



## **Idaho Falls Farmers Market Rules - 2026 Season**

The rules outlined here are designed to ensure the health, safety, and benefit of all vendors and patrons. Compliance is mandatory. Failure to adhere to market rules will result in fines or suspension. Submission of an application to the market confirms acceptance of these terms and conditions.

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### **1. General Rules and Enforcement**

- Market management, security, and the board of directors enforce rules.
- Non-compliance results in a fine of \$100. Three offenses may result in suspension or expulsion from the market. Exceptions will be made on a case-by-case basis.
- Vendors must have a current credit/debit card on file. Failure to update card details or resolve payment issues may result in suspension until fees are paid.

- The Idaho Falls Farmers Market is a cashless Market. Only card and check payments are accepted.
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## 2. Hours of Operation

- The Idaho Falls Farmers Market operates every Saturday from May through October, rain or shine.
  - Hours: 9:00 AM - 2:00 PM
  - Vendors may put up "sold out" signs if they run out of product. Booths must remain intact, and vendors may not tear down early.
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## 3. Set-Up and Take-Down Requirements

- Vehicles are not allowed on the road after 8:30 AM.
  - Vendors must unload quickly and clear the way for others.
  - Vendors must be set up and ready to sell by 9:00 AM.
  - Take-down begins at 2:00 PM. All vendors must vacate by 3:00 PM.
  - Vendors moving road closure equipment or driving on the street during market operations will be fined.
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## 4. Licensing and Insurance Requirements

- Vendors are responsible for meeting all regulatory requirements and must provide proof of licenses before selling. Possible licenses include:
    - Health permits
    - Commercial kitchen licenses
    - Cottage kitchen certifications
  - **Insurance is required.** Vendors must have their own insurance coverage.
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## 5. Payments and Fee Structure

### Fee Structure

- Application Fee: \$25 (non-refundable, regardless of acceptance)
- Membership Fee: \$175
- Tent Space Fee: \$25 per space

- Pad Fee: \$100 per space (25 spaces available)
- Weekly Commission: 6% of taxable sales

### Payment Rules

- All payments must be made via card or check. No extra fees are charged for card payments.
- Vendor checkout reports must be submitted at the end of each market day.
- Orders taken but not delivered during market hours will be subject to a market commission.
- Market fees can be paid by check, or card (no fees apply for card payments).
  - All bounced checks will incur a \$50 service fee. Repeat offenders may be removed from the market.
- Failure to notify of absence before 9:00PM on the Monday prior to the market may result in a fine.
- Vendor fees will be charged at the time of acceptance to the market.

### Fee Scenarios

Scenario	Fee Breakdown	Total Fee
Vendor with 1 booth	\$25 (application) + \$175 (membership) + \$25 (tent space)	\$225
Vendor with 2 booths	\$25 (application) + \$175 (membership) + \$50 (tent spaces)	\$250
Vendor with 3 booths	\$25 (application) + \$175 (membership) + \$75 (tent spaces)	\$275
Vendor with 1 booth on pad	\$25 (application) + \$175 (membership) + \$25 (tent space) + \$100 (pad fee)	\$325
Vendor with 2 booths on pad	\$25 (application) + \$175 (membership) + \$50 (tent spaces) + \$200 (pad fees)	\$450
Vendor with 3 booths on pad	\$25 (application) + \$175 (membership) + \$75 (tent spaces) + \$300 (pad fees)	\$575

*Note: Pad spaces are reserved for food trucks.*

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## **6. Community and Non-Profit Vendors**

- Community and non-profit vendors may request a space by Monday at 9:00PM prior to the market.
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## **7. Prohibited Items and Vendor Restrictions**

### **Prohibited Items**

- Age-restricted items
- Weapons or replica weapons
- Tobacco and drug paraphernalia
- Items promoting the use of illicit substances
- Pornographic material
- The market reserves the right to refuse any item or vendor deemed inappropriate by market staff or representatives.

### **Vendor Restrictions**

Applications will not be accepted from:

- Multi-Level Marketing (MLM) businesses
  - Franchises
  - Permanent jewelers
  - Resellers
  - Consulting/direct-to-consumer businesses
  - Political organizations
  - Religious organizations
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## **8. Prohibited Sales and Practices**

- Vendors may only sell approved items listed in their application. Selling unapproved items incurs a fine.
  - Vendors must comply with SNAP/DUFB program rules. Unauthorized acceptance of tokens results in a fine.
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## **9. Vendor Conduct and Responsibilities**

- All vendors must keep stalls clean and safe.
- Abusive behavior towards market staff will result expulsion from the market.
- Vendors must be prepared for inclement weather and are responsible for securing their booths.

### **Attendance Requirements**

- Vendors desiring to remain in their same area of operation as consistently as possible need to maintain a high level of attendance. Vendors who fall under the listed requirements below may be moved to a new area that would allow more flexibility.
- Market staff will attempt to give vendors the same spot every week, however with absences and spaces, the market reserves the right to move vendors as necessary for the health and well-being of the market as a whole.
- In order to maintain a permanent spot/area of the market the following attendance requirements must be met when signing up for market days and attendance must remain above the below guidelines:
  - Agricultural vendors: Minimum of 16 weeks.
  - All other vendors: Minimum of 20 weeks.

### **Walk-On System**

- Vendors on the waitlist may be called upon to participate in the walk-on system.
- Fee: \$40 per day + 6% commission. Walk-on vendors will be contacted via their preferred communication method and must confirm attendance promptly. Vendors will typically receive at least 24 hours' notice before being called to participate.

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## **10. Fee Summary**

- All fees have been standardized at \$100

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## **11. Site/Operation Review**

- All vendors must be willing to have their growing or production area physically reviewed by at least two board members.

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## **12. Revocation of Privileges**

- The vendor shall adhere to all policies and procedures of the Idaho Falls Farmers Market. The market reserves the right to fine, refuse, or cancel privileges of any vendor who has violated rules governing the market.