

**December 15, 2021**  
**OFFICIAL MINUTES**  
**of the**  
**DOUGLAS COUNTY BOARD**

\*Members of the Douglas County Board convened in regular session at 9:00 A.M., County Board Room, Courthouse, Tuscola, Illinois. Chairman of the Board, Don Munson called the meeting to order and led the members in the Pledge of Allegiance to the Flag.

**ROLL CALL**

\*Members answering roll call: Dick Hein, Bibby Appleby, Tom Hettinger, Phil Morris, Don Munson, Jim Mikeworth, and Gary Luth.

PRESENT: 7

ABSENT: 0

**APPROVAL OF NOVEMBER 17, 2021 REGULAR BOARD MINUTES AND  
NOVEMBER 29, 2021 SPECIAL BOARD MINUTES**

\***Motion by Hein/Hettinger:** To approve November 17, 2021 Regular Board Minutes, and the November 29, 2021 Special Board Minutes

YEAS: 7

*Motion Passes.*

**APPROVAL OF MONTHLY FINANCIAL OBLIGATIONS**

\***Motion by Morris/Hein:** To approve the monthly financial obligations for the County as reviewed by the Budget and Finance sub-committee.

YEAS: 7

*Motion Passes*

**APPROVAL OF MONTHLY REPORTS OF FEES**

\***Motion by Appleby/Hein:** To approve the monthly reports of fees of the County offices as prepared.

YEAS: 7

*Motion Passes.*

**ORDINANCE 21-O-15 ADOPTING COUNTY BOARD DISTRICTS MAPS**

\***Motion by Mikeworth/Hettinger:** To adopt Ordinance 21-O-15 adopting the County Board Apportionment Plan by the Douglas County Board determining the location of the County Board District boundaries as required by 55 ILCS 5/2-3003. County Board map and Douglas County precincts are attached.

YEAS: 7

*Motion Passes.*

**RESOLUTION 21-R-46 APPROVE FY 2022 BUDGET, APPROPRIATIONS, & LEVIES**

\***Motion by Morris/Luth:** To approve Resolution 20-R-46 to adopt FY 2022 Budget, Appropriations, & Levies as listed:

County Tax Levy	\$1,301,000
General Liability and Tort Insurance Purposes	
Tax Levy	865,000
County Highway Tax Levy	482,000
Board of Health Tax Levy	482,000
Social Security Tax Levy	250,000
County Aid to Township Bridges Tax Levy	241,000
Federal Aid Matching Tax Levy	241,000
Workmen's Compensation Insurance Tax Levy	60,000
Extension Education Program Tax Levy	60,000
Veteran's Assistance Tax Levy	-0-
Unemployment Compensation Insurance Tax Levy	-0-
Tuberculosis Tax Levy	-0-

YEAS: 7

*Motion Passes.*

**ORDINANCE 21-O-16 AUTHORIZING AN AMENDMENT TO FY 2021 BUDGET**

**\*Motion by Hein/Hettinger:** To adopt Ordinance 21-O-16 authorizing an amendment to the Budget of the Douglas County Fiscal Year 2021 Budget.

YEAS: 7

*Motion Passes.*

**ORDINANCE 21-O-17 ESTABLISHING A RISK MANAGEMENT PLAN FOR  
CALENDAR YEAR 2022**

**\*Motion by Hettinger/Appleby:** To adopt Ordinance 21-O-17 establishing a Risk Management Plan for Douglas County for the Calendar Year 2022. The Risk Management Plan is designed to protect the County against liability or loss which may be imposed upon it or one of its employees for a tortious act, and to identify risk management, education, inspection, and supervision expenses attributable or related to loss prevention and loss reduction.

YEAS: 7

*Motion Passes.*

**RESOLUTION 21-R-47 APPOINTMENT OF THE SPECIAL PROSECUTOR FOR ASSISTANCE**

**\*Motion by Hettinger/Appleby:** To approve Resolution 21-R-47 stating that the Douglas County Board hereby agrees to participate in the service program of the Office of the State's Attorney Appellate Prosecutor for FY 2022 and hereby appropriating \$7,000.00 as consideration of providing a portion of the funds required for financing the operation of the Office of the State's Attorney Appellate Prosecutor.

YEAS: 7

*Motion Passes.*

**RESOLUTION 21-R-48 EXTENSION OF A DECLARATION OF EMERGENCY DUE TO COVID-19**

**\*Motion by Morris/Luth:** To approve Resolution 21-R-48 extending a Declaration of Emergency due to Covid-19 in Douglas County, State of Illinois by the County Board for a period of 30 days.

