## **Digital Pronto Card Instructions**

If you have a smartphone, you don't need a physical card, just a virtual card on the app:

- 1. First time users- upload the PRONTO app on your cell phone and create a digital card.
- 2. Next to convert this card to a free youth card, you will need to provide proof of eligibility, such as your Student ID card
- 3. Then log in <u>HERE</u> on a laptop or web browser on your cell phone (this is the website, not the app) (using a cell phone is easiest so you can take a photo easily) to apply for the free youth pass.
- 4. Click "Reduced Fare Program" in the options on the left; scroll down the page and through the "Terms of Use", then hit "I agree"
- 5. Select "I have a PRONTO card" then select your card from the dropdown and pick "Youth" under "reduced fare type" and type in your name and birthdate.
- 6. Type in your personal email address. Check that email for a code and type that into the form.
- 7. Upload a picture or scanned copy of **either**: your birth certificate, a photo ID with birthdate (like a passport or driver's license, etc.), school ID, or screenshot of the platform you use to upload homework (including your name and school).
- 8. Next, either upload a profile picture or take a live selfie (make sure you show your face). Then submit it.
- 9. Once you're done, you will either get approved automatically or you may have to wait for a staff person at MTS to look at your application (this could take 2-10 days).

10. You can check if your account has successfully changed to Youth by logging in on your app and looking to see if your virtual purple PRONTO card says "Youth" at the top.

PRONTO support: (619) 595-5636