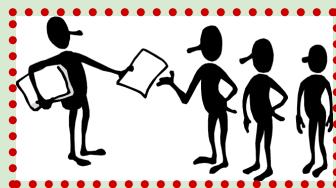


Website

Website & Digital Committee

Report



Current Webmaster: Alix - Contact: webmaster@oacfi.org

Current Web & Digital Manager: Peri- Contact: Peri@oacfi.org /978-302-8948

July 2026



I. Highlights for July

- A. **THANK YOU** to all who [filled out the form](#) with your report. If anyone is having difficulty with this form or writing your report and submitting it, please give me a shout at 978-302-8948 or peri@oacfi.org.
- B. Website updating
- C. Canva beginners class development for October
- D. Making changes to the Website and Digital Operations Manual
- E. Clarifying all Zoom rooms and links
- F. Help 12 Step Within with digital issues related to workshop
- G. Sent out August Newsletter
- H. Purchased Advanced Post Plugin “forever”

II. Details

- A. Constant Contact- July Newsletter Stats
300 sent - 48% opened (140) - 12% clicked (35)

- B. 7 Day Highlights - TOP posts and pages:

[Welcome to OA Central Florida Intergroup](#)

131 Views

[Retreat](#)

66 Views

[OA EVENTS](#)

43 Views

[Freedom From Relapse Workshop](#)

34 Views

[Home page / Archives](#)

19 Views

- C. Reposted corrected flyer for Retreat/ sent CC correction flyer
- D. Met with Alix to continue learning about working with the website, Zoom account, and Zoom Meeting Calendar
- E. Worked with Alix to repair display of posts on Events and Home pages.
- F. Worked with the secretary, Diane, to answer questions from those who sought answers to a variety of questions.
- G. Newsletter sent out through Constant Contact to the 301 recipients and posted on the [website](#)
- H. Set up document and plan for the [Canva class](#) in October

June 2026

I. Highlights for June

- A. Website updating continues
- B. Google “Classes” for intergroup under construction
- C. Helping Twelve Step Within with digital/website posting
- D. Helping post intergroup reminder with Diana
- E. Helping Retreat team with digital/webpage posting
- F. Participated in Google class of another intergroup
- G. Answered various and sundry emails/texts

II. Details

- A. Website app “Advanced Post plugin” that allows for the blocks of events etc on the site
Do we do 1 year at 83.88 or a lifetime for \$259.00
- B. Met with Alix and Diana on Sunday Afternoons to continue working on our lists
 - 1. Slack
 - 2. Operation manuals
 - 3. Shortcodes
 - 4. Management of workload
 - 5. Protocol for action items
- C. Posted [Flyer](#) for Twelve Step Within event
- D. Posted [Retreat Flyer](#) and created [Registration form](#) linked with Info collection spreadsheet. So far, 7 are registered.
- E. Zoomed into a little lesson on Google given by another intergroup. It was question and answer only. Somewhat effective. Will run ours a little differently.

III. Financial requests:

- A. I need *help* to learn how things are done financially in intergroup. I need to pay for a website app “Advanced Post plugin” by the 22nd.?
- IV. Newsletter Items- none.

May2026

I. Highlights of the Month of May

- A. Continue website updating
- B. Completed [form for monthly OACFI meeting reports](#)
- C. Help with Operations manual skeleton for each position
- D. Help with retreat digital presence
- E. Support secretary with digital items
- F. Start gathering info on digital costs to intergroup
- G. Continue exploring Slack as communication/organization tool
- H. Learn more details of website functionality

II. Details

- A. Spent Sunday afternoons with Alix
 - 1. cleaning up the issues with the website displaying the [bulletin board](#) and [events](#) pages
 - 2. Completed [form for monthly OACFI meeting reports](#) and placed announcement on [homepage](#). This allows 3 ways for reports to be submitted and for Diana to gather the information.
 - 3. learning to apply the advanced Post Block tool to our main pages
 - 4. Conferring and reviewing the operations manuals for each position
 - 5. Preparing a plan for ongoing education for anyone interested in learning more about
 - a) Monthly reports for intergroup
 - b) Google Drive
 - c) Canva
 - d) ChatGPT
- B. I created a webpage from the retreat flyer. After sharing it with the Retreat committee and making needed changes, I added an announcement and a link to the homepage. It can be found at: oacfi.org/retreat
- C. I created a [Google Form for the registrations](#) for the retreat. It is expected that all participants that register before the actual retreat will use this form to register.
- D. Whatever Diana has asked support for has been a joy to do. I supported her through some of the Constant Contact details.

