



Board of Directors' Meeting Agenda

Date and Time:

Saturday, September 14, 2019
10:00 - noon

Location:

1305 Ironsides Drive
Bremerton, WA 98310

Public Call-In Information:
+1 405-389-1044 PIN: 523 471 290#

Logistics:

Please let Amanda know if you will not be able to join the meeting.

In addition to reading the board packet ahead of time, there is pre-work for this meeting, which will not take you longer than 30 minutes.

- Watch this [this OPMA 16 minute training video](#) from the state Attorney General's Office (AGO)
- Review [this 32-slide deck](#) from the AGO that provides a detailed overview of the OPMA.

Proposed Meeting Agenda:

10:00	Call to Order
10:05	Approval of Agenda and Previous Board Minutes • August 17, 2019
10:10	Public Comment*
10:15	Connections
10:30	Co-Founders' Update • Board Dashboard • Board Recruitment • Student and Faculty Recruitment
10:40	OPMA Training
11:10	Board Contribution
11:30	Executive Session • Facilities and Real Estate Update <i>Executive sessions are held pursuant to RCW 42.30.110</i>
11:45	Consent Agenda • Operating Budget Approval 2019-2020 • OESD Contract Approval
12:00	Adjourn

*Guidelines for public comment period:

Non agenda items: no individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.



August 17, 2019 Minutes

9:00am – 10:00am

Zoom Video Conference

Present: Julie Kennedy (Board Chair), TyKera Williams, Katie Nesmith-Singh, Amy Kiyota (Board Treasurer), Amanda Gardner, Tatiana Epanchin

Absent: Shaylynn Houston

9:00	Tatiana Epanchin called the meeting to order at 9:05
9:05	Tatiana Epanchin called for a motion to approve the agenda and June Board Minutes. Katie Nesmith-Singh made motion. Julie Kennedy gave second. Motion passed unanimously.
9:10	There was no public comment.
9:15	Tatiana Epanchin led Connections.
9:25	● Amanda Gardner gave an update about core values. Catalyst's core values are: ○ Belonging ○ Resilience ○ Achievement ○ Vulnerability ○ Enthusiasm ○ Be BRAVE + Lead. Make Change. Is our tagline. ● Amanda Gardner gave update on Fundraising ○ WFF – letter signed and funds should be deposited by first week in September. Will announce in next newsletter ○ NSVF- will announce to wider community in next newsletter ○ Strong Start- have started the work with WA Charters. Funds for year one have been received ○ CSP- we are working to get school start-up funding (federal monies) into place ● Tatiana Epanchin talked through facilities. ○ Still looking at facilities and will be going through one with an architect in the coming week ○ Will be signing a contract with WCSD for support with facilities project management ● Tatiana Epanchin ran through two pieces of the Board Dashboard. ○ Board discussed enrollment strategies and Tatiana/Amanda committed to showing a comprehensive plan to Board in September ● Tatiana Epanchin talked about Jose Castro's interest in being on the board. She will be reaching out to the board to have conversations with him and for someone to nominate him to the board

	if appropriate. He is the Adult Librarian at the Sylvan Way Branch of the Kitsap Regional Library. • Tatiana Epanchin told the board that they are responsible for filling out a financial disclosure form within 2 weeks of charter contract being signed. She will email the docs to the board on Monday. Each board member will let Tatiana know when her paperwork has been mailed to the Public Disclosure Commission.
9:45	Executive Session: Julie Kennedy asked the board to approve draft offer letters for the formal hiring of Tatiana Epanchin and Amanda Gardner. Both were approved unanimously.
9:50	Tatiana Epanchin asked the board to approve the Joule Growth Partners Fiscal Policy Contract. Julie Kennedy made motion to approve. Amy Kiyota gave the second. The motion passed unanimously.
9:57	Tatiana Epanchin adjourned the meeting at 9:57.