NORTH BRANCH AREA PUBLIC SCHOOLS
Inspire Dreams, Build Integrity, Instill Hope

Cell Phone and Electronic Communication Device Procedures

North Branch Area Education Center

At the North Branch Area Education Center, students are encouraged not to bring cell phones or other electronic communication devices including smart watches, and earbuds/air pods to school. If students choose to bring a cell phone/device to school the expectations are as follows: Cell phones, electronic devices (including smart watches) and earbuds/air pods will remain in student backpacks/lockers during the academic school day, including lunch and recess.

North Branch Area Education Center Procedures

- **Device Status:**
  - Cell phones or electronic devices must be turned off or in airplane mode and kept out of sight during the entire school day, including class, lunch, and recess periods.
- **Parental Responsibility:**
  - Parents/guardians share the responsibility for ensuring that their child adheres to the cell phone and electronic communication device policy.
  - Be aware that the school is not liable for lost, stolen, or damaged devices brought from home.
- **Disciplinary Actions:**
  - **First Violation:** The student will receive a reminder of the school policy.
  - **Second Violation:** The device will be confiscated and kept in the office until the end of the school day, then returned to the student.
  - **Subsequent Violations:** The device will be confiscated and kept in the office until a parent or guardian comes to school to pick it up.
- **Approved Usage:**
  - Students who use their cell phone to monitor a medical condition (i.e. diabetes, epilepsy) may have their cell phone with them at all times, but must adhere to all other expectations of the cell phone policy. Please ensure school orders are on file in the nurse's office.
- **Communication with Students:**
  - Parents needing to communicate with their child during the school day should contact the front office at any time by calling 651-674-1025. Messages will be delivered to students in a timely manner throughout the school day.

Youth Connections/Targeted Services Programming: Students attending Youth Connections or Targeted Services will adhere to the same cell phone/electronic device use procedures as during the school day. Cell phone access during these programs is only permitted for specific reasons, such as medical needs, and requires approval from the school administrator.

By following these guidelines, we aim to minimize disruptions and maintain a focused, productive school environment for all students. Thank you for your cooperation and support.