- E. I have started a Google Sheet (spreadsheet) to start gathering all costs to OACFI that are digitally related. I don't know a lot but I am sure over the next few months I can present to the group a valid reason to have a section in the budget for digital costs.
- F. Alix, Diana, and I are trying to use and learn Slack ("a cloud-based communication and collaboration platform designed for businesses. It acts as a central hub where teams can organize conversations, share files, integrate work apps, and utilize artificial intelligence to streamline their daily tasks.") We like the idea of this service but it might be too much of a learning curve for all of us. It is free and we may use it under certain circumstances. We will keep trying.
- G. There is a long list of topics for Alix and I to tackle in order for me to have a good grip on everything related to the website and other digital tools. It will take months but that is understandable. I'm in for the long haul, God willing.

III. Any financial decisions to bring to the Board:

- A. I think this was handled through the PIPO Committee - "Your annual **Pro subscription for Advanced Post Block** was just canceled. We'll not bill you again (unless there are any outstanding payments). Your license is still valid until August 12, 2026 GMT, so you'll continue getting updates and support until then. .. **\$83.88/year**"

IV. Newsletter Items:

- A. Website for Retreat - oacfi.org/retreat
- B. Call for Intergroup Reps - <https://www.oacfi.org/2026/04/11/does-your-meeting-have-an-intergroup-rep/>



April 2026

I. Highlights of reporting period:

- A. Checking out via free trial the new communication tool-[SLACK](#)
- B. Posted items to web and Constant Contact
- C. Designed a reorganization for the Events pulldown menu
- D. Stayed in communication with Webmaster, Alix
- E. Getting ready for Canva lesson
- F. Announced and shifted IG News recipients over to Newsletter.

II. Activities:

A. **SLACK** Communication tool

1. Threads are clear and easy to follow
2. Ability to set up focus “channels” for topics
3. Moderate learning curve
4. Trying to discern if free version is worth using

B. **WEB items posted**

1. [Retreat manual 2022](#)
2. [Region 8 report](#)
3. [Latest newsletter](#)
4. [Intergroup Rep flyer](#)
5. Body Image workshop flyer (*date passed now*)

C. Helped create Operations Manual individual pages

(4 tiers : bylaws, policies and procedures, op manual, standing rules)

D. Designed a reorganization for the Events pulldown menu-not implemented yet-
will meet with Alix about this

E. In communication with Alix about how to do things correctly with the site.

F. Planning what to focus on next with Alix

G. **CANVA**

1. Continue to learn the ***Canva program** and plan to meet with others who would like to use this program in the service of OACFI
<https://tinyurl.com/canvoplay> to sign up



***Canva** is an online graphic design platform that allows users to create a wide variety of visual content, such as presentations, posters, social media graphics, and videos. It features a user-friendly, drag-and-drop interface and thousands of customizable templates, making it accessible to people with little or no design experience.

