



Town of Smoky Lake
Regular Council Meeting Agenda
Tuesday, October 5, 2021, at 5:00 p.m.
at the Town Council Chambers in Smoky Lake
and virtually at <https://www.gotomeet.me/SmokyLake>

1. CALL TO ORDER.

2. ADOPTION OF AGENDA; Subject to Additions / Deletions.

3. ADOPTION OF PREVIOUS MINUTES AND ACTION LISTS.

Pg. 6 3.1 September 21, 2021 Regular Council Meeting Minutes.

Recommendation - Adopt as presented / amended.

Pg. 23 3.2 September 21, 2021 Regular Council Meeting Action List.

Recommendation - Accept as presented/ amended.

4. DELEGATIONS AND PUBLIC HEARINGS.

4.1 Jeff Sehn, Sgt. Smoky Lake RCMP Detachment.

Recommendation - Accept delegation presentation.

Pg. 28 4.2 Gene Sobolewski, Commission Manager, Highway 28/63

Regional Water Services re: Regional Water Study.

Recommendation – Accept delegation presentation.

5. QUESTION PERIOD.

- Public will be given the opportunity to participate in question period.

6. ADMINISTRATION REPORTS.

Recommendation - Accept Reports.

Pg. 36 6.1 Chief Administrative Officer's Report.

Pg. 58 6.1.1 Municipal Affairs Important Dates

Pg. 60 6.1.2 Municipal Indicators

Pg. 98 6.1.3 Apartment Vacancy and Rental Cost Survey (AVS) 2021.

Pg. 114 6.2 Public Works Foreman's Report.

Pg. 118 6.3 Natural Gas Report.

~~6.4 Utility Reports.~~

~~6.5 Operating Position report.~~

~~6.6 Family and Community Support Services (FCSS).~~

Pg. 143 6.7 Fire Chief Report.

➤ September 2021.

7. OLD BUSINESS.

Pg. 148 7.1 Fox Canada Quotes for Pedestrian Crosswalk (West Railway Drive from Wheatland Avenue).

Recommendation – Council consideration.

Pg. 166 7.2 RFD – School Servicing Contract Awarded to Nikiforuk Construction Ltd.

Recommendation – As per RFD.

Pg. 175 7.3 Maintenance Service Contract for Heating, Ventilation, and Air Conditioning (HVAC) for Municipal Buildings.

Recommendation – Reward contract to _____.

Pg. 194 7.4 Smoky Lake Riding Club Lease Renewal.

Recommendation - Administration work with the SLRC and execute lease in a timely manner.

Pg. 195 7.5 Smoky Lake & District Physician Retention & Recruitment Committee Community Profile.

Recommendation – As per RFD.

8. NEW BUSINESS.

Pg. 198 8.1 Smoky Lake County Fire Rescue, Governance Business & Implementation Plan, Interim Report for September 17, 2021, Presentation by Transitional Solutions.

Recommendation – Recommend the Smoky Lake Fire Hall remain in the Town of Smoky Lake and administration forward the recommendation to Transition Solutions; and acknowledge receipt of the report.

Recommendation – Grant permission for survey to be completed.

Pg. 231 8.3 2021 General Municipal Election for the Town of Smoky Lake & Establishment of a Second Date for Advanced Polls.

Recommendation – As per RFD.

9. CORRESPONDENCE REQUIRING ACTION.

Pg. 233 9.1 Administrative Report to N.E. Muni-Corr Ltd.

Recommendation – Accept Report.

Pg. 238 9.2 Municipal Stimulus Program (MSP) Time Extensions and Amendments.

Recommendation – Acknowledge receipt.

Pg. 239 9.3 Smoky Lake Chamber of Commerce Business Marketing Package.

Recommendation – Defer item to a future Council Meeting in November 2021.

Pg. 242 9.4 Northern Lights Library Meeting.

Recommendation – to attend the Organizational Meeting on October 26, 2021.

10. CORRESPONDENCE TO FILE FOR INFORMATION.

Recommendation - All items be acknowledged and filed for information under Correspondence, Section 10.

