

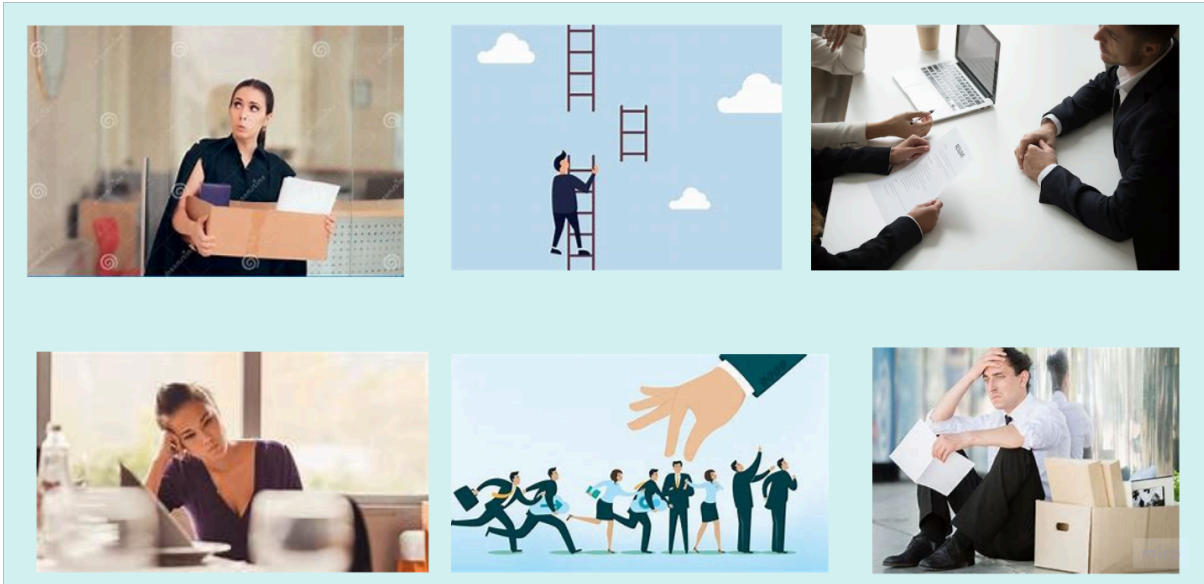
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Materials taken from: Way to Success , 2d year

[Work and jobs – B2 English Vocabulary - Page 2 of 4 - Test-English](#)

Lead- in





Task 1

Fill in the gaps with the most appropriate word or phrase from the box below. Some words may be used more than once, and some may not be used at all.

Copy

to get the sack to be hired to be a workaholic to be laid off to be fired
 to be dismissed to recruit to be made redundant to be unemployed to be out of work
 to take on to work like a dog to get promoted to be employed
 to climb a career ladder

After years of hard work, Sarah finally managed _____ from assistant to manager.

The company had to _____ 100 employees due to financial difficulties.

John is always the first to arrive and the last to leave the office. He's such _____.

Despite his best efforts, Tom _____ for consistently missing deadlines.

The new project is very demanding. We need _____ additional staff to handle the workload.

Mary _____ at the factory for 20 years before retiring.

He's been _____ for six months now and is struggling to find a new position.

If you want _____, you need to show initiative and take on extra responsibilities.

WORK & JOBS

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1

NINE-TO-FIVE JOB



2

DEMANDING JOB



3

DEAD-END JOB



4

STEADY JOB



5

OUT-OF-WORK



6

SHIFTS



7

OVERTIME



8

BURNOUT

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9

PERKS AND BENEFITS

Employees



10

JOB SECURITY



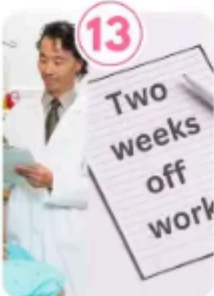
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BONUS



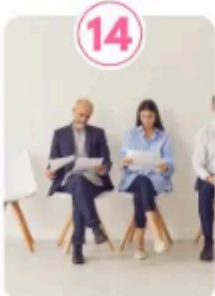
12

MATERNITY/SICK /ETC. LEAVE



13

SICK NOTE



14

JOB VACANCY



15

APPRENTICESHIP



16

QUALIFICATIONS

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WORK & JOBS: VERB PHRASES

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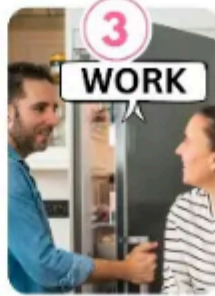
1

DO AN INTERNSHIP/
WORK EXPERIENCE



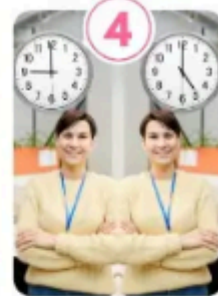
2

HAVE
EXPERIENCE IN



3

TALK SHOP



4

CLOCK IN,
CLOCK OUT



5

MEET A
DEADLINE



6

BE SNOWED
UNDER



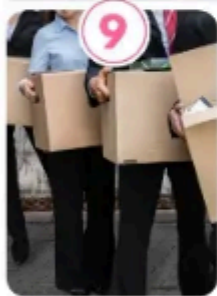
7

SWITCH OFF



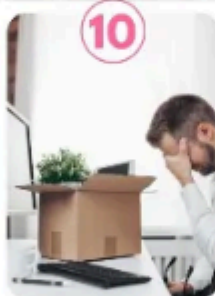
8

BE SACKED/
FIRED



9

BE LAID OFF



10

BE MADE
REDUNDANT



11

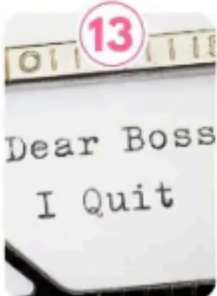
BE PROMOTED



12

55 AND
RETIRED

TAKE EARLY
RETIREMENT



13

RESIGN



14

STEP DOWN



15

HAND IN YOUR
NOTICE



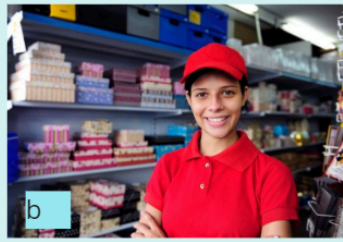
16

CALL IN SICK

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a



b



c



d



e



f

BOX B

- to work (in) shifts
- to work first/ second shift
- to be on flexitime
- to work flexitime/ flexi hours
- to work nine-to-five
- to work regular hours/ long hours
- to work part-time
- to work fulltime
- to work overtime
- to take early retirement
- to retire
- to be on the dole