H. **Constant Contact**

1. I worked in Constant Contact to find those who were receiving the IG News but not receiving the Newsletter. There were 72. I removed them from the IG News and enrolled them into the Newsletter. They will receive the newsletter 1/mo from now on until they choose to be removed.
2. Stats for newsletter delivery

Newsletter						
year	Month	sends	opens	clicks	bounces	unsubscribes
2026	January	235 sends	144 (62%)	38 (16%)	4 (2%)	0
2026	February	243 sends	133 (56%)	48 (20%)	6 (2%)	1
2026	March	243 sends	136 (57%)	42 (18%)	6 (2%)	1
2026	April	241 sends	119 (51%)	36 (15%)	6 (2%)	2
2026	May	284 sends*	132 (48%)	34 (12%)	10 (4%)***	0

- a) * partial addition of IG News recipients
- b) *** will update later in May

III. Any financial decisions to bring to the Board:

Not this time

IV. Anything worthy of an article in New Beginnings

Not this time



March 2026

V. Highlights of reporting period:

- A. In the “getting to know” phase for the website
- B. Learning some of my job
 - 1. Removing past information
 - 2. Adding new information
 - 3. Looking at the effectiveness of the links from page to page

VI. Activities:

- A. In communication with Alix about how to do things correctly with the site.
- B. Added the notice of the new sponsorship pamphlet
- C. Added the Gulf Coast Florida Intergroup Retreat flyer
- D. Removed the past events
- E. Analyzed the links and began to talk with Alix about some ideas I think will help
- F. Plan what to focus on next with Alix
- G. Continue to learn the ***Canva program** and plan to meet with others who would like to use this program in the service of OACFI

VII. Any financial decisions to bring to the Board:

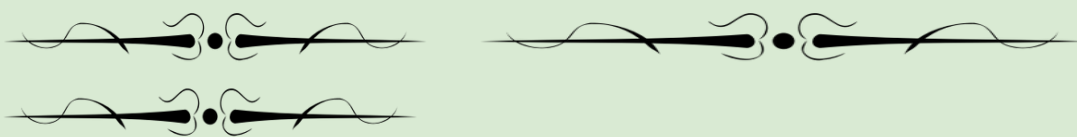
Not that I am aware of

VIII. Anything worthy of an article in New Beginnings

Encourage use of [the website](#) and registering for the delivery of the [New Beginnings Newsletter](#) to their email addresses.

***Canva Program is:** *“an intuitive, web-based design platform that enables users to create professional-quality visual content without requiring advanced design skills. It is used for social media graphics, presentations, websites, videos, and printed materials, utilizing drag-and-drop tools and thousands of templates. It includes AI tools, photo editing, and a free version with a Pro subscription available.”*

AI Overview



February 2026

- **Web Manager Activities**

1. **New Web Manager** as of this month: Peri

S.- Two year commitment

Sorry I am unable to be here for the mtg this month. I will commit to being present on the second saturday of every month from now on.

- a. I am learning more details about our web management system
- b. I am *meeting with Alix* to be clear on where to put things, what items to take down and which ones to save.
- c. I will learn how to respond to inquiries received through the “Contact Us” email on the webpage with the *help of Alix*.
- d. I will be able to post items on Fridays, Saturdays and Sundays.
- e. This month- posted to web:
 - i. 2026 Retreat Flyer, Save the Date
<https://www.oacfi.org/2026/02/14/save-the-date/>
 - ii. New Sponsorship Booklet -
<https://oa.org/news/new-booklet-sponsorship-in-oa/>
 - iii. Region 8 Spring 2026 Newsletter -
<https://www.oacfi.org/2026/02/22/region-8-newsletter/>
 - iv. Unity Day Gathering -
<https://www.oacfi.org/2026/02/22/2026-unity-day-gathering-online/>
- f. I will continue to post the Newsletter.
- g. I will continue to manage Constant Contact output.

2. **This is the bylaw info for Web Manager(s)**

WEB MANAGER(S)

Purpose One or more web managers shall be appointed to a service position of OACFI to update and maintain the information posted to the Intergroup's website (oacfi.org) in a timely manner. OACFI Policies and Procedures Manual 8 Duties

1. Post updated links and documents related to OA and OACFI on the Intergroup webpage in a timely manner.

a. Updated OA links and documents include but are not limited to: Step Ahead, Agenda Questionnaire, World Service Business Conference and World Service Convention updates and any other new information that affects groups, or members of OA.

b. Updated OACFI links and documents include but are not limited to the following: Intergroup reports prior to each Intergroup meeting, the monthly newsletter, flyers and announcements of upcoming Intergroup events, the listing of service person contacts and any other new information related to OACFI groups and members.

