

# **Grant Applicant Guidelines**

#### **ELIGIBILITY**

Women Giving for Spartanburg (WGFS) considers only those organizations and institutions that are recognized as 501(c)(3) non-profit and/or tax exempt entities. Organizations must not discriminate on the basis of age, race, national origin, ethnicity, gender, physical ability, sexual orientation, political affiliation or religious belief.

#### **G**RANTS

WGFS will consider applications for projects that meet all the following criteria:

- Address a goal area of the <u>Community Indicators Project</u>
  - Civic Health
  - Cultural Vitality
  - Economy
  - Education
  - Natural Environment
  - Public Health
  - Social Environment
- Result in measurable and sustainable impact on the community
- Have support from all participating organizations' Boards of Directors
- Request a minimum of \$10,000
- Request a maximum of \$30,000
- Will use the Grant and complete the project within twelve months
- Upon request and in extenuating circumstances, the WGFS Grants Committee may give an extension for completion of the Grant for up to an additional three months

WGFS has the authority to recommend granting less than \$10,000 if the result of the funding is still of high impact.

### **LIMITATIONS**

Grant proceeds may not be used for the following purposes:

- Projects not predominantly serving Spartanburg County residents
- Endowment campaigns
- Projects that are religious, political, or marketing campaign
- Sponsorships
- Lobbying
- Consecutive year requests from Grantees
- Salaries or operational expenses



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### **EVALUATION**

Women Giving for Spartanburg requires each Grantee to provide a six-month and a year-end report of measurable outcomes and how the Grant funds were used. Women Giving for Spartanburg may actively monitor progress throughout the funded term of the project.

## THE PROCESS

- Women Giving for Spartanburg expects to receive more strong requests from organizations than it can fund.
- In case of an immediate, catastrophic community need, Women Giving for Spartanburg, at the recommendation of the Grants Committee and the approval of the Board of Directors, will have the opportunity to allocate funds where the community need is the greatest instead of awarding individual Grants.