



Role: Group leader

Line Management: Tim Parkman

Time Commitment: Sunday Mornings 10am – 11:45/12

Planning: Resources provided monthly by email. These need to be read and any craft resources etc gathered or requested in advance.

Description of Role:

- Working with children aged 4-11 years.
- The session lasts around 40 minutes.
- To set up the Downstairs Hall before the main service begins at 10:30am and tidy the room at the end of the session, ensuring equipment is returned to correct locations within the building.
- Read the resources provided in advance of the session and gather or request any resources required prior to Sunday morning
- Correspond with group helper about the session prior to the session.
- Deliver a craft.
- To engage with the children at their level.
- Read a short Bible Story.
- Have some questions and discussion/teaching points ready for the children using the resources supplied
- To help escort children to the toilet where necessary.
- To supervise parents/family members of children who may not be happy to leave their children unattended.
- Read and respond to emails
- Attend termly meetings
- Update dates that you are not available on ChurchSuite

Expectations of the Church:

- To give you the relevant training and Safeguard Training
- To support you in prayer in this role
- To give as much notice of any changes that are needed

Requirements

This role falls within the remit of our Safeguarding Policy, which aims to protect our Children, Young People and Adults at Risk. This means that the following will need to happen before you can start the role:

- 2 References
- Free DBS Check
- Interview (This will include basics of Safeguard Training to tide you over until level 2 is available)
- Safeguard Level 2 Training when available



Role:	Group helper
Line Management:	Tim Parkman
Time Commitment:	Sunday Mornings 10am – 11:45/12
Planning:	Read resources supplied monthly by email and correspond with group leader

Description of Role:

- Working with children aged 4-11 years.
- The session lasts around 40 minutes.
- To set up the Downstairs Hall before the main service begins at 10:30am and tidy the room at the end of the session, ensuring equipment is returned to correct locations within the building.
- Read the resources provided in advance of the session and liaise with group leader about the preparation of a craft, bible story and discussion/teaching points
- To engage with the children at their level.
- To help escort children to the toilet where necessary.
- To supervise parents/family members of children who may not be happy to leave their children unattended.
- Read and respond to emails
- Attend termly meetings
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Expectations of the Church:

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