miro

miro

Match with the pictures

1. to get the sack Context: o. After the merger, several employees were told to clear out their desks and get the sack, effective immediately.
2. to be hired Context: g. After impressing the interviewers with her skills and experience, Lisa was hired on the spot and asked to start next Monday.
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11. to take on Context: h. The new project is very demanding, and we need to take on additional staff to handle the increased workload.
12. to work like a dog Context: n. During busy seasons, the entire team works like dogs to meet tight deadlines and keep clients satisfied.
13. to get promoted Context: a. Sarah has been putting in 60-hour weeks for months. Her dedication paid off when she was promoted to senior manager last week.
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A. Paraphrase the sentences using expressions from Box A and Box B:

1. My mother starts work at 9 am and finishes at 5 pm.

2. They've made him Executive Manager after only six months with this company.

3. I lost my job. They had to make cutbacks.

4. He is out of work and gets money from the government.

5. My father works at a factory. One week he works in the daytime, another week he works at night.

BOX A

- to get the sack
- to be hired
- to be a workaholic

- to be laid off
- to be fired
- to be dismissed
- to recruit
- to be made redundant
- to be unemployed

- to be out of work
- to take on
- to work like a dog
- to get promoted
- to be employed
- to climb a career ladder miro

BOX B

- to work (in) shifts
- to work first/
second shift
- to be on flexitime
- to work flexitime/
flexi hours
- to work nine-to-five

- to work regular
hours/ long hours
- to work part-time
- to work fulltime
- to work overtime
- to take early
retirement
- to retire
- to be on the dole miro

Unit 1. Every man to his trade

IV. VOCABULARY

BOX A

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|--|--|--|

15 In box A find expressions that are similar in meaning.

16 Paraphrase the sentences using the expressions from boxes A and B.

BOX B

- | | |
|--|--|
| <ul style="list-style-type: none"> • to work (in) shifts • to work first/second shift • to be on flexitime • to work flexitime/flexi hours • to work nine-to-five | <ul style="list-style-type: none"> • to work regular hours/ long hours • to work part-time • to work fulltime • to work overtime • to take early retirement • to retire • to be on the dole |
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- 8) He stopped working though he is only 54.
- 9) I don't want to work regular hours, I prefer to start and finish work at different times each day, so I can spend more time with my daughters.
- 10) Brian is a student, he has to find means to support himself, and so he has found a job in a cafeteria and works three hours a day there.



17 Fill in the gaps choosing a suitable word from the box below. You can use some words in the plural.

job, occupation, profession, post/position, vacancy, career, calling

- 1) Please, state your age, address, and _____ in the space below.
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- 4) There was a great demand for engineers in the 1960s, and many graduates entered the _____ at the time.
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- 13) It is in Sarah's nature to help others, so her work is inseparable from life. Being a doctor isn't just her job, it's her _____.
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C. Job Description Activity:

Choose three jobs from the table below and complete the missing information. Be prepared to discuss your answers with a partner.

Job	Work place	Responsibilities	Special qualities required
pilot			perfect eyesight, quick reaction
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18 Collocate the verbs and nouns in the table.

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WORK	A JOB	A LIVING
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20 Fill in the gaps choosing a suitable word or expression from the box.

- perks
- qualifications
- ambitious
- job security
- a salary
- references
- promotion
- a commission

- 1) His _____ is not very high right now but there is a good chance of _____. It will mean more money and more responsibility.
- 2) Her _____ make Nora the most suitable candidate for the advertised post.
- 3) When a person's job is selling some product, it usually means getting a percentage of the value of what has been sold. It is called _____.
- 4) Most employers prefer the applicants who can submit good _____ from their teachers and previous employers.
- 5) Some jobs have extra benefits called _____: free meals, health insurance, use of the company car, longer vacations.
- 6) _____ means being sure of one's future in their working place.
- 7) A(n) _____ person prefers having a challenging job to the one that demands little of them.

D. Discussion Questions:

1. What do you think are the most important factors when choosing a career? (e.g., salary, job security, work-life balance)
2. How has the job market changed in recent years in your country?
3. What skills do you think are most valuable for employees in today's job market?
4. Describe your ideal job. What would your responsibilities be, and what qualities would you need?

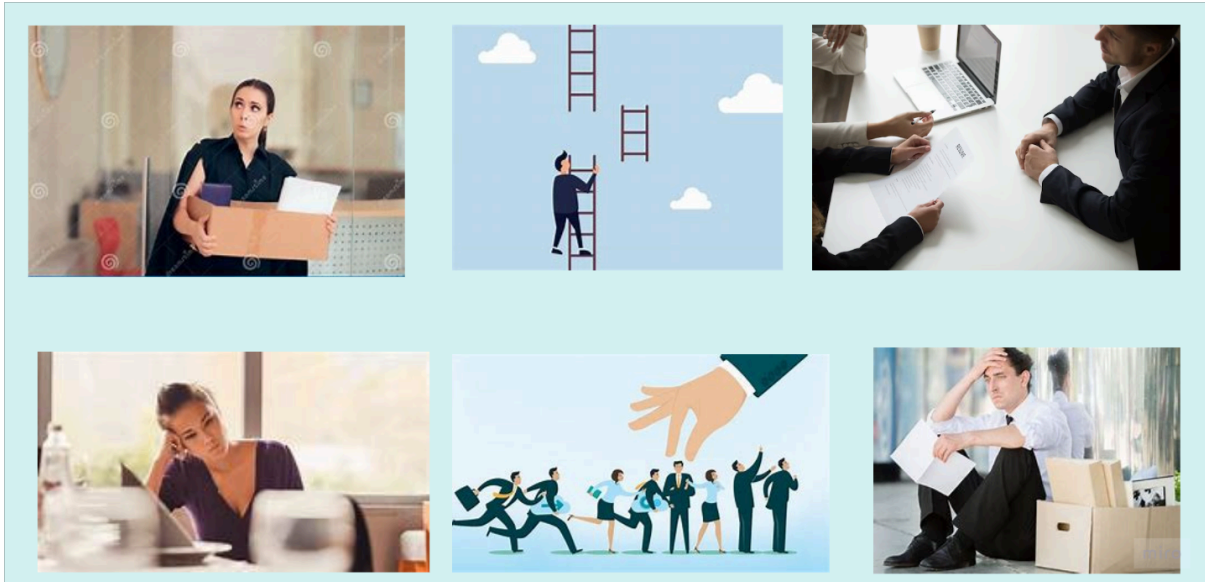
Андрійчук Ангеліна Олександрівна

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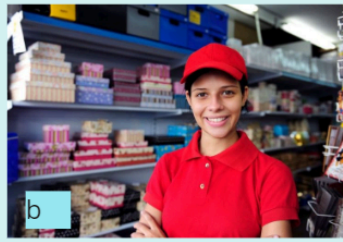
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Task 2



