

WILD ROSE SCHOOL DIVISION  
REGULAR BOARD MEETING  
TUESDAY, SEPTEMBER 19, 2023

*To improve the life chances of ALL students*

A Regular Meeting of the Board of Trustees of the Wild Rose School Division was held in Rocky Mountain House on Tuesday, September 19, 2023 commencing at 9:31 am.

**Present:**

Chair, Daryl Scott

Trustees, Penni Lougheed, Jackie Janes, Mae Tryon, Charlene Bearhead, Heidi Hetherington

Superintendent, Brad Volkman

Deputy Superintendent, Greg Wedman

Associate Superintendent, Business & Finance, Roger Hall

Recording Secretary, Dawn Beeman

ATA representative Mike Wheeler and CAAMSE representative Tammy Schoenthal joined the meeting at 9:31 am.

**ADOPTION OF AGENDA**

93/23

Moved by Mae Tryon:

“that the September 19, 2023 Regular Board Meeting agenda be adopted as amended:

8.7 Contractor Pay and Technical Issues (HH)

8.8 Breton Project (BV)

6.2 (e) Enrolment (RH)”

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

94/23

Moved by Heidi Hetherington:

“that the following minutes be adopted as presented;

- Minutes of the Regular Board Meeting held on August 25, 2023.”

CARRIED UNANIMOUSLY

**INFORMATION ITEMS**

- Superintendent’s Report: WRSD Divisional Professional Learning Day - Understanding the Spirit and Intent of Treaties,
  - The Board discussed the recent professional learning day and some of the positive feedback.Health and Safety Meeting, Capital Projects, New Curriculum, R.I.S.E. Program, Student Information System.
- Associate Superintendent, Business & Finance Report: Trustee Remuneration Report, Monthly Fiscal Report, Insurance, Insurance & Maintenance for community built infrastructure situated on WRSD property.
  - The August Monthly Fiscal Report was not provided as the final Audited Financial Statements for the year ended August 31, 2023 will be provided in November.
  - Additional insurance requirements will be discussed for inclusion into the Joint User Planning Agreements as well as listing any prohibited activities. Maintenance and risk management is key to preventing claims.Enrolment - Funded enrolment is determined at the end of the month, but the mid month count is showing a slight decrease in our projected and budgeted enrolment.
- National Truth and Reconciliation Day Activities
- Trustee visits to school

- Trustee Janes discussed her visits to schools. Some of the suggestions were for her to visit during parent teacher interviews, or to bring coffee and donuts during the day, or be there in the staff room over lunch.
- The Board discussed the new format they will be following this year of trustees visiting their schools individually rather than as a whole board.
- **School Academies**
  - Trustee Janes heard from a county councilor regarding a possible flight academy for this area, which could be accommodated at the Rocky Airport. A firefighter academy at the Leslieville facility was also discussed. Currently FMHS in conjunction with their local fire department is providing some of this training, and DTHS is looking into the possibilities. The Board discussed the possibility of some collegiate programming. Administration will look into these possibilities and get back to the Board.
- **Transportation Accountability Report**
  - The Director of Transportation presented the highlights from her 2022-2023 Transportation Accountability Report.
  - Accomplishments included; there were no accidents last year, the first rider program, and the drivers in the north who helped with fire evacuations.
  - The new rules for eligibility were discussed for the next school year.
- **Extra Curricular bussing**
  - Extra curricular bussing continues to be cost prohibitive, and parents are typically responsible for the bulk of this transportation. The Board will review the possibility of using any transportation surplus to supplement this, once it is determined how the new transportation grant will be utilized.
  - Although some school boards utilize the small white busses, WRSD was not able to meet proper procedures, hours of service, driver training and vehicle safety checks.
- **Rocky Mountain House capital plan and value management**
  - Capital planning has encouraged WRSD to proceed with a value management in order to have the planning information be included in our capital plan. Either IMR or reserve dollars could be used to fund this.

95/23

Moved by Penni Lougheed:

“That the Board of Trustees approve funding the value management for Rocky Mountain House, with administration to bring quotes back to the board for further discussion.”

CARRIED UNANIMOUSLY

Meeting recessed for lunch at 12:00 pm  
Meeting reconvened at 12:48 pm

#### **BOARD ITEMS**

##### **Committee / Trustee Reports**

- Trustees reported that the school councils are just getting started. Trustee Janes reported that Rocky Christian is planning another mission trip in 2025, and their PreK program is going well. Trustee Lougheed reports that Charlotte Smalls PreK program is going well, and so is their after school program.

**INFORMATION ITEMS**

- Pre-Audit Discussion
  - Alan Litster from BDO, and Lance Bennie, WRSD Accountant joined the meeting for the pre-audit discussion.
  - Alan discussed the process for the upcoming audit.

CAAMSE representative Tammy Schoenthal and ATA representative Mike Wheeler left the meeting at 1:24 pm.

**CLOSED SESSION**

96/23

Moved by Jackie Janes:  
“that the Board of Trustees now (1:24 pm) meet in closed session to deal with the following items:

- HR Update
- Division Insurance Quotes
- Highway 11 Twinning Update
- Update HR Correspondence
- Drayton Valley playing field update
- Breton Project
- Contractor Pay and Technical Issues
- Board & Superintendent

CARRIED UNANIMOUSLY

Trustee Hetherington left the meeting at 2:50 pm and rejoined the meeting at 3:05 pm.

Deputy Superintendent Greg Wedman, Associate Superintendent, Roger Hall and Recording Secretary Dawn Beeman left the meeting for the Board and Superintendent discussion in closed session.

97/23

Moved by Jackie Janes:  
“that the Board of Trustees now (4:37 pm) meet in open session.”

CARRIED UNANIMOUSLY

**ADJOURNMENT**

98/23

Moved by Mae Tryon:  
“that the Regular Board Meeting of September 19, 2023 be adjourned at (4:38 pm)”

CARRIED UNANIMOUSLY

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Daryl Scott  
Chair

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Roger Hall  
Associate Superintendent, Business & Finance