

**BURLINGTON TOWNSHIP BOARD OF EDUCATION
PUBLIC BUDGET MEETING
March 2, 2020**

I. CALL TO ORDER

The March 2, 2020 Public Budget meeting of the Burlington Township Board of Education was called to order by Mrs. Maryann McMahon-Nester at 7:04PM in the BOE Conference Room located in the Hopkins Building at 710 Jacksonville Road, Burlington, New Jersey.

II. STATEMENT OF CONFORMANCE

Notice is hereby given that this meeting is being conducted in accordance with the Open Public Meetings Act, and the adequate notice has been provided as follows:

On January 10 and February 20, 2020, the Secretary gave notice of this public meeting to be held at 7:00 P.M. in the Hopkins Building. This notice was advertised in the following manner:

- (a) Posted notice on the entranceway Door #18 of the BTHS Hopkins Building;
- (b) Mailed notices to the Township Clerk; the Burlington County Times; and the Trenton Times.

III. FLAG SALUTE

IV. ROLL CALL

	<u>ARRIVAL</u>	<u>DEPARTURE</u>
Mrs. Lisa Bungarden	7:04 PM	8:59 PM
Mrs. Donna Custard	7:04 PM	8:59 PM
Mrs. Marilyn Dunham	7:04 PM	8:59 PM
Mrs. Susan Eichmann	7:04 PM	8:59 PM
Mrs. Lisa Hodnett	7:04 PM	8:59 PM
Mr. Christopher Holmes	7:04 PM	8:59 PM
Mrs. Antoinette Minors-Ferguson	7:04 PM	8:59 PM
Mrs. Velina Marie Riggi	7:04 PM	8:59 PM
Mrs. Maryann McMahon-Nester	7:04 PM	8:59 PM
Mrs. Mary Ann Bell, Superintendent	7:04 PM	8:59 PM
Mr. Nicholas Bice, BA/Board Secretary	7:04 PM	8:59 PM
Ms. Ann Britt, Asst. Supt. for Curr. & Inst.	7:04 PM	8:59 PM
Mr. Christopher Giannotti, Asst. Supt. for Sp. Ed.	7:04 PM	8:59 PM
Mr. David Serlin, Solicitor	Absent	---

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V. PRESENTATION

The administration is presenting a proposed budget for 2020-2021 that is nearly balanced with the understanding that the outstanding items and final budget is determined by the Board of Education. The proposed budget was developed utilizing the goals that were established by the Board of Education. The administration is prepared to answer questions from the Board regarding the proposed budget and how it supports the district goals.

1. Documents Reviewed at Feb. 24, 2020 Budget Meeting:

- a. [Review of Board Budget Goals, Challenges and Calendar*](#)
- b. [Enrollment Projections 2020-2021*](#)
- c. [History of Budget Reductions/Changes 2010-2019*](#) - for historical purposes
- d. [Impact of Budget Changes 2019-2020*](#)
- e. Other documents for quick reference:
 - i. Demographic Study - February 2020 (*pending*)
 - ii. [Demographic Study - February 2018*](#)
 - iii. [Demographic Study - December 2015*](#)

**(Items attached to February 24, 2020 Budget Meeting Minutes)*

2. Updated Documents for the March 2, 2020 Budget Meeting:

- a. [Revenue Trend 2012-2021](#)
- b. [Expense Trend 2012-2021](#)

3. New Documents for the March 2, 2020 Budget Meeting:

- a. [Letter to Board of Education Regarding 2020-2021 Budget](#)
- b. [Proposed Budget 2020-2021](#)
- c. [2020-2021 Budget Proposed Tax Impact](#)
- d. Other documents for quick reference:
 - i. [Fiscal Year 2020-2021 State Aid Allocations](#)

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V. PRESENTATION (Continued)

4. [Answers to questions posed by public](#)
a. [Google Form to Submit Questions](#)

5. Budget Resolution (to be adopted when the budget is adopted)

BE IT RESOLVED, that the Burlington Township Board of Education approves the tentative budget for the 2020-2021 school year and authorizes the Board Secretary to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and to advertise said budget in the Burlington County Times in accordance with the form suggested by the State Department of Education and according to law:

2020-2021	TOTAL	ANTICIPATED REVENUES	LEVY
General Fund	67,376,193.00	24,505,594.00	42,870,599.00
Special Revenue Fund	2,003,264.00	2,003,264.00	0.00
Debt Service Fund	3,035,055.00	522,262.00	2,512,793.00
TOTAL	72,414,512.00	27,031,120.00	45,383,392.00

No waivers to be taken. No banked cap to be used. The 2020-2021 budget includes revenue in the amount of \$475,000 to be withdrawn from Maintenance Reserve for the purpose of required maintenance of the school district's facilities.