a



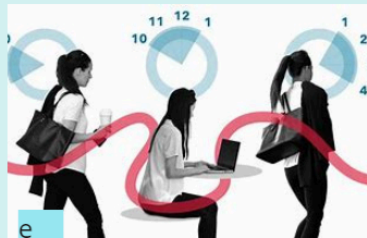
b



c



d



e



f

BOX B

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miro

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--	--	--

<p>BOX B</p> <ul style="list-style-type: none"> • to work (in) shifts • to work first/second shift • to be on flexitime • to work flexitime/flexi hours • to work nine-to-five 	<ul style="list-style-type: none"> • to work regular hours/ long hours • to work part-time • to work fulltime • to work overtime • to take early retirement • to retire • to be on the dole
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Unit 1. Every man to his trade

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pilot	airline	fly the plane, keep passengers safe, and follow flight paths.	perfect eyesight, quick reaction
farmer	farm	Grow crops, take care of animals, and use farm equipment	physical strength, love of nature
sculptor	art studio	creates works of art in stone, metal, wood etc.	creativity, attention to detail
chef	restaurant	prepare and cook meals, create menu	knowledge of different countries
veterinarian	vet-clinic	treat sick animals	Compassion for animals, strong problem-solving skills

Ex 17

1. Please, state your age, address, and occupation in the space below. 2. My brother made a brilliant career in journalism. 3. My aunt holds a key position in this department. 4. There was a great demand for engineers in the 1960s, and many graduates entered the profession at the time. 5. She was the first woman ever to take up the post of President. 6. You may leave your letter of application and CV, we have three vacancies for typists. 7. My first job was in a record shop, and I'll remember those times forever! 8. There are now much more women in the medical profession. 9. He applied for the position of assistant manager in a big company. 10. You can read want ads to learn about available vacancies, and then you can apply for any of them. 11. She chose a political career. 12. Laura has a well-paid job in the tax department. 13. It is in Sarah's nature to help others, so her work is inseparable from life. Being a doctor isn't just her job, it's her calling. 14. Gardening is a nice occupation for bright spring days.

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miro

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miro

D. Discussion Questions:

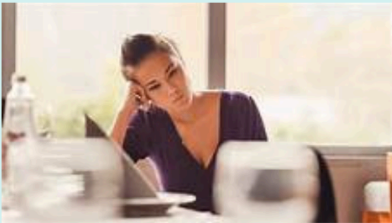
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Ващук Марія Сергіївна

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[Work and jobs – B2 English Vocabulary - Page 2 of 4 - Test-English](#)

Lead- in



Task 1

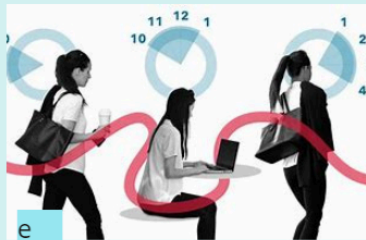
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Task 2



BOX B

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- to be on flexitime
- to work flexitime/ flexi hours
- to work nine-to-five

- to work regular hours/ long hours
- to work part-time
- to work fulltime
- to work overtime
- to take early retirement
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miro

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A. Paraphrase the sentences using expressions from Box A and Box B:

1. My mother starts work at 9 am and finishes at 5 pm.

2. They've made him Executive Manager after only six months with this company.

3. I lost my job. They had to make cutbacks.

4. He is out of work and gets money from the government.

5. My father works at a factory. One week he works in the daytime, another week he works at night.

- 1 My mother works nine-to-five.
- 2 They promoted him to Executives Manager after only six months with this company.
- 3 I was laid off due to cutbacks.
- 4 He is unemployed and is on the dole.
- 5 My father works in shifts; one week he works the daytime, and the next week he works at night.

<p>BOX A</p> <ul style="list-style-type: none"> • to get the sack • to be hired • to be a workaholic 	<ul style="list-style-type: none"> • to be laid off • to be fired • to be dismissed • to recruit • to be made redundant • to be unemployed 	<ul style="list-style-type: none"> • to be out of work • to take on • to work like a dog • to get promoted • to be employed • to climb a career ladder
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<p>BOX B</p> <ul style="list-style-type: none"> • to work (in) shifts • to work first/ second shift • to be on flexitime • to work flexitime/ flexi hours • to work nine-to-five 	<ul style="list-style-type: none"> • to work regular hours/ long hours • to work part-time • to work fulltime • to work overtime • to take early retirement • to retire • to be on the dole
--	--

Unit 1. Every man to his trade

IV. VOCABULARY

BOX A

- | | | |
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|--|--|--|

15 In box A find expressions that are similar in meaning.

16 Paraphrase the sentences using the expressions from boxes A and B.

BOX B

- | | |
|--|--|
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- 5) My father works at a factory. One week he works in the daytime, another week he works at night.
- 6) The trouble is that you are too obsessed with your work.
- 7) He didn't do his job well, he was very often late, and the manager didn't want him to work any longer.
- 8) He stopped working though he is only 54.
- 9) I don't want to work regular hours, I prefer to start and finish work at different times each day, so I can spend more time with my daughters.
- 10) Brian is a student, he has to find means to support himself, and so he has found a job in a cafeteria and works three hours a day there.



