



Board Meeting Agenda

CEC Boardroom & Virtual Meeting | February 27, 2024 | 7:00 pm

Regular Board Meeting Agenda

February 27, 2024 | 7:00 pm
CEC Boardroom & Virtual Meeting

- A. Call to Order | [Land Acknowledgement](#) (Jaden Zhang, Student Trustee)
- B. Prayer | Special Intentions | [National Anthem](#) | [Saint Feast Days](#)
- C. Delegations
- D. Approval of Agenda
- E. School | Student | Department Profile
 - 1. Memo from Superintendent of Student Success, Elementary
Re: [Social Entrepreneurship Program Profile](#)
- F. Declarations of Conflict of Interest
- G. Confirmation of Minutes
 - 1. Regular Board Meeting - [February 13, 2024](#)
- H. Unfinished Business from Previous Meetings
- I. Presentation and Consideration of Committee Reports and Student Trustees Reports
 - 1. Memo from Superintendent of Special Education and Student Services
Re: [Special Education Advisory Committee \(SEAC\) Minutes of December 20, 2023](#)
 - 2. Memo from Director of Education
Re: [Parent Involvement Committee Minutes of December 12, 2023](#)
- J. Presentation and Consideration of Staff or Trustee Reports
 - 1. Memo from Superintendent of Planning and Facilities
Re: [Community Planning and Facility Partnerships - 2023-2024 Review](#)
 - 2. Memo from Superintendent of Student Success, Elementary and Superintendent of Human Resources
Re: [Mitigating French Teacher Shortages](#)
 - 3. Memo from Superintendents of Student Success, Elementary and Student Success, Intermediate/Secondary
Re: [OCSB Virtual School Changes](#)
 - 4. Memo from Superintendent of Human Resources
Re: [New Findlay Creek School Naming](#)

5. Memo from Superintendent of Human Resources

Re: [New Riverside South School Naming](#)

K. New Business

L. Notice of Motions

M. Confirmation of Action Report - [February 13, 2024](#)

N. Administrative Announcements

O. Adjournment

Information Items:

- [Delegation & Public Session Presentation Guidelines](#)
- [Frequently Used Acronyms](#)
- [Board of Trustee Contact Information](#)
- [Procedural By-Laws](#)



Re: Social Entrepreneurship Program Profile

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Shelley Montgomery, Superintendent of Student Success Elementary,

Date: February 21, 2024

We continue to be very proud of our Social Entrepreneur Program (SEP) and how it has grown across our system. In many presentations, trustees regularly hear references of SEP as it relates to Deep Learning or other initiatives related to our spiritual theme, Indigenous Education and the UN Sustainable Goals.

We felt we would provide an update and a review of the criteria and aspects of what exactly the SEP entails from the beginning until the end of an initiative.

We will do so by highlighting an elementary school and a high school example. I am pleased to be joined by Neda Bernabo, the K-12 Experiential Consultant. She will provide an overall review of the SEP. I am also joined by Maria Babineau, who is a teacher at Holy Redeemer and Tristan Nuyens, who is a teacher at Sacred Heart. They will each share an overview of their impressive SEP initiatives and the impact the learning had on their students.

[Social Entrepreneur Update](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Student Success Elementary, dated February 21, 2024, entitled “Social Entrepreneur Program Profile” be received.

Thank you

Shelley Montgomery
SM/vl

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MEMO

Re: Special Education Advisory Committee (SEAC) Minutes of December 20, 2023
To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees
From: Nicola Benton, Superintendent, Special Education and Student Services
Date: February 6, 2024

Please find attached a copy of the Minutes of the Special Education Advisory Committee Meeting held on December 20, 2023, and approved, at the January 17, 2024 SEAC meeting.

SEAC Minutes, [December 20, 2023](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Special Education and Student Services dated February 6, 2024 and entitled Special Education Advisory Committee (SEAC) Minutes of December 20, 2023, be received.



Nicola Benton, Superintendent
NB:lk
Ref: Regular Board Meeting, February 27, 2024

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Re: Parent Involvement Committee Minutes of December 12, 2023
To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees
From: Thomas D'Amico, Director of Education
Date: February 22, 2024

Please see the [minutes](#) of the Parent Involvement Committee (PIC) meeting of December 12, 2023, which were approved at the PIC meeting on February 13, 2024.

RECOMMENDATION:

THAT the Memorandum from the Director of Education dated February 22, 2024, and report entitled Parent Involvement Committee Minutes of December 12, 2023 be received.

TD/sd

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Re: Community Planning and Facility Partnerships - 2023-2024 Review

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Miro Vala, Superintendent of Planning & Facilities

Date: February 21, 2024

The purpose of this report is to update the Board regarding last year's Community Planning and Facility Partnership Public Meeting, and provide information regarding the 2023-2024 annual review.

