



XXXXXXXXXXXXX: XXXXXXXXX (Title and subtitle in English)

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Abstract

The page layout should be A4 (210 x 297 mm) with 3.0 cm margins (top, bottom, right and left). The pagination should be done at the top right. The title of the paper should appear centered in Times New Roman font, size 14, bold, capital letters and 1.5 spacing. If there is a subtitle, use lowercase letters. After the title (and subtitle), indented to the right, the authors' names should appear (font size 12, bold and single spaced), titles and the identification of the institution to which they belong, as well as e-mail(s) and ORCID (font size 10 and single spaced). The scientific work in the form of an article must contain an abstract in Portuguese and the corresponding abstract in English, with a maximum of 15 lines (250 words) single-spaced and a list of five key-words describing the content of the work presented in Portuguese and in a foreign language: English, French or Spanish. Do not use an automatic translator. It is recommended to be reviewed by a specialized professional.

Keywords: Template; formatting; ABNT.

Resumo

A configuração da página deve ser A4 (210 x 297 mm) com margens de 3,0 cm (superior, inferior, direita e esquerda). A paginação deverá ser feita no alto, à direita. O título do trabalho deve aparecer centralizado com fonte Times New Roman, tamanho 14, em negrito, letras

maiúsculas e espaçamento 1,5. Se houver subtítulo, usar letras minúsculas. Após o título (e subtítulo), recuado à direita, deve estar o nome dos autores (fonte tamanho 12, negrito e espaçamento simples), titulação e a identificação da instituição a que pertencem, bem como o(s) correio(s) eletrônico(s) e ORCID (fonte tamanho 10 e espaçamento simples). O trabalho científico em forma de artigo deve conter um resumo em português e o resumo correspondente em língua inglesa, com um máximo de 15 linhas (250 palavras) em espaço simples e uma relação de cinco palavras-chave descritoras do conteúdo do trabalho apresentadas em português e em língua estrangeira: inglês, francês ou espanhol. Não usar tradutor automático, recomenda-se passar por revisão de profissional especializado.

Palavras-Chave: Template; formatação; ABNT.

INTRODUÇÃO

By submitting their work for publication, the author(s) automatically relinquish their copyright, agreeing to the editorial guidelines of the *EM TEIA* Journal. Furthermore, they take full responsibility for the content of the text, illustrations, and tables.

Articles must be submitted via the journal's system. Once accepted, articles must undergo professional language revision as a condition for publication. Authors will have up to 15 days after the acceptance notice to submit the revised final version along with a declaration from the responsible reviewer.

The text structure must be divided into unnumbered sections with subheadings (font size 12, bold, no indentation). An **introduction** and a **conclusion or final considerations** are mandatory. In-text citations must follow the latest ABNT standards (e.g., Freire, 2008).

TABLES, CHARTS AND ILLUSTRATIONS

According to ABNT NBR 14724, tables, charts, and illustrations must be numbered consecutively and referenced throughout the text.

- **Tables:** used to present numerical data. They must be formatted without vertical lines and side borders.
- **Charts:** used to organize numerical and textual data. They must include vertical and horizontal lines with full borders.

- **Illustrations:** include graphs, maps, photographs, drawings, diagrams, flowcharts, organizational charts, floor plans, among other visual elements. According to ABNT, all these elements are classified as **figures**.

The title or caption for tables, charts, and illustrations must appear above the element in font size 12 and single-spaced. Source attribution is mandatory—even for self-produced material—and must be presented in font size 10.

Illustrations must be embedded in the body of the text, preferably in GIF or JPG formats, ensuring quality and legibility.

Figure 1 - EM TEIA Journal Logo



Source: EDUMATEC, 2009.

REFERENCES

Citations and references must be formatted according to ABNT guidelines.

- **Books:**
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- **Book chapters:**
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- **Conference papers:**
AUTHOR(S) OF THE PAPER. Title of the paper. In: NAME OF THE

CONFERENCE, event number, date, place (city). *Title*... Place of publication (city): Publisher, year. Initial and final pages of the paper.

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