

SOME HELPFUL TIPS FOR ORGANIZING A CLASSROOM PARTY:

Remember to talk with your teacher before planning the party, purchasing or requesting for donations. The following are some tips I found helpful

1. double check food allergies
2. promote the event on a sign-up sheet, via email or a flyer in the Thursday envelope or on your classroom shutterfly website
3. Ask if the teacher has certain food items that he/she does not allow in the classroom. Please be aware of our new district wide Food on Campus Guidelines
4. If you are planning a craft that uses glue sticks, tape, etc. ask the teacher if you can use the class supply or bring your own supplies
5. Ask your teacher how long you will have to set up the party. Be sure to include set-up and clean-up time on your party sign up sheets
6. Ask your teacher about naming various holiday seasons. E.g. Fall party vs. Halloween
7. If doing crafts, it might be helpful sorting supplies and placing them in ziplock bags for the younger grades. Try to have goodie bags assembled ahead of time as well so you can hand those out at the end of the party
8. Try to arrive at school a little bit earlier on party days. Parking near the buildings is at a premium and you might have a lot of things to carry
9. Try to ensure that the party progresses on schedule. If the class is getting too rowdy, maybe have a class reading session that relates to the holiday as a standby

10. Bring extra trash bags to pick up all the trash and leftover food. The teachers appreciate it when we help them put the classrooms back together
11. Have fun participating in a school event with your child!