |
|---|---|---|---|
| Name: | | Home Phone: | Cell Phone: |
| Physical Address: | | | Postal Code: |
| Email: | | Current Membership Number: | |
| Region: | District: | Unit: | |
| ID Number: | Rank: | Religion: | |
| **PART 3 – health and medication – ALL MEDICATION MUST BE HANDED IN ON ARRIVAL** | | | |
| The child suffers from: | | | |
| Allergies: | | | |
| She requires the following medication: | | | |
| Dosage: | | | |
| Date of last tetanus injection: | She MAY/MAY NOT swim * | | |
| Medical Aid Scheme & Number (if applicable): | | | |
| Name and ID number of main member: | | | |
| Name and Contact number of GP: | | | |
| **PART 4 – diet restrictions** | | | |
| Special diet restrictions – the child may not eat the following: | | | |
| **PART 5 (a) – Details of legal guardian** | | | |
| Name: | Home Phone: | Cell Phone: | |
| ID Number: | Email: | Work Phone: | |
| Physical Address: | | | |
| **PART 5 (b) – Details of legal guardian** | | | |
| Name: | Home Phone: | Cell Phone: | |
| ID Number: | Email: | Work Phone: | |
| Physical Address: | | | |
| **PART 5 (c) - Emergency contact other than persons listed above:** | | | |
| **Name:** | Home Phone: | Cell Phone: | |
| Relationship to child: | Email: | | |
| Physical address: | | | |
| **PART 6 – Permission and indemnity** | | | |
| I am willing for the child to attend the | | | |
| Venue: | From: | To: | |
| I enclose the required fee of R | | | |

**INDEMNITY:**

I/We (full name and surname) _____being the legal guardian of (child's full names) _____ request that she be allowed to take part in all the activities on this camp /event. I/we further authorise the Adult Leader-in Charge, to act in 'loco parentis' during this camp /event and to give any consent required by hospital or medical authorities in respect of medical attention they may deem necessary. I/we absolve GIRL GUIDES South Africa and its Adult leaders from liability for any loss, damage or injury to her person or effects arising from any reason whatsoever during this camp /event or transportation to or from and during this camp /event.

I agree /do not agree (please indicate) that my child may have her photograph taken

| **Signature of Legal guardian**<br><br>Date: | **Signature of Legal guardian**<br><br>Date: |
|---|---|
| **Signature of witness:** (Person outside the family)<br><br>Date: | Name of witness (please print):<br><br>ID number: |

**Kindly Note:**

It is our duty as GIRL GUIDES South Africa to ensure that members and/or their guardians are aware of the relevant policies in place, for the protection of our members, and the rights these policies enshrine. GIRL GUIDES South Africa also subscribes to South African legislation and international conventions to ensure the protection of children. Our policies comply with the directives as described therein

GIRL GUIDES South Africa works for women and children. It is therefore important that the personal information of these vulnerable members of society is protected and handled with caution and care. It is with this in mind that GIRL GUIDE South Africa has a Protection of Personal Information Policy (hereinafter referred to as the "POPI Policy"). The POPI policy is there to ensure the protection of the personal information of all members and volunteers, and to ensure that every person's Constitutional right to privacy is protected.

The POPI Policy will be made available to the public via the organisation's website. In addition, a hard copy thereof will be made available for perusal at regional offices.

GIRL GUIDES South Africa understands that you are sharing your personal information with us, and that the information we collect is of a sensitive nature.

This policy applies to all GIRL GUIDE South Africa activities, including meetings, camps, outdoor activities and training whether regionally, nationally or internationally. In addition, this policy applies to international members and/or third parties participating in any GIRL GUIDE South Africa activities within the Republic of South Africa.

Personal information is collected to register you as a member of GIRL GUIDES South Africa, and to ensure that you receive all the benefits associated with this membership. Your personal information is additionally used to compile reports in terms of the GIRL GUIDES South Africa Constitution. Your personal information is further collected to ensure that GIRL GUIDES South Africa complies with all relevant legislation requiring such collection, and to ensure the safety and protection of the rights of its members and volunteers, through the collection of medical information, dietary requirements and religious information within the context of meetings, camps and other activities.

Your personal information is only retained for as long as it is required to achieve the purpose it was collected for, or, for as long as required by law. Once your personal information is no longer required, the information is destroyed to the extent that any understandable reconstruction thereof is not possible.

All essential adult leaders/volunteers will have access to your personal information and access to your personal information will vary given the circumstances. However, your personal information will not be shared with a third party with the exception of medical emergencies, and only to the extent that such disclosure is necessary.

The data subject has the right to have her personal information processed in accordance with the conditions for lawful processing of personal information.

Because GIRL GUIDES South Africa deals with marginalised members of society, photographs of members and volunteers fall under the definition of personal information in terms of this policy.

As such, each member/volunteer is entitled to limit the collection of their photograph for any purpose.



Initial _____ Initial _____