This review has been an annual requirement of the Province since 2010. The 2015 Ministry guideline on "Community Planning and Partnerships Guideline" requires school boards to:

- (a) review space in existing schools annually;
- (b) consider partnerships when developing capital plans and when undertaking new school construction; and
- (c) hold an annual Public Meeting in this regard.

The list of potential partners to be notified per the guideline mirrors that contained within the revoked property disposition regulation (Ontario Reg. 444/98).

This process is designed to improve the level of information which is shared between public bodies. Not only is the Board required to share data about space which is available for potential partnerships, agencies are to reciprocate by informing school boards of their respective needs.

Report on the 2023 Annual Public Meeting

Last year the four coterminous local school boards held a joint Public Meeting at 6.00 pm on March 30, 2023 organized by the Ottawa Carleton District School Board. Despite published advertising in both the Ottawa Citizen and Le Droit newspapers, and individual invitations to each of the identified potential partners, only one individual attended the meeting (from Algonquin College).

After some discussion, it was determined that the individual's interest was in the work that school board planning departments are involved in, rather than a facility partnership.

Current Space in Existing Schools

As stipulated in the Ministry Guideline and our Board policy, we are required to identify schools that, for two years or more, have been operating at less than a 60% utilization rate and/or contain more than 200 surplus pupil places (i.e., space that is not required for instructional purposes). This level of surplus space in a school should be available for a minimum of five years into the future.

The above criteria is met by four of our schools.

St. Anthony Elementary School in Centretown West meets the criteria for inclusion. Based on October 31, 2023 enrolment data, the school had 103 students in a building with a pupil capacity of 346 (a 30% utilization rate and 243 surplus spaces). These two criteria were also met for 2022.

Based on October 31, 2023 enrolment data, St. George Elementary School in the Champlain Park neighborhood had 293 students in a building with a pupil capacity of 547 (a 54% utilization rate and 254 surplus spaces). These two criteria were also met for the previous school year.

Notre Dame High School in Westboro met the criteria thresholds for both 2022 and 2023, however, the school's utilization rate is projected to increase to above 60% within the next five years. We are therefore not including Notre Dame on the 2023-2024 list.

St. Gabriel Elementary School in Kanata North also meets the criteria of having a utilization rate of below 60% and more than 200 surplus pupil places for two years in a row. Despite meeting the threshold figures, the school will not be included on the list as current surplus space will be required for enrolment growth generated from future development.

St. Thomas More Elementary School

Although St. Thomas More Elementary School does not meet the set criteria noted above, it has been included in our list of potential facility partnerships. Enrolment at the school will decrease significantly for September 2024 once students are relocated to New Findlay Creek Catholic Elementary School.

Enrolment at St. Thomas More School for the 2024-2025 school year is projected to be 187 in a building with a pupil capacity of 507, resulting in a utilization rate of 37% and 320 surplus space. This situation will continue for a number of years until the future Tewn Lands Community begins to develop.

Planned New Schools

The Ministry Guideline requires school boards to consider the construction of new schools as potential facility partnership opportunities. An updated list of capital projects identified in the Board's 2019 Capital Plan was provided to potential community partners in last year's Public Meeting invitation. To date, we have not received any expressions of interest related to our list of planned future new schools.

Former School Properties

A majority of the former St Patrick's Intermediate School property at 1485 Heron Road is currently leased to the Conseil des écoles publiques de l'Est de l'Ontario (CEPEO). The CEPEO is accommodating its Marie Curie School on the site while major facility renovations are completed.

One of the buildings located on the St. Patrick's property (Building C) is available for lease, however, and will be identified as an opportunity for a potential partnership.

Some of the classrooms within the former Jean Vanier building in Vanier (130 Lajoie Street) will also be identified as available for long-term lease.

2024 Annual Public Meeting

As indicated earlier, the Ministry of Education requires that school boards hold an annual Public Meeting in order to inform community agencies of potential partnership opportunities, and receive information regarding their plans. This exchange of information allows organizations to assess the suitability of a board's existing space and capital projects for future partnership opportunities.

We are proposing once again to hold a joint meeting with our three coterminous school boards. As a result of this type of arrangement, potential partners can receive all of the school board information in one setting. School boards could also be jointly made aware of any proposed plans on the part of community agencies.

Details of the Public Meeting will be provided once a date and venue have been finalized. The meeting typically occurs during the spring. An advertisement for the meeting will be placed in the Ottawa Citizen and Le Droit newspapers, with notice also posted on the Board's website. Planning and Facilities staff at one of the four boards will host the meeting. While Trustees are welcome to attend the meeting, they are not required to do so.

