

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
October 19, 2022
PUBLIC SESSION AGENDA

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DATE: [October 19, 2022](#)
TIME: 7:00 PM
PLACE: [BTHS - Hopkins Building & Virtual Meeting](#)

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute - **Alayna Hreso**
- IV. Roll Call
- V. Executive Session
- VI. Approval of minutes from the following meetings:
R.C.V. [September 21, 2022 Work Session](#)
[September 28, 2022 Executive Meeting](#)
[September 28, 2022 Public Board Meeting](#)
- VII. [Student Liaison Report](#)
- VIII. Student and Staff Recognitions
 - **Pride Students of the Month - [see list](#)**
- IX. Communications
- X. Presentations
- XI. RECESS - *Full copies of the agenda will be available after the recess*
- XII. Presentations
 - [October Student Achievement Report](#) (*Presented at October 12, 2022 Work Session*)

XIII. Committee Reports

Strategic Planning Committee - no report

Buildings & Grounds Committee - [see report](#)

Finance Committee - no report

Communications Committee - no report

Curriculum Committee - [see report](#)

Legislative Report - no report

Policy Committee - no report

Special Education Advisory Committee - [see report](#)

Scholarship Committee Report - no report

Township Liaison Report - no report

Emergency Preparedness Report - no report

Burlington Township Foundation Liaison - no report

XIV. Superintendent's Monthly Report -

A. Personal Update

B. [Superintendent's Monthly Report - October 2022](#)

XV. Open to the Public (Agenda Items Only)

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

The Board President will seek comments from members of the public present in the meeting room and ask the Board Secretary if any members of the public submitted comments via [the form](#) (form available until 5:00pm on Wednesday, October 19, 2022 per [meeting instructions](#)).

XVI. Superintendent Bell's Report for Board Action -

**PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS
IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND**

DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.

A. PERSONNEL

- R.C.V.** 1. Recommend approval of the following substitutes for the 2022/23 school year, pending meeting employment requirements, as listed:

SUBSTITUTES

Sub Teachers

none

Sub Secretaries

Milan Ellis

Sub PAC

none

Sub Maintenance

none

Sub Nurses

none

Sub Bus Drivers

none

Sub Bus Aides

none

- R.C.V.** 2. Recommend accepting the following list of Emergent Hires, as listed:

- a. **none**

- R.C.V.** 3. Recommend accepting, with regret, the **retirement/resignation** of:

- a. Recommend approval to accept, with regret, the retirement/resignation of **Ruth Seel**, Vocational Teacher at Burlington Township High School, effective July 1, 2023. Mrs.

Seel is also requesting payment of all accumulated sick, personal and family illness days. Payment will be based on contract eligibility. Mrs. Seel will have served the district for 14 years.

- * b. Recommend approval to accept, with regret, the retirement/resignation of **Gina Zimecki**, Elementary Teacher at B. Bernice Young School, effective January 1, 2023. Mrs. Zimecki is also requesting payment of all accumulated sick, personal and family illness days. Payment will be based on contract eligibility. Mrs. Zimecki will have served the district for 25 years and 4 months.

R.C.V. 4. Recommend approval of the following leaves of absence:

- a. *(Adjustment to dates originally approved on the September 28, 2022 agenda)*
Recommend approval of a medical leave of absence for employee #34664599, effective October 20, 2022 through November 21, 2022, returning to work November 22, 2022.
- b. *(Adjustment to dates originally approved on the September 28, 2022 agenda)*
Recommend approval of a medical leave of absence for employee #19179027, utilizing sick days, effective October 20, 2022 through November 20, 2022, returning to work November 21, 2022.
- c. Recommend approval of a medical leave of absence for employee #19093822, utilizing sick days, effective September 2, 2022 through October 24, 2022, returning to work October 25, 2022.
- * d. Recommend approval of a medical leave of absence for employee #18798538, utilizing sick days, effective November 14, 2022 through February 10, 2023, returning to work February 13, 2023.
- * e. Recommend approval of a medical leave of absence for employee #18685008, utilizing sick days, effective November 3, 2022 through January 15, 2023, returning to work January 16, 2023.
- * f. Recommend approval of an intermittent medical leave of absence for employee #80371412, effective September 14, 2022 through April 30, 2023.
- * g. Recommend approval of an extended maternity/child rearing leave

of absence for employee #32347213, effective December 31, 2022 through June 30, 2023, returning to work July 1, 2023.

R.C.V. 5. Recommend approval of the following positions:

- a. [Personnel Listing for 2022-2023 as of October 19, 2022](#)
- b. *(Adjustment to start date originally approved on the July 27, 2022 agenda)*
Recommend approval of **Rebecca Bezts** as Bus Driver, effective November 1, 2022 through June 30, 2023, at an hourly rate of \$25.00, pending meeting employment requirements.
- * c. Recommend approval of **Lauren Riedinger** as Vice Principal at Fountain Woods School, effective January 1, 2023 to June 30, 2023, at a base salary of \$95,000, prorated, as negotiated *(Note: Ms. Riedinger is an internal transfer from Elementary Teacher @ FWS).*
- * d. Recommend approval of **Shannon Cahill** as Special Education Teacher at B. Bernice Young School, effective December 19, 2022 through June 30, 2023, at the BA + 15 level, Step C, prorated, salary as negotiated, pending meeting employment requirements.

