

Worship Ministers Descriptions

Usher/Greeters (ideally we have 2 per gathering)

Ushers and Greeters are a vital minister in any gathering. They are the “host” in many ways as they welcome folx and are ready to answer questions, direct folx to restrooms/bubblers/and other spaces. Ushers and greeters help folx to feel comfortable at the gathering and in this place. For example, if we need more chairs in the Nave, ushers help to make that happen so everyone has a place. The first “face” of Beloved Community for every guest.

1. Arrive 15-20 minutes before the gathering so that you can greet folx as they enter the building.
2. As folx move into the Sanctuary/Nave, provide them a bulletin and any other items that may be needed for that gathering.
3. About the time of the readings, take a count of all those gathered (including the pastor and other ministers, children, music minsters) and put the count on the slip of paper that is under the towel in bread basket on the table.
4. After the Peace and the Pastor’s Call to Giving (as the Giving Song starts), bring up the bread and the wine to the altar. Then go back to the table and get the offering plates. Pass those around to collect the offering and then bring the offering up to the altar.
5. At Communion time, usher folx up to receive communion.
6. Optional job: after the end of the gathering, go by the entrance door and say good-bye to folx as the leave and “See you next Sunday.” If there are any folx you think may be new, offer them a Beloved Community Folder (on table just outside the office)

Worship Minister 1 Job Description

IF YOU ARE SOMEONE WHO LIKES TO READ BUT DOESN'T WANT TO HELP WITH COMMUNION, we invite you to share the minister role with someone else who will do the pieces you do not feel comfortable doing. But you will need to find that minister-partner.

1. Arrive 10-15 minutes before the gathering and let pastor know you are here. Go to the lectern to check on the readings and to make sure it is as you need.
2. When it comes time for the readings, please move to the lectern and read the lessons (usually 1 and often leading the psalm).
3. When it comes time for the Prayers of the people, move to the lectern and lead the Prayers of the People.
4. At Communion, go up to the table/altar to help with one of the chalices.

Thank you!

Worship Minister 2 Job Description

- **AT the earlier gathering:** *Worship Minister 2 will wear an alb and sit up front with the Pastor*
- **At the later gathering** *it is up to the Minister if they/she/he wish to wear an alb and sit up front with the Pastor.*

IF YOU ARE SOMEONE WHO WANTS TO HELP AT THE ALTAR BUT ARE WORRIED ABOUT CARRYING IN THE CROSS, *we invite you to share the minister role with someone else who will do the pieces you do not feel comfortable doing. But you will need to find that minister-partner.*

1. Arrive 10 - 15 minutes before the gathering and let the pastor know you are there.
2. As prelude music for service begins (between 3-5 minutes before service) Get the Processional Cross and wait at the back of the Nave/Sanctuary. You will carry the cross as part of our procession in and our procession out. You will go in first and when you get up to the altar, stop and wait for the pastor. Once the pastor arrives, turn and go and put the cross back where it "lives."
3. At start of the Giving Song, go up to the altar with the pastor. Help the pastor, as needed, to set the table (there may be children who help as well.) Also, during the Communion prayer, you will ring the bells 3 times: at the end of Jesus' words about the bread, at the end of Jesus' words about the wine, and at the "Great" Amen at the end of the prayer.
4. At Communion, help with one of the chalices.
5. As the music begins for our Going Song, go and get the cross and go to the center of the altar, facing out and waiting for the pastor to come and join you. Once the pastor is there, you can begin the procession out, down the aisle. Wait at the back and to the side, and when the pastor gives the dismissal. Go and put away the cross!

Thank you!