17 Fill in the gaps choosing a suitable word from the box below. You can use some words in the plural.

job, occupation, profession, post/position, vacancy, career, calling

- 1) Please, state your age, address, and _____ in the space below.
- 2) My brother made a brilliant _____ in journalism.
- 3) My aunt holds a key _____ in this department.
- 4) There was a great demand for engineers in the 1960s, and many graduates entered the _____ at the time.
- 5) She was the first woman ever to take up the _____ of President.
- 6) You may leave your letter of application and CV, we have three _____ for typists.
- 7) My first _____ a record shop and I'll remember those times forever!
- 8) There are now much more women in the medical _____.
- 9) He applied for the _____ of assistant manager in a big company.
- 10) You can read want ads to learn about _____ available and then you can apply for any of them.
- 11) She chose a political _____.
- 12) Laura has a well-paid _____ in the tax department.
- 13) It is in Sarah's nature to help others, so her work is inseparable from life. Being a doctor isn't just her job, it's her _____.
- 14) Gardening is a nice _____ for bright spring days.

C. Job Description Activity:

Choose three jobs from the table below and complete the missing information. Be prepared to discuss your answers with a partner.

Job	Work place	Responsibilities	Special qualities required
pilot			perfect eyesight, quick reaction
	farm		physical strength, love of nature
	art studio	creates works of art in stone, metal, wood etc.	
	restaurant		knowledge of different countries'
		treats sick animals	

Ex 17

1 Please, state your age, address, and occupation in the space below. 2. My brother made a brilliant career in journalism. 3. My aunt holds a key position in this department. 4. There was a great demand for engineers in the 1960s, and many graduates entered the profession at the time. 5. She was the first woman ever to take up the post of President. 6. You may leave your letter of application and CV, we have three vacancies for typists. 7. My first job was in a record shop, and I'll remember those times forever! 8. There are now much more women in the medical profession. 9. He applied for the position of assistant manager in a big company. 10. You can read want ads to learn about available vacancies, and then you can apply for any of them. 11. She chose a political career. 12. Laura has a well-paid job in the tax department. 13. It is in Sarah's nature to help others, so her work is inseparable from life. Being a doctor isn't just her job, it's her calling. 14. Gardening is a nice occupation for bright spring days.

Job	Work place	Responsibilities	Special qualities required
pilot	airline	fly the plane, keep passengers safe, and follow flight paths.	perfect eyesight, quick reaction
farmer	farm	Grow crops, take care of animals, and use farm equipment	physical strength, love of nature
sculptor	art studio	creates works of art in stone, metal, wood etc.	creativity, attention to detail
chef	restaurant	prepare and cook meals, create menu	knowledge of different countries
veterinarian	vet-clinic	treats sick animals	Compassion for animals, strong problem-solving skills

18 Collocate the verbs and nouns in the table.

to get (2), to earn, to do (2), to find (2), to do for, to look for (2), to take on, to offer (2), to have (2), to make

WORK	A JOB	A LIVING
	to look for a job	

20 Fill in the gaps choosing a suitable word or expression from the box.

- perks
- qualifications
- ambitious
- job security
- a salary
- references
- promotion
- a commission

- 1) His _____ is not very high right now but there is a good chance of _____. It will mean more money and more responsibility.
- 2) Her _____ make Nora the most suitable candidate for the advertised post.
- 3) When a person's job is selling some product, it usually means getting a percentage of the value of what has been sold. It is called _____.
- 4) Most employers prefer the applicants who can submit good _____ from their teachers and previous employers.
- 5) Some jobs have extra benefits called _____: free meals, health insurance, use of the company car, longer vacations.
- 6) _____ means being sure of one's future in their working place.
- 7) A(n) _____ person prefers having a challenging job to the one that demands little of them.

D. Discussion Questions:

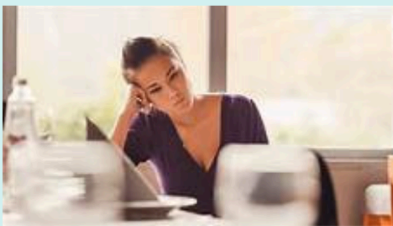
1. What do you think are the most important factors when choosing a career? (e.g., salary, job security, work-life balance)
2. How has the job market changed in recent years in your country?
3. What skills do you think are most valuable for employees in today's job market?
4. Describe your ideal job. What would your responsibilities be, and what qualities would you need?

Грицай Андрій Олександрович

Materials taken from: Way to Success , 2d year

[Work and jobs – B2 English Vocabulary - Page 2 of 4 - Test-English](#)

Lead- in



Task 1

Fill in the gaps with the most appropriate word or phrase from the box below. Some words may be used more than once, and some may not be used at all.

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to get the sack to be hired to be a workaholic to be laid off to be fired
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to take on to work like a dog to get promoted to be employed
to climb a career ladder

After years of hard work, Sarah finally managed to climb a career ladder from assistant to manager.

The company had to lay off 100 employees due to financial difficulties.

John is always the first to arrive and the last to leave the office. He's such a workaholic.

Despite his best efforts, Tom got fired for consistently missing deadlines.

The new project is very demanding. We need to recruit additional staff to handle the workload.

Mary has been employed at the factory for 20 years before retiring.

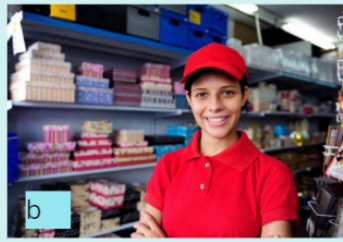
He's been unemployed for six months now and is struggling to find a new position.

If you want to get promoted, you need to show initiative and take on extra responsibilities.