BE IT FURTHER RESOLVED, that a public hearing be held at Thomas O. Hopkins Cafeteria, 710 Jacksonville Road, Burlington, New Jersey on April 29, 2020 at 7:00PM for the purpose of conducting a public hearing on the budget for the 2020-2021 school year.

BE IT FURTHER RESOLVED, that the Burlington Township Board of Education approves travel and related expense reimbursements, in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$40,000 for all staff and board members.

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V. PRESENTATION (Continued)

6. Questions from Board Members and Discussion

The Board reviewed the letter they received from Mr. Bice regarding the 2020-21 budget and the Proposed Budget.

- Mr. Holmes asked about the nurse summer hours, the new math program, equity initiative and the play costs for orchestra.
- Mrs. Custard inquired about the cost of part-time AA and if there are any prior cuts that still need to be restored.
- Mrs. Eichmann asked about the reduction of positions and goals.
- Mrs. Hodnett asked about the separation of AA from Special Education.
- Mr. Holmes stated he would like to address the AA wait list.
- Mrs. Minors-Ferguson asked what it would cost to not reduce AA positions?
- Mrs. Bungarden and Mrs. Minors-Ferguson both inquired about kindergarten chromebooks.
- Mrs. Custard wanted to know about the music program scheduling issue.
- Mrs. Dunham asked about chromebooks.
- Mrs. Eichmann had a question about the math program.
- Mr. Holmes asked about the current math program.
- Mrs. Hodnett and Mrs. Dunham both asked about the Middle School and Young School lunch monitors.
- Mrs. Hodnett asked if we can use subs for lunch coverage during their free time?
- Mr. Holmes asked about changing the Middle School bell schedule to improve coverage for lunches at Middle School.
- Mrs. Minors-Ferguson inquired about the cost of items lost in 2010 budget cuts.
- Mrs. Eichmann and Mrs. Minors-Ferguson wanted to know information on the evening conferences at High School and Middle School.
- Mrs. Dunham and Mrs. McMahon-Nester both asked about the administrator that was cut in 2010.
- Mrs. Eichmann asked about the demographic study.

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V. PRESENTATION (Continued)

6. Questions from Board Members and Discussion (Continued)

- Mr. Holmes asked about the survey for High School and Middle School evening conferences. He also stated that he would rather have AA teacher over evening conferences. Other Board members agreed.
- Mrs. Eichmann asked about the cost of making the part-time Spanish Teacher full-time.
- Mrs. Custard wanted to know if adding the part-time AA back would mean two part-time AAs or one full-time AA?
- Mrs. Hodnett asked about Spanish for Special Education students.
- Mrs. Bungarden wanted to know if World Language is a requirement for elementary school?
- Mrs. Eichmann suggested considering reducing the math program to four years in order to keep High School Spanish full-time.
- Mrs. Bell said the Central Office will review Middle School AA for net available balance as requested by the Board.
- Mrs. Custard asked about media center coverage.
- Mrs. Hodnett wanted to know if we can have High School students volunteer to assist with the media center; i.e. reshelving books, etc.

7. Public Comment

Mrs. Dilks asked a question regarding third grade position reduction.

VI. NEW BUSINESS

Mr. Giannotti reported that the Disability Fair will be March 10 and 12, 2020. The PreK Parent Meeting will be on March 2, 2020.

Mr. Bice thanked the Board of Education for the budget discussion.

Mrs. Bell reminded the Board about the upcoming Committee meetings.

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VII. ADJOURNMENT

On the motion of Mrs. Custard, seconded by Mrs. Riggi, approval was made to adjourn at 8:59PM.

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

Respectfully submitted,



Nicholas Bice

Business Administrator/Board Secretary