



## **Main Lesson Teacher - Job Functions**

**Job Characteristics:** Instruction of students shall include skill development, expansion of knowledge and developing the ability to reason, social development and cultivation of artistic capacities. Key responsibilities include instruction, supervision, guidance, discipline, and safety of students.

### **Primary Essential Functions:**

1. Prepares instructional plans consistent with the school's holistic, arts-integrated mission, methods & pedagogy.
2. Identifies the needs of individual students by continuous assessment of their abilities, and plans instruction, assessment and student assignments accordingly.
3. Applies learning theories and understanding of child development to meet the needs of students.
4. Uses a variety of developmentally appropriate methods and materials to implement differentiated instruction.
5. Produces and directs an annual student dramatic performance for school and parents.
6. Helps deliver Our Whole Lives program (sex education) at applicable ages.
7. Organizes and manages the classroom to create the optimum learning conditions, supervises students in and out of the classroom, and communicates and enforces clear behavior expectations.
8. Regularly observes, evaluates, and reports on student learning, development and behavior.
9. Supports mandatory student assessments from the state and sponsoring district.
10. Initiates, plans, and carries out parent conferences and parent group meetings.
11. Initiates and maintains communication with parents, colleagues, and the community at large.
12. Plans and coordinates the activities of educational assistants and other paraprofessionals as assigned.
13. Works and communicates effectively in a collegial and collaborative environment that includes the school administration, colleagues, school counselor, Title I, SPED and TAG services to support the school program.
14. Serves as a positive role model for youth reflecting goals of diversity, equity, inclusion and belonging.

### **Other Functions:**

1. Teachers may be assigned as needed to handle other school business including but not limited to entering student attendance, checking in and out with specific students, cafeteria and playground supervision, study hall, and participation in assigned afterschool and overnight activities.
2. Participate in professional development and in-service activities.
3. Encourage parent and community involvement, obtain information from parents when requested, promptly return phone calls and emails.
4. Assist in the assessment of building level needs and the planning required meeting those needs.
5. Attend meetings and serve on committees as assigned or directed (or if individual volunteers).
6. Set and carry out goals each year with support from the principal.

### **Other:**

1. Knowledge of concepts, methods, and procedures of curriculum development and implementation.
2. Ability and willingness to comply with the standards for ethical and professional performance established by the Oregon State Board of Education
3. Strong verbal and written communication skills
4. Commitment to the core principles of the Alliance for Public Waldorf Education:

<https://www.publicwaldorf.org/core-principles>