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Template for Evidence(s) UI GreenMetric Questionnaire

University : ...
Country : ...
Web Address : ...

SAMPLE

[6] Education and Research (ED)

[6.25] Planning, implementation, monitoring and/or evaluation of university governance through the utilization of Information and Communication Technology (ICT) (ED.14)

Stage	Activities/Programs	ICT Utilization	Evidence	Timeline	Responsible Team/Department
Planning	Identify key areas of sustainability for research focus	Research management software	Research focus documents, funding proposals	Jan 2024 - Mar 2024	Research Office, ICT Dept
Implementation	Fund and support research projects on sustainability	Digital grant management systems	Funding records, project reports	Apr 2024 - Dec 2024	Research Office, Finance Dept
Monitoring	Track research progress and publication output	Research tracking tools	Publication databases, progress reports	Ongoing	Research Office, ICT Dept
Evaluation	Evaluate the impact and quality of publications	Citation analysis tools, peer review systems	Impact assessment reports, citation metrics	Annually	Research Office, ICT Dept

The flowchart illustrates a 10-month process for grant management:

- Month 1:** Application That Fall Under This Category include Academic staffs / Division of Reviewers / Team of Primary Reviewers / Applications Selected for Funding / Agreement Filing
- Month 2:** Applicants Submits Grant Application / Division of Theme Leaders / Calculated AVG Score / Summary Statements / Summary Statements Forwarded to Research Office / Approval of Grant Fund / Funding Plan / Pay lists to Finance office / Investigators Begins Work
- Month 3:** Application That Fall Under This Category include PG Students / Approved PG Proposals / Team of Secondary Reviewers / Summary Statement to Theme leaders & Applicants / Progress report / Completed Researches

The 'Grants Management' dashboard screenshot displays:

- Grant Revenue by Quarter Y/Y:** A bar chart showing revenue trends across four quarters.
- Remaining Award Balance:** A donut chart showing a balance of 233,723.
- Grants:** A list of grant details including award proposals and disbursement.
- Reports:** A list of reports such as 'Weekly Disbursed Grants - Grants' and 'Key Reports - Grants'.
- Expenses by Grant (Life to Date):** A bar chart showing cumulative expenses for various grants.

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Grant Management System

Description:

(Please describe planning, implementation, monitoring and/or evaluation of university governance through the utilization of Information and Communication Technology (ICT). You can describe more related items if needed.)

- **Planning:** Identify key areas of sustainability research to focus on and secure funding for these research projects. Use research management software to organize and plan research activities, manage funding proposals, and ensure alignment with sustainability goals.
- **Implementation:** Provide funding and support for sustainability research projects, ensuring researchers have the necessary resources. Utilize digital grant management systems to streamline the funding process and keep track of research projects.
- **Monitoring:** Track the progress of sustainability research and the number of scholarly publications produced. Employ research tracking tools to monitor publication output and research milestones.
- **Evaluation:** Evaluate the impact and quality of the publications on sustainability. Use citation analysis tools and peer review systems to assess the reach and impact of the research.

Additional evidence link (i.e., for videos, more images, or other files that are not included in this file):