Font Guide & Sample Pairings

Font Styles and Sizes

Unlike the academic papers we are trained to write in college, a resume is an opportunity to add some personal style and edge—in a tasteful way. Here are some tips on how to do that without going overboard.

Suggested Fonts:

- For a more classic look, use fonts like Book Antiqua, Garamond, Cambria, and Times New Roman
- Modern and stylized fonts include Arial, Arial Narrow, Trebuchet, Calibri, Tahoma, Helvetica, or Verdana

Other Font Tips:

- Using different fonts for header text and body text can be an eye-catching detail when done properly. Look up examples of font pairings to see which styles compliment one another.
- Fonts differ in their readability depending on size. Make sure your fonts are not too difficult to read on both the digital and print versions of your resume
- Not all font sizes are created equal! Look at these different font styles, all set to 11-point font:
    - This font is Arial
    - This font is Calibri
    - This font is Times New Roman
    - This font is Garamond

The recommended standard size for resume body text font is 11pt., but sometimes it is necessary to use other sizes based on which font you select. The table below shows suggested body text font sizes for several popular fonts:

Times New Roman	11
Book Antiqua	11
Cambria	11
Garamond	12
Arial	11 or 10
Trebuchet	11 or 10
Calibri	12
Tahoma	11

See the next page for **sample font pairings** that you can try out on your resume.

Sample Pairings

Below are a selection of sample font pairings using some of the fonts listed above. This is **not** meant to be a comprehensive list of acceptable font pairings, but it will demonstrate some font styles that work effectively together. If you're unsure about a font selection for a particular application, schedule an appointment with a Career Advisor on TritonTrack.

HELVETICA NEUE

This san serif font, Calibri, pairs nicely with the sans serif font Helvetica Neue

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HELVETICA NEUE
Body Text: Calibri
Font Size: 11

Date Goes Here

GEORGIA (Bold)

This sans serif font, Arial, pairs nicely with the serif font Georgia

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GEORGIA (Bold)
Body text: Arial
Font size: 10

Date Goes Here

SORTS MILL GOUDY

This serif font, Times New Roman, pairs well with the serif font Sorts Mill Goudy

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SORTS MILL GOUDY
Body text: Times New Roman
Font size: 11

Date Goes Here

Garamond (Bold)

This sans serif font, Proxima Nova, pairs well with the serif font Garamond

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Garamond (Bold)
Body text: Proxima Nova
Font size: 11

Date Goes Here

Montserrat

This sans serif font, Lato, pairs well with the sans serif font Montserrat

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Montserrat (Bold)
Body text: Lato
Font size: 10

Date Goes Here

EB GARAMOND (Medium)

This sans serif font, Tahoma, pairs well with the serif font EB Garamond

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EB GARAMOND
Body text: Tahoma
Font size: 10

Date Goes Here

GILL SANS

This serif font, Cambria, pairs well with the sans serif font Gill Sans

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GILL SANS
Body text: Cambria
Font Size: 10

Date Goes Here