

Rugby Public School District #5
Regular School Board Meeting
Tuesday, March 12, 2024 – 7:00 AM
RHS Library

Zoom Meeting Info:

Click [here](#) to connect (RECORD)

Public Participation at School Board Meetings

Please review the policies:

[BCBA: Public Participation at Board Meetings](#)

[BCAA: Board Meeting Agenda and Pre-Meeting Preparation](#)

1. Call to Order
2. Voluntary Recitation of the Pledge of Allegiance
3. Confirmation of Agenda
4. Consent Agenda
 - a. Approval of Minutes:
 - i. February 13, 2024 Regular Board Meeting
 - b. Consideration of Bills
 - i. February Bills Payable
 - ii. February Check Register
 - c. Financials:
 - i. February 2023 Comparison
 - ii. February 2024 Comparison
5. Communications
 - a. Reports
 - i. Elementary Principal's Report - Jason Gullickson
 - ii. Secondary Principal's Report - Jared Blikre
 - iii. Superintendent's Report – Mike McNeff
 - iv. Financial Report - Dawn Hauck
 - b. Presentations
 - i. What is a PLC? - Ashley Seykora and Mike McNeff
 - ii. March Student Outcome Report - Angela Hager and Mike McNeff
6. Unfinished Business
 - a. Ely Construction Project Updates
 - b. Second Readings

- i. Approval of BCAD: Executive Session
- ii. Approval of BCAD: Executive Session (E1)
- iii. Approval of BCAD: Executive Session (E2)
- iv. Approval of DI (E2)
- v. Approval of FGA (E4)

7. New Business

- a. Superintendent Evaluation Process
- b. Audit Report
- c. FY25 Administrator Contract Negotiations

8. Miscellaneous Business

9. Adjournment

- a. Next Meeting - The next regular meeting is scheduled for April 9, 2024

Narrative for School Board Agenda

To: Rugby School Board Members

From: Mike McNeff, Superintendent

Re: Regular Meeting – March 8, 2024

Date: March 12, 2024

1. Call to Order
 - a. Roll Call – Mrs. Hauck will record members in attendance and guests.
 - b. Instructions to the Board – **“North Dakota Law requires a roll call vote on school board decisions. The Chair will assume a roll call vote on each decision unless there is a “nay” vote.”**
 - c. Welcome to the Audience/Invitation to Participate – **“The board wishes to welcome all students, staff, parents, and community members in attendance at this meeting and thank you for your interest in our schools. Board meetings are meetings held in public but not public meetings. This means that the Board may call upon students, staff, and members of the public to speak at its discretion. The Board will also allow anyone who has requested and received approval to be placed on the board’s agenda today to speak. If you have questions about the process for being placed on the board’s agenda, you may discuss this with the board president or superintendent after the meeting.”**
2. Voluntary Recitation of the Pledge of Allegiance
3. Confirmation of Agenda
4. Consent Agenda – The board chair will read aloud the items listed for approval on the consent agenda and then will ask **“Are there any items requested for removal from the consent agenda at this time?”** Items requested to be removed will be moved to the business section of the agenda and open for further discussion. **“Is there a motion to approve the items listed on the consent agenda? Second?”** Once the motion is seconded, the vote shall take place. There is to be no discussion regarding individual items that are left on the consent agenda.
 - a. Approval of Minutes:
 - i. [February 13, 2024 Regular Board Meeting](#)
 - b. Consideration of Bills
 - i. [February Bills Payable](#)
 - ii. [February Check Register](#)
 - c. Financials:

- i. [February 2023 Comparison](#)
- ii. [February 2024 Comparison](#)

5. Communications

a. Reports

- i. Elementary Principal's Report - Jason Gullickson
- ii. Secondary Principal's Report - Jared Blikre
- iii. Superintendent's Report – Mike McNeff
- iv. Financial Report - Dawn Hauck

b. Presentations

- i. What is a PLC? - Ashley Seykora and Mike McNeff
- ii. March Student Outcome Report - Angela Hager and Mike McNeff

6. Unfinished Business

a. Ely Construction Project Updates

- i. Mr. McNeff will share updates on the final punch list and plan to complete the remaining items at Ely Elementary School.

b. Second Readings

i. Approval of policy BCAD: Executive Session

- The school policy committee met on January 24, 2024 and recommends the adoption of this policy found in the link below.
- It is recommended that the board approve the second reading of policy [BCAD: Executive Session](#)

ii. Approval of policy BCAD: Executive Session (E1)

- The school policy committee met on January 24, 2024 and recommends the adoption of this policy found in the link below.
- It is recommended that the board approve the second reading of policy [BCAD: Executive Session \(E1\)](#)

iii. Approval of policy BCAD: Executive Session (E2)

- The school policy committee met on January 24, 2024 and recommends the adoption of this policy found in the link below.
- It is recommended that the board approve the second reading of policy [BCAD: Executive Session \(E2\)](#)

iv. Approval of policy DI: (E2)

- The school policy committee met on January 24, 2024 and recommends the adoption of this policy found in the link below.
- It is recommended that the board approve the second reading of policy [DI \(E2\)](#)

v. Approval of policy FGA: (E4)

- The school policy committee met on January 24, 2024

and recommends the adoption of this policy found in the link below.

- It is recommended that the board approve the second reading of policy [FGA \(E4\)](#)

7. New Business

a. Superintendent Evaluation Process

- i. Review Board Regulation for the [Superintendent Evaluation Process](#).
- ii. Board President Dustin Hager met with Mr. McNeff and reviewed the completed evaluation. Please review the completed evaluation and approve.
- iii. [March 2024 Summative Evaluation - Mr. McNeff](#)

b. Audit Report

- i. Dawn Hauck will review the audit report, please review the link below. The board will need to approve the audit report.
- ii. [Final Audit Report](#)
- iii. [Management Letter](#)

c. FY25 Administrator Contract Negotiations

- i. The Board will need to establish a committee to complete administrator negotiations. I also recommend setting a special board meeting date to review the recommendations made by the committee for approval.

8. Miscellaneous Business

9. Adjournment

- a. Next Meeting - The next regular meeting is scheduled for April 9, 2024

School Board Meeting

7:00 AM

March 12, 2024

RHS Library

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting which is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive session listed above.

Date of Notice: March 8, 2024

Name of Person Preparing Notice: Michael McNeff, Superintendent