

ABE Content Standards Implementation Plan

Introduction

This plan outlines how the local ABE program (consortium, site, etc.) is planning to implement the ABE content standards over the next 3-5 years. Minnesota's ABE content standards are:

- ACES (Academic, Career and Employability Skills) TIF (Transitions Integration Framework)
- CCRS (College and Career Readiness Standards for Adult Education)
- Northstar Digital Literacy Standards

Guidance

In developing the multi-year plan consider the following:

1. **Training:** How will current and new staff (ongoing) be trained on each set of content standards? Which staff might need more specialized training and how/when will that happen?
2. **Integration into instruction:** How will the program integrate the content standards into instruction? How will the program evaluate standards implementation?
3. **Program structure and additional supports:** What additional supports (financial, support services, etc.) should the program seek in order to implement the standards? How might the program need to reconsider its structure and programming to better implement the standards and enable student success?

Overall plans are expected to incorporate all three sets of content standards.

All consortia are required to submit an implementation plan; this specific template is recommended but not required.

If your program has already developed a plan for one or more of the sets of content standards, your program can either continue to utilize that plan or embed it in this template. This template can be used to articulate a plan for all sets of content standards or any set(s) that are not already represented in previously developed plans.

Contact

If you have questions about this plan template, please contact Jodi Versaw at Jodi.versaw@state.mn.us or (651) 582-8593.

Content Standards Implementation Plan

Consortium name	Adult Options in Education
Staff contact	Chelsea Ritland
Plan implementation period (start and end dates)	2025-2028
Date of last update	April, 2025

Implementation Plan Strategies

Options: *You may choose to develop:*

1. *One section for each set of content standards with strategies;*
2. *One section for each area of consideration from the “Guidance” (training, integration into instruction, and program structure and supports);*
3. *Or another way that best works for your program.*

Section:

Training Strategy	Timeline	People Involved	Resources Needed
CCRS	First 6 months for new staff. Annually at LLI for returning staff	Teachers	Time + annual completion of standards training stipend New staff need subs for LLI CCRS Foundations Training Day LLI Friday – paid time
ACES/TIF	First 6 months for new staff. Annually at LLI for returning staff	Teachers	Time + annual completion of standards training stipend LLI Friday – paid time
Northstar	First 6 months for new staff. Annually at LLI for returning staff 24-25 Collaborative Team Time Focus and Individual PD Goal on building digital routines.	Teachers	Time + annual completion of standards training stipend LLI Friday – paid time
Expected Outcomes and Indicators of Success	100% teachers have foundational training in core content standards.		

Section:

Integration into Instruction Strategy	Timeline	People Involved	Resources Needed
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Admin observations/TDE	Assistant Director observes new teachers 3 times per year and discusses training and standards integration. Summative Tenured Teachers have 1 observation with admin every three years.	AD + teachers	Funds for Hopkins Compensation Model of TDE
Resources are content standards aligned	Annual review 24-25 PLC focus of standards-aligned content to core text	Teachers Admin	Investment in core text and additional supplemental materials (ie English Unlocked) Students purchase Future textbook \$35/book
Expected Outcomes and Indicators of Success	Standards integration into instruction. Ongoing learning and improvement towards standards alignment		

Section:

Program Strategy/Additional Supports	Timeline	People Involved	Resources Needed
Create time for teachers. Plan Collaborative Team Time during contracted teacher days and cancel classes, assign DL work.	14 hours of Collaborative Team time 25-26 year	Teachers & Students	Resources already built into teacher contract. Will lose contact hours on these days. Work towards TVM lessons for increase in contact hours.
TVM training	Summer 2025	Teachers	Funds for training completion
Expected Outcomes and Indicators of Success	100% teachers successfully complete 14 hours of Collaborative Team Time 100% teachers complete TVM training and assign TVM lessons when class is cancelled during CTT days		