2. Maintain archives of documents related to OACFI which include but are not limited to: newsletters, meeting minutes, meeting lists, treasurer's reports and committee reports.

3. Ensure the up-to-date Bylaws, and the up-to-date Policies and Procedures are posted.

4. Keep the interactive meeting list updated as changes are reported and ensure that the printable meeting list is also updated.

5. Respond to inquiries received through the "Contact Us" email on the webpage.

6. Shall prepare and present a report to OACFI monthly or as indicated in this document detailing their activities (Appendix C) by the first of the month or by the weekend one week prior to the OACFI meeting. This report shall be submitted to the secretary for inclusion in the meeting documents.

January 2026

IX. ACTIVITIES:

A. Jan 4, 2026 met with Alicia & Peri

B. Jan 6, 2026

1. set up Bulletin Board {test}
2. Cleaned up outdated news items
3. Set up new email for Bulletin Board
4. Worked on questions list for Peri
5. Backed up website & updated plugins
6. Set up redirects for Bulletin Board email address
7. Worked through task list from meeting with Alicia & Peri

December 2025

X. ACTIVITIES:

1. Dec 12, 2025 Meeting with Alicia
2. Dec 12, 2025 Posted flyers to website
3. Updated Meetings List information

November 2025

XI. ACTIVITIES:

- A. Nov 19, 2025 Fixed settings issue with Literature Request form to allow outside emails.
- B. Nov 18, 2025 Met with Peri to set up CC mailing to reps & committees
- C. Nov 16, 2025 Updated form and release information for Literature Requests.
- D. Nov 14, 2025 responded to inquiries from Secretary re: Task Sheet
- E. Nov 13, 2025 completed the Literature Request Form - submitted to Alicia
- F. Nov 13, 2025 met with Debbie to set up email and revised Retreat form - she will continue to work with co-chair on this and will let us know when to send out/put up on website
- G. Nov 12, 2025 built form for Retreat information with the question list that was suggested by Tiffany.
- H. Nov 11, 2025 met with Alicia regarding a number of items. Set up an ongoing Secretary Task Sheet to allow for more concise dialogue about each item.
- I. Nov 5, 2025 met with Peri re: Event Listing Form to combine with Constant Contact mailings, and set up notifications. Also tackled Questions that Peri had with Newcomer website, etc.

October 2025

IMPORTANT NOTICE: As of **October 20th, 2025**, Google Email accounts signing in will require 2-step Authentication. Please reach out to me if you have any questions or concerns in getting this in place for your account (alix@oacfi.org). There are a number of options available that may be helpful.

XII. ACTIVITIES:

- A. Oct 23, 2025 uploaded updated Meeting List to website
- B. Oct 23, 2025 Uploaded flyer to website
- C. Oct 20, 2025 Uploaded three flyers to website
- D. Oct 20, 2025 Set up Task Flow List for uploading Flyers to the website
- E. Oct 14, 2025 Updated OACFI Meetings List on website
- F. Oct 10, 2025 Backed up website, updated event posts
- G. Oct 10, 2025 Uploaded OACFI Trifecta Workshop Flyer to the Website
- H. Oct 9, 2025 Updated Intergroup Information Page
- I. Helped to sort out some email issues for chair, reset password.
- J. Set up Zoom room for upcoming 12 Step Within Trifecta

- K. Sorted out some Constant Contact issues to ensure all are receiving the IG Reps news.
- L. Discussed with secretary the best way to find and use images on posters and website, etc. I am recommending to use <https://pixabay.com/> as a resource, and to use the following as a credit source on the flyer or webpage: Image Source: CC0 License – [Pixabay](https://pixabay.com/)
- M. **Oct 1, 2025** Repeated meetings & calls (during this week) with PIPO and Social Media chairs to help navigate the controls of the various social media accounts over into the sole custody of the Social Media chair. While it looks like there may be a legacy account that we have inherited, and have lost access to, it doesn't impact ongoing operations. Tiffany and I both agree that we should leave things as is - given the only other option would be to start the accounts from scratch. This may be problematic further down the road, especially if FB decides to change its admin capabilities, but for now it works.
- N. It was suggested that a decision take place at intergroup regarding the switching of the account email address for the FB/Instagram from the existing personal email to socialmedia@oacfi.org. This makes sense, to move it to an email account that is within our Google Workspace so that we are never locked out again. Our Google super admin can always open the account to make it accessible.

