

Terms of Reference for the New Mission Leadership Team

Foundation Statement - Why does the Mission Leadership Team Exist?

With an attitude of deep and respectful listening, and always mindful that all parishioners have been appointed priest, prophet and king at their baptism, the Mission Leadership Team (MLT) exists:

To animate, support, serve and challenge the Parish, as a community of Christian disciples to be the presence of the Church and further God's Mission of love, peace and justice in our local area.

The Role of the Mission Team

1. The MLT's role is to promote God's Mission; to live and communicate the love and values of Christ in our world.
2. The MLT shares in the responsibility for the ongoing life and development of the faith community, working across the parish to provide encouragement and support for their efforts to live as followers of Christ.
3. To discern God's Mission for the parish through the practice of presence of God in prayer, of asking God what directions He wishes us to take, and of listening for God's response to our asking. This practice requires that MLT members exemplify this practice in their lives

Functions of the MLT

In order to fulfil its role the MLT will:

1. Search out and respond to the hopes, ideas, needs and concerns of parishioners;
2. Grow in awareness of what is already happening in the parish;
3. Evaluate carefully information gathered in order to contribute towards the making of decisions that reflect the values of the Gospel and the teachings of the Church; ditto
- 4.
5. Provide information for parishioners to grow in their relationship with God and with each other.

Membership of the MLT

1. Membership of the MLT shall be the Parish Priest and representatives of the four parish leadership ministry groups:
 - a. Finance Committee
 - b. Liturgy Committee
 - c. Youth Minister
 - d. Parish Pastoral Councilas well as a number of parish representatives called to serve in this ministry
2. The term of office for all members shall be determined by the electing parish leadership ministry group with parish representatives appointed for a period of three years. Members may be re-appointed, but some change in membership of the MLT shall take place every three years.
3. In the event of the resignation (or termination from post for other reasons) of a Member:

- a. in the case of the key ministry groups, the MLT will invite the nomination of a replacement member;
 - b. In the case of a parish representative, the MLT will appoint a replacement to complete the term of office.
4. The Parish Priest holds the right to dismiss any member of the MLT at any time, in consultation with MLT.
5. Basic information about the role, qualifying experience and expectations of MLT Members is described in Annexure B to these Statutes.

ANNEXURE A

Vision Statement

A faith community growing with Christ and His Church,
building the Kingdom of God, in the Salesian charism.

Mission Statement

The charism of St John Bosco calls us to create a community that is:

- a home that welcomes
- a parish that evangelises
- a school that prepares for life
- a playground where friends can meet and share.

ANNEXURE B

ROLE TITLE	Mission Leadership Team (MLT) Member
MINISTRY OR GROUP	Mission Leadership Team
SIGNIFICANT WORKING RELATIONSHIPS:	Parish Priest; Parish Ministry Groups; Associate Parish Organisations; Other key Archdiocesan Offices and agencies
APPROXIMATE TIME INVOLVED IN PERFORMING THE ROLE PER MONTH	Total approx. 6 Hours monthly (Monthly Meeting: Approx. 1.5 Hours and Duties arising from meeting actions and other tasks: approx. 4.5 hours, but may vary depending on the individual's commitment and available time.)

SUMMARY DESCRIPTION OF ROLE	To work in close collaboration with team colleagues, in providing support for the Parish Priest with respect to his responsibilities for the animation of <i>Our Mission</i> .
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	REQUIRED	PREFERRED
QUALIFICATIONS OR EXPERIENCE FOR THE ROLE	• Must be an active Catholic Parishioner of St John Bosco Engadine for not less than four years. • Active member of one or more Parish Ministry Group. • A strong understanding of the role of many of the Parish Ministries. • Organisational and leadership skills • Clear thinker with the ability to problem-solve • Strong facilitation skills • Strong collaborative skills. • Intermediate PC skills • Current, verified Working With Children Check	• Experience in animation of <i>Our Mission</i>
KEY VALUES AND BEHAVIOURS	• Discretion and confidentiality are essential. • A good listener and clear communicator. • Team player	

CORE RESPONSIBILITIES AND/OR TASKS	APPROX. TIME INVOLVEMENT PER MONTH	OR: APPROX. TIME INVOLVEMENT per annum.
MLT meeting	1.5 hours	
Actions arising from meetings	4.5 hours	

SUBSIDIARY RESPONSIBILITIES AND/OR TASKS	APPROX. TIME INVOLVEMENT PER MONTH
To represent the Parish Priest and MLT at various Parish and Archdiocese events.	Variable
Ensure all decisions by groups are based on Parish Vision and Mission.	N/A
To develop a collaborative relationship with the Parish Associated Organisations.	Variable