Task 2



a



b



c



d



e



f

BOX B

- to work (in) shifts
- to work first/ second shift
- to be on flexitime
- to work flexitime/ flexi hours
- to work nine-to-five
- to work regular hours/ long hours
- to work part-time
- to work fulltime
- to work overtime
- to take early retirement
- to retire
- to be on the dole

miro

miro

Match with the pictures

1. to get the sack Context: o. After the merger, several employees were told to clear out their desks and get the sack, effective immediately.
2. to be hired Context: g. After impressing the interviewers with her skills and experience, Lisa was hired on the spot and asked to start next Monday.
3. to be a workaholic Context: e. Tom is known for his incredible work ethic. He often is a workaholic, staying late at the office and taking on extra projects.
4. to be laid off Context: f. The factory closed down unexpectedly, and hundreds of workers were laid off with little notice.
5. to be fired Context: d. Despite her best efforts, Maria kept missing important deadlines and was eventually fired for poor performance.
6. to be dismissed Context: m. Jack's poor attitude and constant conflicts with coworkers led to him being dismissed from his position at the firm.
7. to recruit Context: b. The company is expanding rapidly and needs to recruit new talent to fill several positions in the IT department.
8. to be made redundant Context: j. Due to automation in the factory, many workers were made redundant as their roles were no longer necessary.
9. to be unemployed Context: c. After the economic downturn, John found himself unemployed for six months before he could find a new job.
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A. Paraphrase the sentences using expressions from Box A and Box B:

1. My mother starts work at 9 am and finishes at 5 pm.

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BOX B	
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1. My mother works a nine-to-five job
2. He's climbed the career ladder quickly and was promoted to Executive Manager.
3. I was laid off due to company restructuring.
4. He is unemployed and is on the dole.
5. My father works in shifts at a factory.

Unit 1. Every man to his trade

IV. VOCABULARY

BOX A

- to get the sack
- to be hired
- to be a workaholic

- to be laid off
- to be fired
- to be dismissed
- to recruit
- to be made redundant
- to be unemployed

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- to take on
- to work like a dog
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- to be on flexitime
- to work flexitime/flexi hours
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Choose three jobs from the table below and complete the missing information. Be prepared to discuss your answers with a partner.

Job	Work place	Responsibilities	Special qualities required
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	restaurant		knowledge of different countries'
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pilot	airport	fly passengers and cargo safely and efficiently	perfect eyesight, quick reaction
farmer	farm	grow crops and raise livestock	physical strength, love of nature
artist	art studio	creates works of art in stone, metal, wood etc.	creativity, talent, and a strong work ethic
chef	restaurant	prepare and cook food for customers	knowledge of different countries
veterinarian	animal hospital or clinic	treat sick animals	knowledge of animal anatomy and physiology

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miro

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miro

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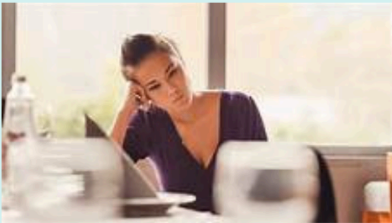
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Ігнатенко Дар`я Русланівна

Materials taken from: Way to Success , 2d year

[Work and jobs – B2 English Vocabulary - Page 2 of 4 - Test-English](#)

Lead- in



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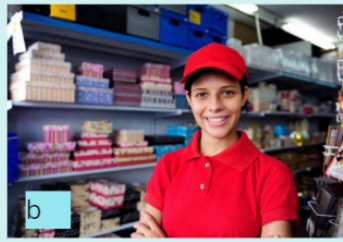
He's been _____ for six months now and is struggling to find a new position.

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Task 2



a



b



c



d



e



f

BOX B

- to work (in) shifts
- to work first/ second shift
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miro

miro

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5. My father works at a factory. One week he works in the daytime, another week he works at night.

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2. He got promoted after only six months of climbing the career ladder.
3. I was made redundant due to cutbacks.
4. He is unemployed and is on the dole.
5. My father works in shifts, alternating between the first and second shifts.
6. The trouble is that you're a workaholic.
7. He was fired because he was often late and didn't do his job well.
8. He took early retirement even though he's only 54.
9. I prefer to work flexitime so I can spend more time with my daughters.
10. Brian works part-time in a cafeteria to support himself as a student.

Ex. 17

1. Please, state your age, address, and occupation in the space below.
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4. There was a great demand for engineers in the 1960s, and many graduates entered the profession at the time.
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- to be a workaholic

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- to be unemployed

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- to work like a dog
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BOX B

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C. Job Description Activity:

Choose three jobs from the table below and complete the missing information. Be prepared to discuss your answers with a partner.

Job	Work place	Responsibilities	Special qualities required
pilot			perfect eyesight, quick reaction
	farm		physical strength, love of nature
	art studio	creates works of art in stone, metal, wood etc.	
	restaurant		knowledge of different countries'
		treats sick animals	

pilot	airports, Airplane cockpit	Flying aircraft, ensuring passenger safety, navigation, communication with air traffic control	
Sculptor			Creativity, physical strength, attention to detail, artistic vision
Veterinar ian	Veterinary clinic, animal hospital, farm		Compassion for animals, strong knowledge of animal health, communication skills, ability to stay calm under stress

Work:

to do work

to do a job

A Job:

to get a job

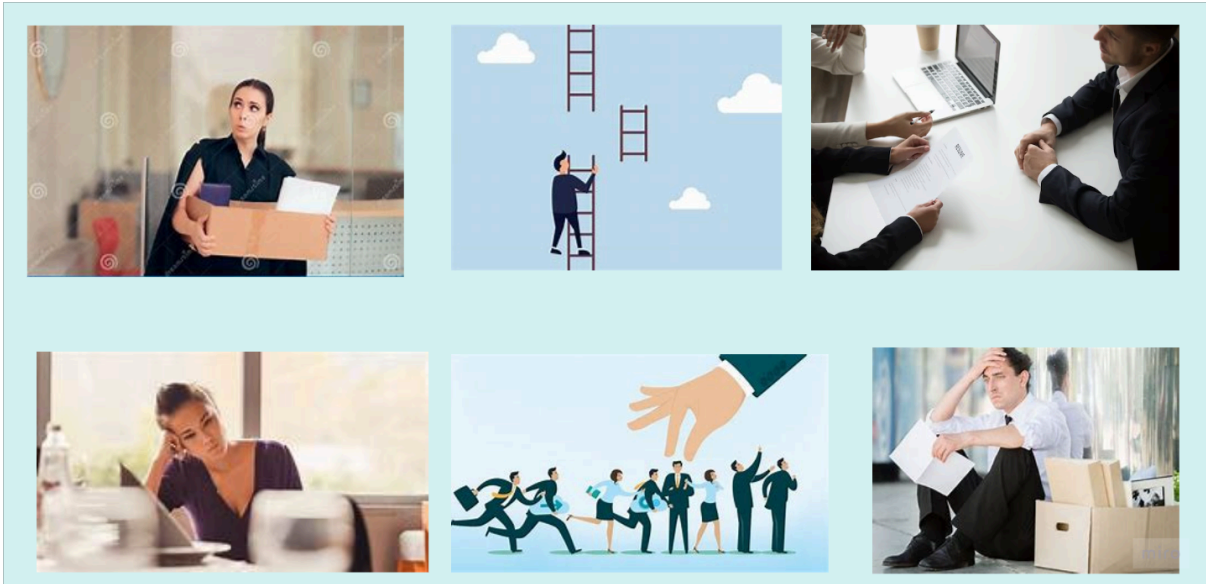
to find a job

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Lead- in





Task 1

Fill in the gaps with the most appropriate word or phrase from the box below. Some words may be used more than once, and some may not be used at all.