- **NEWCOMER PAGE STATS (September 2025)**

Recovering from Relapse	14
Start a Newcomers Meeting	11
Only through Anonymity	7
Slogans and Sayings	7
And Your Journey Begins...	6
Find A Meeting	5
What to Expect at an OA Meeting	5
15 Questions	4
Young People in OA	4
Ask It Basket	4
How It Works	3
A Plan of Eating	3
Recovery from Relapse Podcasts	3
Meetings	3
Tools of the Program	3
Men's Meetings	3
Anorexia & Bulimia	3
My Emotional Recovery	3
Young Adults Podcasts	3

September 2025

Important Notice: As of October 20th, 2025, Google Email accounts signing in will require 2step Authentication. Please reach out to me if you have any questions or concerns in getting this in place for your account. There are a number of options available that may be helpful.

New Websites Key Points:

New Websites launched prior to the OA World Service Convention!! 🎉

- Professional Site Active & Operational - approx 30 Pages + ongoing postings
 - Geared for:
 - Medical and other Health Professionals
 - Friends & Family
 - Clergy & Other Faith Communities
- Newcomer Site Active & Operational - approx 50 Pages + ongoing posting
 - Geared for Newcomers, but also includes content for:
 - Recovering From Relapse
 - Youth
 - Anorexia/Bulimia
 - LGBTQ+
 - Men
 - 100+
 - Askit Basket set up for newcomers - Volunteers from intergroup to act as temporary sponsors
- Both sites are designed around a 'blog-style' navigation - which gives scope for infinite amount of articles, podcasts, videos to be uploaded. New content can be categorized according to the content of each page
- New Podcast 'committee' formed as a result of these sites - Peri has graciously taken on this service to post relevant podcasts to all three websites going forward. **August 2025**

XIII. **Highlights of reporting period:**

XIV. BOTH Sites to be LIVE in time for the Convention! - accomplished!

A. [Newcomers site LIVE as of Aug 9, 2025 !](#)

1. Introduction Sponsorship - to answer questions

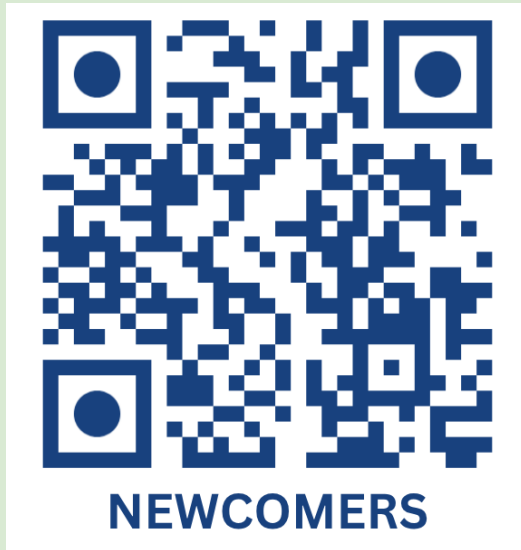
B. [Professional site LIVE as of Aug 15, 2025 !](#)

XV. Carry the Message:

i. Spread the Word - Convention QR Codes

ii. Submit a Link - Carry the Message!

