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TITLE – NOT MORE THAN 15 WORDS TIMES NEW ROMAN (TNR) FONT SIZE 14, BOLD, CENTRED, UPPERCASE

Author's Name

Affiliation (University/School name, Province, Country) TNR font size 12 in italics, centred

**Corresponding author's email, TNR, font size 12, centred, single spacing*

Received: (the date you send the manuscript)

Accepted: (the date article is accepted)

Abstract

The abstract should be written in one paragraph and should be 150 up to 250 words in length. TNR, font size 12, single spacing. Follow the following pattern: General statement about the importance of the topic, rationales and purposes of study, method, main findings, and conclusion.

Keywords: Keywords (Maximum five keywords)

MAIN HEADINGS – FONT SIZE 12, BOLD, CAPITALISED

Subheadings – Font size 12, Bold, Sentence case

Subheadings – Font size 12, Bold, Italic, Sentence case

INTRODUCTION

SAGA employs **Introduction – Methods – Findings and Discussion - Conclusion** sequence. Literature Review heading IS NOT allowed in SAGA.

The article should be at least 5,000 words for research reports and 4,000 words for theoretical perspective articles, and single-spaced, 12 point Times New Roman font, **excluding** references and appendices.

All submissions will undergo early screening stage before the blind review process.

The use of citation manager (Mendeley, Zotero) is highly encouraged.

In-text citations should appear in References and vice versa, sources mentioned in References should appear in in-text citations. Failure to do so may result in pre-review revision or even rejection in the early screening stage.

SAGA does not tolerate plagiarism. All submissions will be checked in *Turnitin* for similarity. Though SAGA does not specify any allowed maximum percentage of similarity, all submissions will be checked in details. Submissions with too much similarity (*excluding references*) indicating either intentional plagiarism or unintentional plagiarism will be rejected in the initial screening stage either on the ground of suspected plagiarism or of low quality submissions. Authors can submit their unpublished thesis or final papers (stored in *Turnitin* database) to SAGA provided that they have paraphrased their works so that the similarity percentage can be maintained to a very minimum level.

Articles which have been submitted to SAGA cannot be withdrawn. Unless a rejection decision has been made, authors cannot submit their articles elsewhere.

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Literature Review MUST be merged into INTRODUCTION

Subheading

METHODS

Research design

Subheading

Participants

Ethical considerations (if applicable)

Data analysis

Etc. (as necessary)

FINDINGS AND DISCUSSION

Subheading 1 (research question 1)

Subheading

Subheading 2 (research question 2)

Subheading

Etc. (as necessary)

CONCLUSION

...

[Theoretical perspective/conceptual articles (min. 4,000 words) without any Method section should consist of three main headings: INTRODUCTION, DISCUSSION, and CONCLUSION]

CITATION:

Use APA Reference Style for in-text citations and the reference list. The use of citation manager (Mendeley, Zotero) is highly encouraged.

FIGURE AND TABLES

Place titles of Figures after the figures.

Place titles of Tables before them.

Use Times New Roman font size 10 for the contents of the table.

Vertical lines *MUST NOT* be used in Tables. Use Table with horizontal lines only.

e.g.:

Table 1. Example of Table

No	Categories	Quantity

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ACKNOWLEDGEMENTS

Indicate sources of funding or help received in carrying out your study and/or preparing the manuscript (if any) before the references.

REFERENCES (Examples)

Aida, Y. (1994). Examination of Horwitz , Horwitz , and Cope's construct of foreign language anxiety: The case of students of Japanese. *The Modern Language Journal*, 78(2), 155–168. Retrieved from <http://www.jstor.org/stable/329005>

Arnold, J., & Brown, H. D. (1999). A map of the terrain. In J. Arnold (Ed.), *Affect in Language learning* (pp. 1–24). Cambridge: Cambridge University Press.

Basit, T. N. (2010). *Conducting research in educational contexts*. London: Continuum International Publishing Group.

Donley, P. M. (1997). *The foreign language anxieties and anxiety management strategies of students taking Spanish at a community college* (Doctoral dissertation, The University of Texas at Austin, Texas, USA). Retrieved from ProQuest Dissertations and Theses database. (UMI 9822580)

Kementerian Pendidikan dan Kebudayaan. (2009). *Undang-Undang Republik Indonesia Nomor 24 Tahun 2009 Tentang Bendera, Bahasa, dan Lambang Negara, serta Lagu Kebangsaan [National Law of the Republic of Indonesia No. 24 Year 2009 on National Flag, Languages, National Symbols, and National Anthem]*. Jakarta: . Jakarta: Kementerian Pendidikan dan Kebudayaan.

(and many other types)

APPENDICES

Add here if any.