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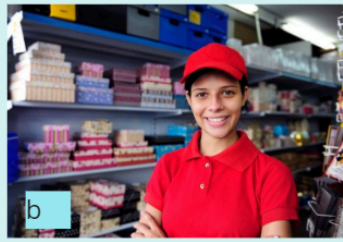
He's been _____ for six months now and is struggling to find a new position.

If you want _____, you need to show initiative and take on extra responsibilities.

Task 2



a



b



c



d



e



f

BOX B

- to work (in) shifts
- to work first/ second shift
- to be on flexitime
- to work flexitime/ flexi hours
- to work nine-to-five
- to work regular hours/ long hours
- to work part-time
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- to take early retirement
- to retire
- to be on the dole

miro

miro

Match with the pictures

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A. Paraphrase the sentences using expressions from Box A and Box B:

1. My mother starts work at 9 am and finishes at 5 pm.

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Unit 1. Every man to his trade

IV. VOCABULARY

BOX A

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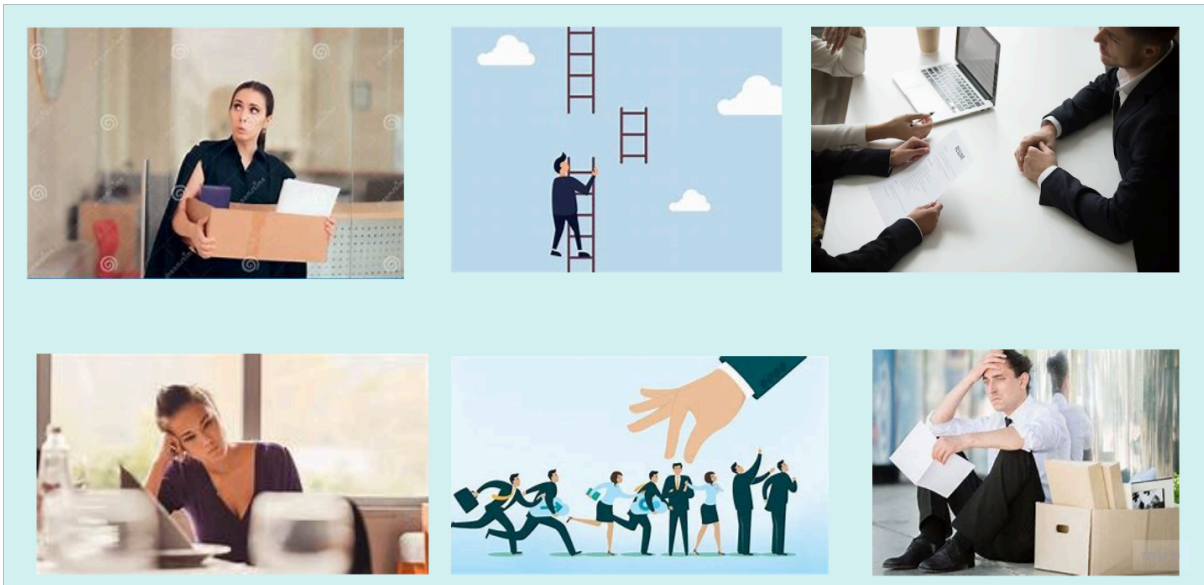
Колеснікова Анастасія Олександрівна

Materials taken from: Way to Success , 2d year

[Work and jobs – B2 English Vocabulary - Page 2 of 4 - Test-English](#)

Lead- in





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Task 2



a

b

c

d

e

f

BOX B

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Unit 1. Every man to his trade

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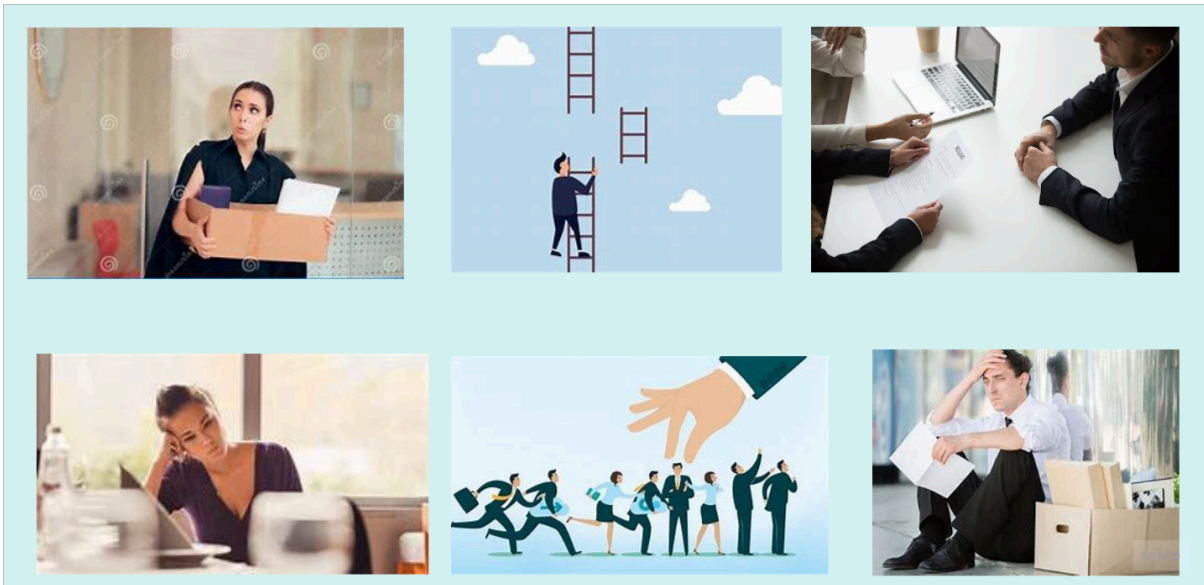
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a