<https://docs.google.com/forms/d/e/1FAIpQLSeTiEpdsM89RVQfTImFggQKRy4ONpQ83CL16nWMPzuavbRhg/viewform>

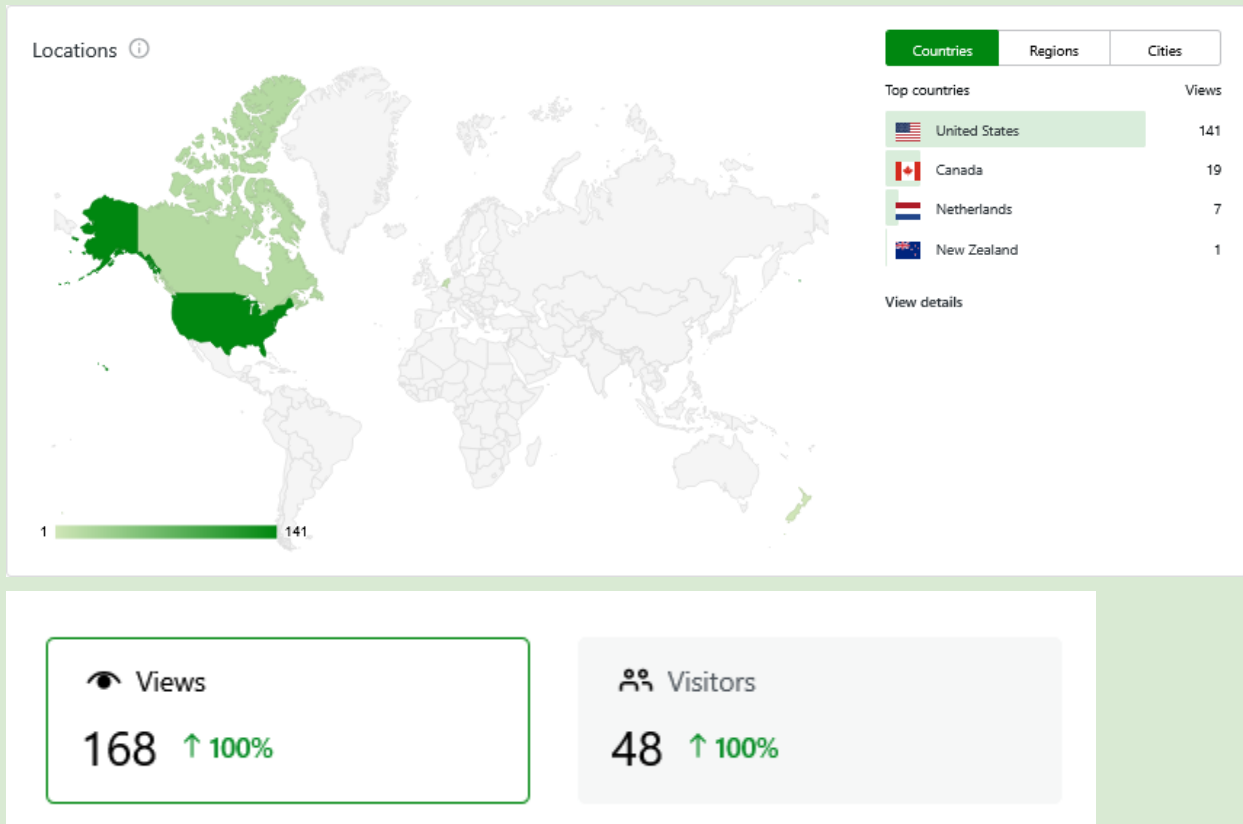


XVI. **Activities:**

- A. Sep 11, 2025 Set up Social Media and Newsletter chairs on OACFI Canva Pro account.
- B. Sep 10, 2025 Set up intergroup business meeting mailing in Constant Contact, updated and uploaded previous minutes & agenda to Google Drive. Also updated the template with the image links at the bottom of the page for consistency with all other OACFI mailings.
- C. Coordinated the payment for the oacfi.org payment which is due Sep 20, 2025 involved a trouble ticket for what appeared to be a credit/cancelled invoice
- D. Sep 8, 2025 Met with Peri for ongoing website development Newcomer site
- E. Set up Password & Signon list for intergroup resources to be shared with chair
- F. Cleaned up Treasurer Report page - removing personal information
- G. Backed up websites & updated plugins & themes
- H. Updated Constant Contact, both the IG News and the Newsletter templates (September), with the image links at the bottom of each of those pages.
- I. Updated Constant Contact template with QR Codes for new sites
- J. Met with Tiffany - troubleshooting Social Media access to Google/heart storming "carrying the message"
- K. Met up Peri multiple times this month to help her learn to create posts to the websites. I have asked her to help with spreading the word about the new websites and encouraging others to contribute items for the new sites as well as the current site.
- L. Peri to take on posting Podcasts on all three sites
- M. Posted all new flyers for this month.
- N. Met with Claudia re: PIPO project
- O. Purchased (PIPO-approved), app called Advanced Post Block for greater design options on blog posts to integrate on all three OACFI websites
- P. Met with Peri - updated flyer on website August 2nd

- Q. Worked on the Newcomer website, starting to come together! Woot!
- R. Updated Constant Contact – to include a button that encourages people to update their profile with us if they want to unsubscribe from one of our mailing lists, to differentiate between unsubscribing universally from ALL our mailing lists.
- S. Updated and uploaded documents for IG News August
- T. Rescheduled with Claudia to Friday August 1st

- **Newcomer Website Stats for August 2025**



XVII. **Any financial decisions to bring to the Board:**

XVIII. **Anything worthy of an article in New Beginnings:**

New Websites were both launched prior to the OA World Service Convention!! 🎉

July 2025

XIX. **Highlights of reporting period:**

Started working on the two new mini-sites for PIPO - will be connecting with Claudia in July, and hopefully present our work at the August intergroup meeting. Continuing to meet with committee chairs who require assistance to access their Google Drive, email and committee reports.

