**SAPCC Board of Directors Meeting Agenda Draft**
**May 14, 2020 7-9 p.m.**
**Online via Zoom**
**Michael Russelle Chairing**
**Attending: John Maurer, Melissa Pappas, Pat Thompson, Scott Simmons, Walker Johnson, Karen Nelson, Keith Hovland, Steve Ray, Sherman Eagles, Ray Bryan, Heather Humbert**
**Guests: Tim Marco and Mark McClane - Kraus-Anderson, Roger Purdy - LUC, Catherine Reid Day - CEZ, Bruce Jacobson**

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| 7:00 | Call to Order/Introductions - *Please take this time to let us know if you are in need of assistance due to the shelter-in-place/COVID-19.* | |
| 7:05 | Consent Agenda<br>● April Minutes | Pat moved, John 2nd. Approved. |
| 7:10 | Committee Reports (brief description - 5 min. each)<br>● Executive Committee:<br>○ Sign onto Move MN letter re: transit funding<br>○ SAP Responds Partnership | *See Minutes/Notes* Request for metrics re: Neighbor Check program. |
| 7:30 | US Bank Site Discussion: *Two documents in BOD Packet. K-A has applied for a CUP for increased height and a variance for floor area ratio. On Zoning Committee agenda for May 28. New plan shows 2200 ft of commercial space on University, 900 ft of community incubator space (what kind of businesses might work in the space?). Three live/work or commercial walk-up spaces. Amenity space could be used as commercial space if needed in future. Pedestrian paths, amenities along building i.e. benches. Encourage 2050 energy compliance, extra bike racks, etc.* **Sherm moves, Karen 2nds: Support CUP & variance with conditions. Unanimous Approval.** | Sherman/Karen |
| 7:50 | Tenant Ordinance Comments - LOS | Scott moved, Walker 2nd. |
| 8:05 | Public Meeting During Covid-19/280-Cretin Connection<br>● See MCGG eMeeting Info | Kathryn/Pat |
| 8:20 | Financial Review<br>● Monthly Reports<br>● Grants/Loan Update<br>○ New VOP requirement on CE contract<br>○ PPP Loan Received: Statement from our Accountant - "*On May 4 we received $10,300 in funds from the SBA as part of the federal paycheck protection program. This loan will be forgiven as long as 75% of the balance is used to cover payroll expenses within eight weeks of receiving the funds. The remaining 25% can be used to pay operating costs such as rent. This balance will be shown as a liability beginning with the May financial reports until we receive confirmation that the balance has been forgiven.*"<br>● Fundraising Strategy/Board Match Request | John/Kathryn |
| 8:30 | Staff Updates<br>● No Update on CIB project applications<br>● FHPAP/Cancel the Rent - Request for outreach<br>● Appetite for Change/MFJN (formerly MFAN) partnership | Kathryn/Emily |
| 8:45 | Other Business | |
| 9:00 | Adjourn | |