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c

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Unit 1. Every man to his trade

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18 Collocate the verbs and nouns in the table.

to get (2), to earn, to do (2), to find (2), to do for, to look for (2), to take on, to offer (2), to have (2), to make

WORK	A JOB	A LIVING
	to look for a job	

20 Fill in the gaps choosing a suitable word or expression from the box.

- perks
- qualifications
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- 1) His _____ is not very high right now but there is a good chance of _____. It will mean more money and more responsibility.
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D. Discussion Questions:

1. What do you think are the most important factors when choosing a career? (e.g., salary, job security, work-life balance)
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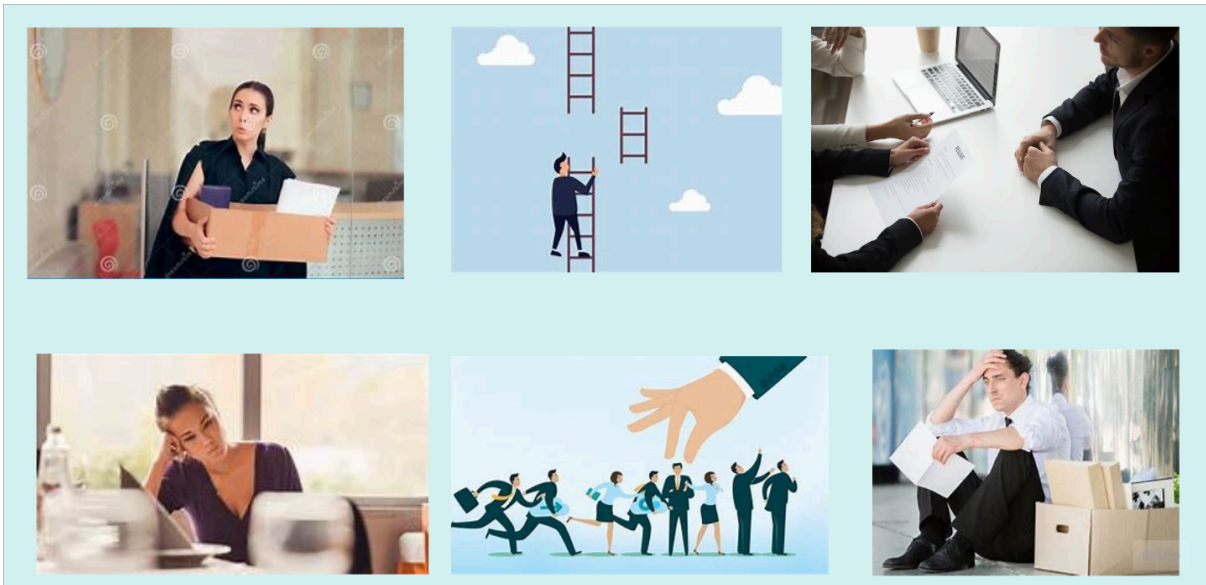
Недзельська Каміла Сергіївна

Materials taken from: Way to Success , 2d year

[Work and jobs – B2 English Vocabulary - Page 2 of 4 - Test-English](#)

Lead- in





Task 1

Fill in the gaps with the most appropriate word or phrase from the box below. Some words may be used more than once, and some may not be used at all.

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The company had to _____ make redundant _____ 100 employees due to financial difficulties.

John is always the first to arrive and the last to leave the office. He's such _____ a workaholic _____.

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Mary _____ worked _____ at the factory for 20 years before retiring.

He's been _____ unemployed _____ for six months now and is struggling to find a new position.

If you want _____ to climb the career ladder _____, you need to show initiative and take on extra responsibilities.

Task 2

BOX B

- to work (in) shifts
- to work first/ second shift
- to be on flexitime
- to work flexitime/ flexi hours
- to work nine-to-five
- to work regular hours/ long hours
- to work part-time
- to work fulltime
- to work overtime
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- to retire
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Match with the pictures

1. to get the sack Context: o. After the merger, several employees were told to clear out their desks and get the sack, effective immediately.
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A. Paraphrase the sentences using expressions from Box A and Box B:

1. My mother starts work at 9 am and finishes at 5 pm.

2. They've made him Executive Manager after only six months with this company.

3. I lost my job. They had to make cutbacks.

4. He is out of work and gets money from the government.

5. My father works at a factory. One week he works in the daytime, another week he works at night.

1. My mother starts work at 9 am and finishes at 5 pm.
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BOX B	
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Unit 1. Every man to his trade

IV. VOCABULARY

BOX A

- to get the sack
- to be hired
- to be a workaholic

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- to recruit
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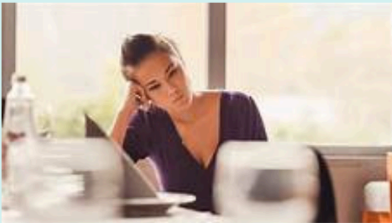
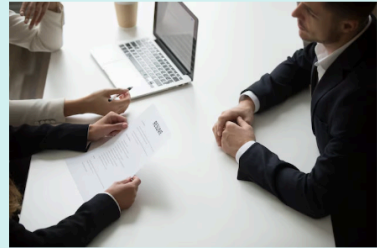
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Николайчук Анастасія Романівна

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[Work and jobs – B2 English Vocabulary - Page 2 of 4 - Test-English](#)

Lead- in



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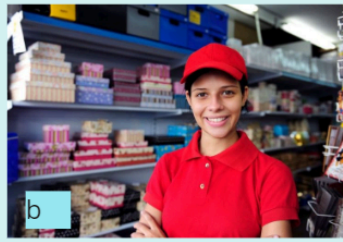
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Task 2



a



b



c



d



e



f

BOX B

- to work (in) shifts
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miro

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Unit 1. Every man to his trade

IV. VOCABULARY

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veterinarian	animal hospital or clinic	treat sick animals	knowledge of animal anatomy and physiology

