



## **W.M.H.A. Board Meeting**

Feb 9 , 2022 7:00 PM [Zoom](#)

[Further Zoom Details](#) if required

### **MEETING MINUTES**

**VISION:** *Promoting community values and building life skills through the sport of hockey, now and in the future.*

**MISSION STATEMENT:** *To provide opportunities for all community members to participate in a quality hockey program that promotes community values and develops life skills in an enjoyable, safe and positive environment.*

Attendees: Rand Richards, Brandon Anderson, Crystal Thomsen, Morgan Hogberg, Amanda Stanchfield, Corrie Sweeney Tiemstra, Tasha Smith, Courtney McNeill, Reilly Hogberg, Colton Fath, Selene Dowsett, Kait Moffat

1. Call to Order 7:09
2. Additions to Agenda
  - a. **Added to the bottom of new business**
3. Adopt Minutes from [Jan 12, 2022](#). Rand motions to adopt the minutes. Brandon seconds. All in favor - passed
4. Old Business
  - a. Grant funds - \$15000 from Hockey Alberta (female hockey, intro to hockey, player assistance, low income, and coaching costs, equipment, try hockey initiatives/rec) - spend by March 31 1.5 months) Reilly and Kait any updates (still move forward with the ESSO fun days - 6 weeks) but also need to spend the \$15000

Rand motions to spend [\\$5350](#) for the Esso fun days showcase for female hockey out of the main account. Seconded by Crystal. All in Favor Passed.

We need to complete the report in order to get the remainder of the funds, and we will need to document the use of the funds.

Kait has a wish list to spend the additional money (\$15000). Will have that for the next meeting. (coaching courses, transitioning kids from 1 level to the next)

- Female hockey update - upcoming girls event
- Hockey Alberta update (U13 and prob U9 team)

b. Information from Rick - [SWOT Process](#)

- i. Next steps include meeting with 5 coaches 5 parents per board member and interviewing them with the SWOT questions

Brandon/Crystal - U7

Corrie/Rand - U9

Morgan/Selene - U11

Paul, Brandon, Tasha - tag team on the U13, U15, U18

Alex - 5 Refs

- Individually
- Use a google form - Corrie will set up form and share with board
- Deadline - Feb 28.

- ii. [Team Works questions to answer](#) (take offline to answer these questions for Rick)

- iii. [Terms of Reference Document](#)

- iv. [Table of Contents for Policies](#)

c. Documenting motions made via What's app Feb 3:

Motion 1: Selene motions to pay for hotel and mileage for those that volunteered for the casino. Corrie seconds. In Favor - Rand, Brandon, Crystal, Alex, Paul, Morgan

Motion 2: Selene motions that the expense cheques issued on Tues Feb 1 that are for the casino account are to be canceled and reissued from the main account as per WMHA guidelines a signed spreadsheet with mileage and meals, proof of receipts will be included with submissions. Corrie seconds. In Favor - Rand, Brandon, Crystal, Alex, Paul, Morgan

Motion 3 - Corrie motions to pay for the hotels and mileage and to pay the other organizations that volunteered their time \$500 per shift that they worked out of the main account. Rand seconds. In Favor - Brandon, Crystal, Alex, Paul, Morgan

d. [Financial Report:](#)

- Financial records to 01/2022; attached based on information received to date. Missing cheque details for casino account. Missing 01/2022 ice fees. Missing out of town ice fees.
- Provided full account breakdown to Selene to 2022-01-31st
- Provide full disbursement details to Selene for 01/2022

- I've received details/breakdown of the players registration deposited July to December, however we have a large discrepancy. Treasurer/Registrar - Crystal has been working on this and has shared with Bookkeeper and Selene today.
- Total paid out – January 2022:

\$	25,429.84	Main Account Cheques
\$	3,907.50	Main Account EFT Payments
\$	????	Casino Account
\$	<u>500.00</u>	Tournament Account