XX. **Activities:**

- A. Met with Alicia - Thursday July 24th
- B. Met with Claudia re: PIPO Project 2025 July 23
- C. Met with Christie & Alicia re: Committee Reports & Email
- D. Backed up Website/Updated plugins
- E. Set up Podcast section on website
- F. Uploaded/Edited June 2025 Sponsorship workshop recordings/uploaded to podcast page
- G. Troubleshooting email issues
- H. Meeting with Susan re: updating Treasurers report
- I. Meeting with Alicia
 1. Updated Google Minutes Folder - Connected to Website
 2. Recommended to add all past minutes into this folder
 3. Set up Folder for Agendas
- J. Updated Latest News Posts, put a number on hold/draft form
- K. Connected with Dayna, new Newsletter chair
- L. Helped Peri with posting of July newsletter to website
- M. Workshop recording from zoom
 1. gave Alicia access to it
 2. Plans to cut parts of it and put on the website
 3. Initiate a podcast section of the site
 4. Introduced the idea of a waiver form for speakers to ensure OACFI is not liable for content placed online

XXI. **Any financial decisions to bring to the Board:** To cover the expense of having to repair our email system this month. I had to call upon outside services to assist me with this task. Total: \$50 USD

XXII. **Anything worthy of an article in New Beginnings:** none

JUNE 2025

- Highlights of reporting period:

New Committee Page that is now linked to the Google Doc pages seems to be working. The majority of committees are using the process successfully. Alix is available to anyone who is experiencing any difficulties.

- Activities:
 - Met with Alicia to put out Intergroup information - June 11, 2025
 - Backed Up Website Files and Updated Plugins and themes as required.
 - Met with Peri & Alicia June 6th 2025

- Published Early Registration Ends Jul 2nd OA Convention Flyer
- Updated 12StepWithin Report Page
- Updated Events with upcoming Workshop flyer
- Minutes Page - Spoke with Kathy - Unapproved Minutes can be uploaded to website and identified as 'drafts'. That notice can then be taken off when they are approved after intergroup...Or add amended minutes as drafts that will be submitted to the next intergroup.
- Set up Workshop Zoom Account
- Updated Access on Zoom & Gmail - troubleshooting
- Amalgamated the Social Media Committees report pages & helped the chair gain access to report page.
- Updated the form/access troubleshooting that receives volunteer applications for World Conference 2025
- Set up workshop@oacfi.org email address
- Posted 12 Step workshop PDF to the website
- Uploaded new PDF for OA World Service Convention to Events Page & Latest News
- Backed up site and updated plugins
- Any financial decisions to bring to the Board:
- Anything worthy of an article in New Beginnings