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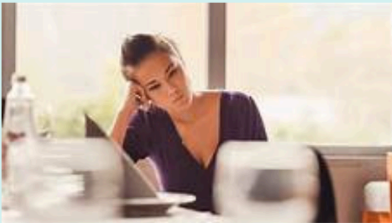
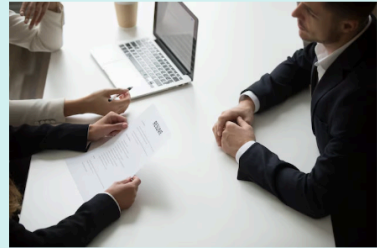
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Пихоніна Єлизавета Сергіївна

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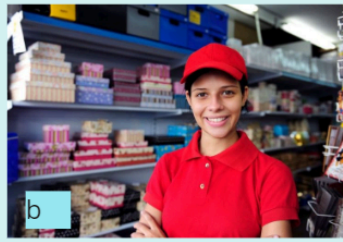
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Task 2



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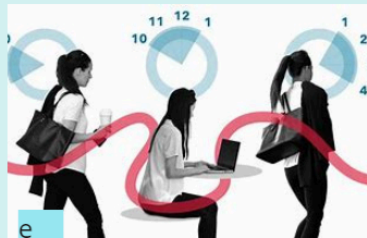
b



c



d



e



f

BOX B

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<ul style="list-style-type: none"> • to work (in) shifts • to work first/second shift • to be on flexitime • to work flexitime/flexi hours • to work nine-to-five 	<ul style="list-style-type: none"> • to work regular hours/ long hours • to work part-time • to work fulltime • to work overtime • to take early retirement • to retire • to be on the dole

1. My mother works a nine-to-five job
2. He's climbed the career ladder quickly and was promoted to Executive Manager.
3. I was laid off due to company restructuring.
4. He is unemployed and is on the dole.
5. My father works in shifts at a factory.

Unit 1. Every man to his trade

IV. VOCABULARY

BOX A

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> • to get the sack • to be hired • to be a workaholic | <ul style="list-style-type: none"> • to be laid off • to be fired • to be dismissed • to recruit • to be made redundant • to be unemployed | <ul style="list-style-type: none"> • to be out of work • to take on • to work like a dog • to get promoted • to be employed • to climb a career ladder |
|--|--|--|

15 In box A find expressions that are similar in meaning.

16 Paraphrase the sentences using the expressions from boxes A and B.

BOX B

- | | |
|--|--|
| <ul style="list-style-type: none"> • to work (in) shifts • to work first/second shift • to be on flexitime • to work flexitime/flexi hours • to work nine-to-five | <ul style="list-style-type: none"> • to work regular hours/ long hours • to work part-time • to work fulltime • to work overtime • to take early retirement • to retire • to be on the dole |
|--|--|

- 1) My mother starts work at 9 am and finishes at 5 pm.
- 2) They've made him Executive Manager after only six months with this company.
- 3) I lost my job. They had to make cutbacks.
- 4) He is out of work and gets money from the government.
- 5) My father works at a factory. One week he works in the daytime, another week he works at night.
- 6) The trouble is that you are too obsessed with your work.
- 7) He didn't do his job well, he was very often late, and the manager didn't want him to work any longer.
- 8) He stopped working though he is only 54.
- 9) I don't want to work regular hours, I prefer to start and finish work at different times each day, so I can spend more time with my daughters.
- 10) Brian is a student, he has to find means to support himself, and so he has found a job in a cafeteria and works three hours a day there.



17 Fill in the gaps choosing a suitable word from the box below. You can use some words in the plural.

job, occupation, profession, post/position, vacancy, career, calling

- 1) Please, state your age, address, and _____ in the space below.
- 2) My brother made a brilliant _____ in journalism.
- 3) My aunt holds a key _____ in this department.
- 4) There was a great demand for engineers in the 1960s, and many graduates entered the _____ at the time.
- 5) She was the first woman ever to take up the _____ of President.
- 6) You may leave your letter of application and CV, we have three _____ for typists.
- 7) My first _____ a record shop and I'll remember those times forever!
- 8) There are now much more women in the medical _____.
- 9) He applied for the _____ of assistant manager in a big company.
- 10) You can read want ads to learn about _____ available and then you can apply for any of them.
- 11) She chose a political _____.
- 12) Laura has a well-paid _____ in the tax department.
- 13) It is in Sarah's nature to help others, so her work is inseparable from life. Being a doctor isn't just her job, it's her _____.
- 14) Gardening is a nice _____ for bright spring days.

C. Job Description Activity:

Choose three jobs from the table below and complete the missing information. Be prepared to discuss your answers with a partner.

Job	Work place	Responsibilities	Special qualities required
pilot			perfect eyesight, quick reaction
	farm		physical strength, love of nature
	art studio	creates works of art in stone, metal, wood etc.	
	restaurant		knowledge of different countries'
		treats sick animals	

pilot	airport	fly passengers and cargo safely and efficiently	perfect eyesight, quick reaction
farmer	farm	grow crops and raise livestock	physical strength, love of nature
artist	art studio	creates works of art in stone, metal, wood etc.	creativity, talent, and a strong work ethic
chef	restaurant	prepare and cook food for customers	knowledge of different countries
veterinarian	animal hospital or clinic	treat sick animals	knowledge of animal anatomy and physiology

18 Collocate the verbs and nouns in the table.

to get (2), to earn, to do (2), to find (2), to do for, to look for (2), to take on, to offer (2), to have (2), to make

WORK	A JOB	A LIVING
	to look for a job	

miro

20 Fill in the gaps choosing a suitable word or expression from the box.

- perks
- qualifications
- ambitious
- job security
- a salary
- references
- promotion
- a commission

- 1) His _____ is not very high right now but there is a good chance of _____. It will mean more money and more responsibility.
- 2) Her _____ make Nora the most suitable candidate for the advertised post.
- 3) When a person's job is selling some product, it usually means getting a percentage of the value of what has been sold. It is called _____.
- 4) Most employers prefer the applicants who can submit good _____ from their teachers and previous employers.
- 5) Some jobs have extra benefits called _____: free meals, health insurance, use of the company car, longer vacations.
- 6) _____ means being sure of one's future in their working place.
- 7) A(n) _____ person prefers having a challenging job to the one that demands little of them.

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D. Discussion Questions:

1. What do you think are the most important factors when choosing a career? (e.g., salary, job security, work-life balance)
2. How has the job market changed in recent years in your country?
3. What skills do you think are most valuable for employees in today's job market?
4. Describe your ideal job. What would your responsibilities be, and what qualities would you need?