Under Board policy, prospective partners must make expressions of interest in writing to the Director of Education and demonstrate how the partnership would be beneficial to the school. All expressions of interest received will be reviewed and evaluated for compatibility with criteria contained in the Board's policy and with the nature of the school's operational characteristics. This would be done in conjunction with the Catholic School Council, if applicable. At its discretion, the Board would approve of any potential partnerships and their terms of use.

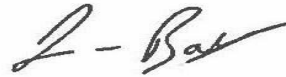
Ian Baxter, Manager of Planning and Construction, will join me for the presentation at the Board Meeting on February 27, 2024 to provide further information.

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Planning and Facilities dated February 21, 2024 entitled "Community Planning and Facility Partnerships - 2023-2024 Review" be received.



Miro Vala
Superintendent of Planning and Facilities



Ian Baxter
Manager of Planning and Construction

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Re: Mitigating French Teacher Shortages

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Shelley Montgomery, Superintendent of Student Success Elementary
Debbie Kealey, Superintendent of Human Resources

Date: February 21, 2024

As you know the OCSB has worked to mitigate the shortage of French teachers across the system. Throughout this presentation we will share a strategy that allows for a more consistent French Pathway that will continue to provide quality French programming, while also increasing the number of qualified teachers across the system.

We look forward to answering any questions you may have.

[French Pathways](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Student Success Elementary, and the Superintendent of Human Resources dated February 21, 2024, entitled “Mitigating French Teacher Shortages” be received.

Thank you

Shelley Montgomery
SM/vl

Debbie Kealey, Superintendent

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Re: OCSB Virtual School Changes

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Sean Kelly, Superintendent, Student Success, Intermediate/Secondary
Shelley Montgomery, Student Success, Elementary

Date: February 21, 2024

We are proud that our two virtual schools continue to be an alternative education for many families who choose this option.

This evening we would like to highlight the changes that will be made to our virtual schools for the 2024-2025 school year allowing us to continue to offer a virtual pathway for grade 1-12 students.

[Presentation](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendents of Student Success, dated February 21, 2024 entitled “OCSB Virtual School Changes” be received.

Sean Kelly, Superintendent

Shelley Montgomery, Superintendent

SK/SM/kd

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Re: New Findlay Creek School Naming

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Debbie Kealey, Superintendent, Human Resources

Date: February 21, 2024

At the Board of Trustees meeting on Tuesday, February 27, 2024, we would like to invite the Board of Trustees to consider a recommendation for the name of the new Findlay Creek Elementary school. As per Board Policy for the Naming of a New School, a committee with representatives from the Board and parent community for the new schools was formed. As a committee, we selected the below three names as the options for families to vote upon. Principal, Lisa Hurd, will be present to review the process and answer any questions from the Board of Trustees.

St. Veronica - [Patron](#): of laundry workers and photographers, of kindness. 44.6%

St. John Bosco - [Patron](#): Patron: of apprentices, editors and publishers, schoolchildren, magicians, and juvenile delinquents. 42.5%

St. Ignatius of Loyola - [Patron](#): of Educators and Education, Society of Jesus, soldiers. 12.9%

[Presentation](#)

We are pleased to recommend the following name, St. John Bosco, for the new Findlay Creek elementary school.

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Human Resources dated February 21, 2024, entitled New Findlay Creek School Naming, be received, and

THAT the name of the new Findlay Creek Elementary school be:



Debbie Kealey, Superintendent
DK:kd

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Re: New Riverside South School Naming

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Debbie Kealey, Superintendent, Human Resources

Date: February 21, 2024

At the Board of Trustees meeting on Tuesday, February 27, 2024, we would like to invite the Board of Trustees to consider a recommendation for the name of the new Riverside South Elementary school. As per Board Policy for the Naming of a New School, a committee with representatives from the Board and parent community for the new schools was formed. As a committee, we selected the below four names as the options for families to vote upon. Principal, Michelle McGarry, will be present to review the process and answer any questions from the Board of Trustees.

St. Gianna - [Patron](#): mothers, physicians, unborn children. 44%

Blessed Chiara - [Patron](#): athletes. 30%

St. Ignatius - [Patron](#): Educators and education, Society of Jesus, soldiers. 18%

St. Jacinta - [Patron](#): of bodily ills, captive, sickness. 8%

[Presentation](#)

We are pleased to recommend the following name, St. Gianna, for the new Riverside South elementary school.

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Human Resources dated February 21, 2024, entitled New Riverside South School Naming, be received, and

THAT the name of the new Riverside South Elementary school be:



Debbie Kealey, Superintendent

DK:kd

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