MAY 2025

- Highlights of reporting period:
 - Implemented a new Committee Report Page!
 - Submitted a proposal for new PIPO sections on the website
 - [New Constant Contact Committee](#) - Peri taking over these tasks
- Activities:
 - Updated [Meetings List](#) on website on the following dates: May 9th
 - Uploaded meeting reports, business meeting documents & other pdfs to website
 - Committee Report Workshop - Saturday May 10th
 - Meeting with Treasurer - Treasurer Reports - May 18th 2025
 - Updated plugins
 - Backed-up website
 - Met with Claudia {PIPO Chair}
 - Plans to submit proposal for new 'mini-websites' for Newcomers, Professionals and Relapse
 - Plans to update the existing website
 - Constant Contact Committee Report – Meeting with Peri May 28th

- Set up Constant Contact Report Page
- Added Constant Contact Report to Committee Reports Page
- Met with Alicia & Peri to set up IG Mailout – May 25th
- Set Up Sign Up for Intergroup Reps & Boards Members
- Met with Alicia - Adding Committee Reports to IG Mailout - May 31st
- Workshop with Intergroup Committee Chairs on how to update their Committee Reports Page on Google Drive.
- Any financial decisions to bring to the Board:
 - Submitted proposal for subdomains for Newcomers/Professionals
- Anything worthy of an article in New Beginnings:

Yes – Please add the following list that links directly to the committee report pages - thank you!

Committee Reports	Contact
PIPO	pipo@oacfi.org
Twelfth Step Within	tsw@oacfi.org
Newsletter	newsletter@oacfi.org
Website	webmaster@oacfi.org
Calendar	calendar@oacfi.org
Social Media: Facebook & Instagram	socialmedia@oacfi.org
Social Media: TikTok	socialmedia@oacfi.org
Meetings List Reports	meetinglist@oacfi.org
Constant Contact Report	peri@oacfi.org
Retreats Reports	retreat@oacfi.org
Region 8 Representative Reports	
WSBC Delegate Reports	
WSO Conference Committee	2025wsovolunteer@org



APRIL 2025

1. Highlights of reporting period:

2. Activities:

- Met with OACFI secretary to review proposed Committee Reports page
- Updated [Meetings List](#) on Website on the following dates: April: 1, 16
- Updated website with Intergroup documents
- Met with Webteam/Secretary to set up Event Pages for Intergroup News
- Uploaded Newsletter to Constant Contact & Website for the 1st of the month
- Set up ***proposed*** [Committee Report Page](#)
- April 19th - arranged to meet with Alicia /postponed to Apr 23, 2025
- Connected with Teamup Calendar team (Carrie) to confirm monthly report/check-in
- Set up Calendar Report Page and gave access to Carrie
- Set up calendar@oacfi.org email address and set up redirect to Carrie.

Committee	Contact
PIPO	pipo@oacfi.org
Twelfth Step Within	tsw@oacfi.org
Newsletter	newsletter@oacfi.org
Website	webmaster@oacfi.org
Social Media: Facebook & Instagram	socialmedia@oacfi.org
Social Media: TikTok	socialmedia@oacfi.org
Meeting List Reports	meetinglist@oacfi.org
Retreats Reports	retreat@oacfi.org
Region 8 Representative Reports	
WSBC Delegate Reports	
WSO Conference Committee	2025wsovolunteer@oacfi.org

- Any financial decisions to bring to the Board:
- Anything worthy of an article in New Beginnings



MARCH 2025

Updated Meeting List on March: 6, 14, 17, 19, 28, 29

Previous Reports

- [January 2021](#)