YEAS: 7

NO: Morris

*Motion Passes.*

**APPOINTMENT TO DRAINAGE DISTRICT**

**\*Motion by Luth/Hettinger:** To approve the appointment of Tamara S. Hemrich to Brushy Fork Drainage District No. 64-L-712 until the 1<sup>st</sup> Tuesday in September 2024.

YEAS: 7

*Motion Passed.*

**CONTRACT FOR PROFESSIONAL SERVICES BETWEEN JEANNINE GARRETT  
AND DOUGLAS COUNTY**

**\*Motion by Mikeworth/Hein:** To renew the contract for professional services between Douglas County and t. Jeannine Garrett for 1-year term beginning January 1, 2022. This contract is to be reviewed annually by Personnel, Legal and Management.

YEAS: 7

*Motion Passes.*

**APPOINT DR. RAFAEL RUGGERI TO THE DOUGLAS COUNTY BOARD OF HEALTH**

**\*Motion by Appleby/Hettinger:** To appoint Dr. Rafael Ruggeri to the Douglas County Board of Health for a term to expire November 30, 2024.

YEAS: 7

*Motion Passes.*

**RESOLUTION 21-R-49 DISSOLVING STANDING COMMITTEE TO OVERSEE MANAGEMENT  
OF IT TECHNOLOGY RESOURCES**

**\*Motion by Mikeworth/Hein:** To approve Resolution 21-R-49 dissolving a standing committee recently created to oversee the management of technological resources and to allow such management to be overseen by the Douglas County Board as a whole.

YEAS: 7

*Motion Passes.*

**AUTHORIZE THE COUNTY CLERK TO CLOSE OUT FY 2021**

**\*Motion by Morris/Hettinger:** To authorize the County Clerk to close out FY 2021.

YEAS: 7

*Motion Passes.*

**INCREASE COUNTY CREDIT CARD LIMIT**

**\*Motion by Morris/Hettinger:** To authorize at the recommendation of the Budget & Finance sub-committee to increase the credit limit of the County credit card from \$5,000 to \$7,500. This credit card is used by IT to purchase computers, lap tops and other technology needs for the County offices.

YEAS: 7

*Motion Passes.*

**RESOLUTION 21-R-50 AUTHORIZING THE CREATION OF A SECURE CAPITAL PROJECTS ACCOUNT**

**\*Motion by Hein/Appleby:** To approve Resolution 21-R-50 stating that the Douglas County Board is authorizing the creation of a secure capital project account and approving the reappropriation of \$255,067 contained in the General Fund Year 2021 into this account.

YEAS: 7

*Motion Passes.*

**APPROVE AUDIT FY 2020**

**\*Motion by Mikeworth/Hein:** To approve the FY 2020 audit as prepared and presented by Larsson, Woodyard & Henson, LLP.

YEAS: 7

*Motion Passes.*

**QUESTION AND COMMENTS FROM THE PRESS AND PUBLIC**

*Josh from Workplace Innovation Opportunities Act has a chance for advancement and will be leaving us. Service will not stop. He said he was thankful for all the County Board has done for him. Budget & Finance is working on projects for ARPA funding. 1.) Joint Water Agency Water Project (waiting on an Ordinance and Intergovernmental Agreement) 2.) Newman water treatment facilities, water tower repairs (waiting on an Ordinance and intergovernmental Agreement). Health Department gave an update. They stated that there will be changes to testing in January. They will be going to Shield Saliva testing. It will be by appointment only and it is a PCR test with a turnaround time of 24-48 hours. Cases of Covid-19 in Douglas County are on the rise. Jim Allen asked if the Supervisor of Assessor salary increase is in Budget and where did that happen? Mr. Munson stated that he would look into it.*

**ADJOURNMENT**

**\*Motion by Luth/Hein:** At 10:41 A.M., there being no further business to come before the County Board at this time, to adjourn until January 19, 2022 at 9:00 A.M.

YEAS: 7

*Motion Passes.*

*Judi Pollock, Ex-Officio Clerk*

\*PLEASE NOTE-sub-committee minutes are to be placed on file. Motions and special instructions from the sub-committee reports have been recorded in the Official Minutes. Additional information pertaining to the sub-committee minutes may be requested to be reviewed.