\$ 29,837.34 Monthly TOTAL\*\*\*Missing Casino payments

- Ice Breaker Tournament – zero revenue has been collected however ice and refs were paid out. *(once everything was broken down - the difference is \$500 - going forward we will look to make this clearer and easier to understand) Morgan will chat with Trevor and has sent everything to Bookkeeper as of yesterday.*
- U11 await details on the float and payouts if being done *(tournament - \$500 float was not accounted for in their report - Selene to follow up with Anne and share with Bookkeeper)*
- U9 no paperwork received to date - *Ashley has sent 3 invoices to Selene - Selene needs the deposit book and everything outstanding.*
- Trophy tour – requests remainder of documentation including filed copies of AGLC reports. *Rand sent this early January - Selene to follow up with Bookkeeper.*
- Casino – reviewed AGLC regulations with Selene. Await details on cheques issued.
- Grants – request copies of applications and proposed use of funds.
- I request a monthly list of authorized out of town ice charges – to ensure we're properly invoiced. *Tasha can send this to Bookkeeper and Selene (need to look at this for a policy/process)*
- As per AGLC regulations – I recommend a separate gaming account. This season, gaming funds have been deposited in both the main and tournament account.
- NOTE: the ability to complete records in a timely and accurate manner is dependent on open communication and proactive delivery of documentation. I find operations, specifically this season, to be very reactive. I feel this creates unnecessary chaos and certainly increases the

time required to document. The degree of accuracy (as detailed by the many unfinished events above) is also severely hindered.

## 5. New Business

- a. Proposed change to [agenda/minutes format](#) - change going forward.
- b. When does the season end for each division?
  - i. Have we thought about doing some player development
    - readying U9s moving to U11 for ex? Or U7 to U9?
    - Possibly mixing up these groups of kids so they can get the benefit of other coaches and assist with coach development?  
U7 - typically after their tournament - allow their practice to continue for a week after  
U9 - league is finished Mar 6 -

Morgan and Brandon to set up a plan to use the ice/to mash up 2nd years with levels above, separate 1st and 2nd years. Keep ice up to March 24

U15 tournament in April - Brandon and Crystal to confirm

Directors to communicate with teams - Brandon/Morgan will ensure this occurs correctly  
Rand motions to keep the ice until March 24, Corrie seconds - All in favor - passed

Selene to confirm available ice budget.

- c. Fundraising policy [proposed update](#) by Michelle Britt. [Decision record](#) from Morgan. Vote 4 against 2 for. Decision stands.
- d. Kid Sport update partnership that will allow them to cover the registration of an estimated 1600 hockey players in northern Alberta for the 2022-2023 season  
*Looking for us to brainstorm an event to host to bring kids to hockey or back to hockey - for fall registration but start promoting it right away to bring people on board. Crystal and Rand to take care of*
- e. U7 would like 3 hours of ice time during March 12,13 to do a mashup with the U5 team - agreement - see point b above.
- f. Do we look at booking a hitting clinic for the U13 kids that are moving up to U15 before the end of the year to help prep them for spring hockey? Or do we line something up before conditioning camps - look to schedule for August
- g. Feedback on apparel - Colton - would like to put out a survey to find out peoples thoughts on apparel.  
Question - are bags considered apparel? If it is getting mass ordered then prefer it fall under apparel so that it falls under the guidelines. Third

jersey's should fall in there as well.

Corrie and Colton to work on what the survey should say - and then Rand will get to membership

Crystal motions to go to closed session at 9:21.

**6. Closed session -** (Closed Meeting): (Section 16 and 25 of the Freedom of Information and Protection of Privacy (FOIP) Act

Rand motions to come out of camera at 9:54

Corrie to create a task list for the 'things' we have determined we need for future meetings and before the AGM.

7. Next Meeting - March 23 - 7:00 p.m.

8. Adjournment -10:02

**President Report - Paul Hiemstra**

- No report sent

**1st VP Operations Report - Brandon Anderson**

- No report sent

**2nd VP Operations Report - Morgan Hogberg**

- [Jan Report](#)

**Secretary Report - Corrie Sweeney Tiemstra**

- No report sent

**Registrar Report - Crystal Thomsen**

- No report sent

**Treasurer Report - Selene Dowsett**

- No report sent

**Public Relations Report - Rand Richards**

- No report sent

**Referee in Chief Report - Alex Andres**

- No report sent

**Game and Conduct Report - Kevin Pots**

- No report sent

**U5/7 Director - Michelle Britt**

- [Jan Report](#)

**U9 Director - Mallary Shaw**

- No report sent

**U11 Director - Erin Maddsen**

- Nothing new to report. Regular season games are starting to come to an end, no play off schedules yet. AA will play for the first and only time this year here in Whitecourt February 19 and 20, they're done after the play off weekend in Bonnyville March 5 & 6

**U13 Director -**

- No report sent

**U15 Director - Laura Mohler**

- No report sent

**U18 Director - vacant**

- No report sent

**Female Director - Reilly Hogberg**

- [Jan Report](#)

**TRAC Director - Trevor Carter**

- No report sent

**NAI Director - Don Shaw**

- No report sent

**Fun Hockey Director - on hold for this year**

- No report sent