



Oxford Preparatory Academy Middle School Honour Society 2024-2025

Regular Meeting Agenda May 5 2025 @ 5:15 pm in SV Honour Hall

Call to Order:

Co-President - Carmen Perez		Co-President - Monique Lopez	
Co-Vice President - Erin Razban		VP of Finance - Veronica Wong	
Parliamentarian - OPEN		Student Development- Brandy Matthews	
Spirit - Renee Snyder		Auditor - OPEN	
Fundraising – OPEN		Recording Secretary - Dana Brubaker	
Volunteers - OPEN		Communications - OPEN	

(mark: **X** present)

- Welcome
- Roll Call - Executive Board 2024-2025
- Approval of Minutes from Regular Meeting held on April 21, 2025.
- OPA Admin Update
- Presidents
 - Welcome and Thank you's
- Vice President
 - Open Positions/2025-2026 Election Information
- Finance
 - Budget update – all items within budget when factoring in income received. No changes to budget were approved during April meeting.
 - Financial Highlights – April 2025
 - Income \$5,931:
 - 8th grade promotion and dance packages (\$2,475), bringing year to date sales to \$10,710 total, purchased by 146 students through April 30
 - Help Our Eagles Soar fundraiser (\$2,314), total fundraiser \$4,090.
 - ◆ 2 matching donations in Pledgestar have not yet been received as of April 30

- Open house (\$666), includes Spirit Wears sales (\$393) and Used Uniform sales (\$273)
- Other: Snack Shack (\$330), Spirit Nights (\$80), and Ralphs Community Rewards (\$67)
- Expenses \$2,336
 - 8th grade promotion and dance expenses (\$1,175): dance photobooth & photography (\$500), promotion photography (\$400), tickets/invitations printing (\$275)
 - Other: Snack Shack (\$307), Blackwells/PBIS (\$277), Lunar New Year stickers and cards (\$214), Cum Laude (\$120), Basketball pizza party (\$97).
 - Ms. Shawna has one more receipt for Lunar New Year candy to submit which will be reflected in May
- Assets – exited April with \$36.7K in cash
- Dean of Student Development
 - Staff Appreciation Week
- Parliamentarian
- Spirit
- Communications
- Auditor
- General / New Business
- Other

Meeting adjourned at _____

Next Meeting:

- May 19, 2025 – election meeting (8:45 am?)
- May 28, 2025 – Board meeting
- Regular Honour Society meeting – TBD