

Corporate LOGO

Memorandum of Understanding Between [Corporate Name] Skilled Nursing Facilities

The purpose of this memorandum is to define the relationship between [Corporate Name] –SNFs that participate in Nursing Assistant Training through the [Training Hub Facility Name] Nursing Assistant Training Program.

[Your Facility Name after CDPH Approval] NATP

[Your Facility Name] is a CDPH approved facility-based Nursing Assistant Training Program. [Corporate Name] has designated [Training Hub Facility Name] NATP to be its Regional NA Training Program.

[Training Hub Facility Name] NATP will operate under the authority of the designated NATP Leadership as reported to CDPH. They are solely responsible for maintaining the integrity of the training program and complying with all policies & procedures, and regulatory and statutory requirements.

Participation in Regional NA Training Program

All SNFs in [Corporate Name] have the option of sending their employees to participate in NA training at [Training Hub Facility Name] NATP.

- Students from other [Corporate Name] SNFs must be employees, on payroll during both their NA training and other work hours, and must be paid in accordance with NA minimum wage requirements.
- When students from other [Corporate Name] SNFs are present at [Training Hub Facility Name] NATP for training they fall under the full control of [Training Hub Facility Name]. They will be present solely for training and they cannot be pulled or reassigned by the SNF that they are employed by.
- Student training hours at [Training Hub Facility Name] NATP cannot be counted toward staffing ratio requirements at [Training Hub Facility Name], or at the SNF they are employed by.
- [Training Hub Facility Name] will be responsible for paying all training program costs associated with the [Training Hub Facility Name] NATP. They will only be responsible for paying wages for NA students that are employed by [Training Hub Facility Name].
- Other [Corporate Name] SNFs that send their employees to participate in the [Training Hub Facility Name] NATP are responsible for paying wages for their employees.

Problem Resolution

If any issues arise between [Training Hub Facility Name] NATP and other [Corporate Name] SNFs relating to NA training or students in that program should be resolved at the lowest level practical. Any issues that cannot be resolved between [Training Hub Facility Name] NATP and [Corporate Name] SNFs will be referred to [Corporate Name] management for resolution.

Representative Name

Title

Corporate Name