R.C.V. 6. Recommend approval of the following transfers:

- a. **Patricia Fenn** from 12 Month Secretary at Fountain Woods School to 12 Month Administrative Secretary at Fountain Woods School, effective January 1, 2023.

R.C.V. 7. Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:

- a. **none**

R.C.V. 8. Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:

- a. [Extra/Co-Curricular & Coaching Stipends for 2022-2023 as of October 19, 2022](#)
- b. Recommend approval to accept, with regret, the resignation of **Shamus Matthews**, Wrestling - Assistant Coach at Burlington

Township High School, effective for the 2022-2023 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet.

- c. Recommend approval to accept, with regret, the resignation of **Cynthia Reynolds**, Play Assistant - Stage at Burlington Township High School, effective for the 2022-2023 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet.

- *
 - d. Recommend approval of a change of status for **Tiffany Rhea** from Bowling Volunteer Assistant Coach to Bowling Assistant Coach at Burlington Township High School, effective for the 2022-2023 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet.

- R.C.V. 9. Recommend approval of additional teaching time for the following staff members for the 2022-2023 school year, as listed:

- a. [2022-2023 Extra Duties as of October 19, 2022](#)

- *
 - b. **Sarah Erkert** - 1 additional block, Semester 1

- R.C.V. 10. Recommend approval of summer days for the following staff members, as listed:

- a. [2022-2023 Summer Extra Duties as of October 19, 2022](#)

- R.C.V. 11. Recommend approval of deduct days for the following staff members, as listed:

- a. **none**

- R.C.V. 12. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:

- a. **none**

- R.C.V. 13. Recommend approval of the following individuals for Contact Tracing, CPI, CPR/Code Blue & Team Guardian positions as listed:

- a. [2022-2023 Contact Tracing, CPI, CPR/Code Blue & Team Guardian Teams as of October 19, 2022](#)

B. STUDENTS

- R.C.V.** 1. Recommend approval of home instruction for the following students, as listed:

- * a. **Student 6049921263**; effective 10/17/2022 to 11/4/2022.
Student 5219100422; effective 10/3/2022 to 10/14/2022.

- R.C.V.** 2. Recommend approval of the special education or alternative placement, as listed:

- * a. **Student 4907296966** to attend Pennsylvania School of the Deaf per IEP.

- R.C.V.** 3. Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability:

- a. **none**

C. MISCELLANEOUS

- R.C.V.** 1. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:

- a. [District Facilities Report - September 2022](#)
- b. [Field Trips - September 2022](#)
- c. [Student Demographics - September 2022](#)
- d. [Suspension Report - September 2022](#)
(Report is considered privileged in nature.)
- e. [Residency Flash Report - September 2022](#)

f. **Presenter Approval Forms - September 2022 - None**

R.C.V. 2. Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:

a. First Reading (*Revised First Reading where noted*)
none

b. Final Adoption:
1. [HIB 5131.1](#) - *reflect change in law*
2. [Security Regulation 3517.1R](#) - *new regulation*

c. Job Descriptions - First Reading:
none

d. Job Descriptions - Second Reading:
none

e. Job Description - Reviewed:
none

f. Rescind Job Description:
none

R.C.V. 3. Recommend approval of overnight trips:

a. **none**

R.C.V. 4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)

a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

Case Numbers

20220928	12160PR	12236PR	12257PR	12258PR
234146	235022	235058	235215	

R.C.V. 5. Recommend approval of the following curricula for the 2022-2023 school year:

a. **none**

R.C.V. 6. Recommend approval and acceptance of items required by the NJDOE as listed:

a. [2022-2023 QSAC District Performance Review \(DPR\)](#)

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b. [BTSD Nursing Service Plan for 2022-2023](#)

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c. [October Student Achievement Report](#) (*Presented at October 12, 2022 Work Session*)

R.C.V. 7. Recommend approval of school calendar:

- [2022-2023 Calendar](#)

D. BUSINESS

R.C.V. 1. Recommend approval for payment of the [October Bill List with Supplemental](#).

R.C.V. 2. Recommend approval of the following business reports:

a. [Treasurer's Report - September 2022](#)

b. [Board Secretary's Report - September 2022](#)

c. [Cafeteria Report - September 2022](#)

d. [Transfer Report - September 2022](#)

R.C.V. 3. Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of September 30, 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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- R.C.V. 4. Recommend acceptance of the following reports on Tuition:
- a. Tuition Contracts Billed - [September 2022](#)
 - b. Tuition Contracts Paid - [September 2022](#)
- R.C.V. 5. Recommend approval to accept the FIRST Robotics Competition grant for the 2022-2023 school year from Lockheed Martin in the amount of \$1,500.00.
- R.C.V. 6. Recommend approval of the district's annual [M-1](#) and [Comprehensive Maintenance Plan](#).

XVII. Open to the Public for Comments

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XVIII. New Business

XIX. Executive Session

XX. Adjourn Meeting

Next Board of Education Business Meeting **November 30, 2022**