Pg. 243 10.1 September 16, 2021 Smoky Lake Region Intermunicipal Collaboration Committee (ICC) Meeting Minutes.

Pg. 246 10.2 Alberta Bilingual Municipalities Association (ABMA) Monthly Feature – Victoria District Economic Development Strategy.

Pg. 251 10.3 Update from the Healthy Communities Initiative.

Pg. 252 10.4 Outcomes of the Smoky Lake RCMP Community Engagement 2021.

Pg. 257 10.5 Highway 28/63 Regional Water Services Commission Regular Meeting Agenda for September 29, 2021.

Pg. 271 10.6 Certificate of Appreciation – Community Futures.

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Pg. 272 10.7 Letter from the Town of Sundre RE: Code of Conduct. Pg. 273

10.8 Letter from the Town of Sundre RE: RCMP Retroactive Pay.

Pg. 274 10.9 Letter from Lakeland Centre for Fetal Alcohol Spectrum

11. COUNCILLOR REPORTS.

- No written reports.

12. CLOSED SESSION.

12.1 Legal issue: Purchase Offer for Plan 7622310, Block 1 in Smoky Lake.

- Freedom of Information and Protection of Privacy Act (FOIPP), Section 27, for the purpose of contractual or other negotiations.

12.2 Legal issue: Purchase Offer for Plan 803CL Block 3 Lot 3 in Smoky Lake.

- Freedom of Information and Protection of Privacy Act (FOIPP), Section 27, for the purpose of contractual or other negotiations.

13. LAST MINUTE ADDITIONS (New and Old Business).

Pg. 275 13.1 Federation of Alberta Gas Co-ops Zone 3 & 4 Meeting, October 29, 2021.

Recommendation – Administration send a response to the email dated October 4, 2021, from Dale Swyripa, that the Federation of Alberta Gas Co-ops Zone 3 & 4 Meeting scheduled for October 29, 2021 be attended via virtual only due to the recent increase in Covid-19 numbers.

Pg. 276 13.2 Small Business Week, October 17 – 23, 2021. Recommendation – Proclaim Small Business Week in the Town of Smoky Lake; and administration advertise accordingly.

Pg. 277 13.3 Customer Request to Waive Property Tax Penalty.

Recommendation – Take no action regarding the request to waive the September 1, 2021 property tax penalty as per email

14. ADJOURNMENT.

Town of Smoky Lake
October 5, 2021 – Regular Council Meeting Agenda

3.1 September 21, 2021 Regular Council Meeting

Minutes.



TOWN OF SMOKY LAKE

Minutes of the Regular Council Meeting
Held on Tuesday, September 21, 2021, at 5:00 p.m.
at the Town Council Chambers in Smoky Lake
and virtually at <https://www.gotomeet.me/SmokyLake>

Present: Hank Holowaychuk	Kyle Schole	Planning, Town of Smoky Lake
Terry Makowichuk	Mayor	Present
Daniel Kotylak	Deputy Mayor	Virtually Present Present
Melody Morton	Councillor	Present
Ross Whitelaw	Councillor	Present
Adam Kozakiewicz	Councillor	Present
Crystal Letwin	Chief Administrative Officer (CAO)	Virtually Present Virtually Present
Billy McMullen	Assistant CAO/Rec. Secretary	Absent
Marianne Prockiw-Zarusky	Public Works Foreman	Absent
Juanita Cozicar	FCSS Coordinator	Not Present
Jordan Ruegg	Town Fire Chief	Virtually Present
	Planning, Town of Smoky Lake	

Delegations: Mike Frost Business Development Specialist, Nordic Mechanical Services Ltd.

Observers in Attendance Upon Call to Order:

2 members of the public.

0 media.

1. CALL TO ORDER.

Mayor Holowaychuk called the September 21, 2021, Regular Town Council Meeting to order at 5:06 p.m.

2. ADOPTION OF THE AGENDA.

MOTION: 601-2021 MOVED by Councillor Kotylak that Town of Smoky Lake adopt the September 21, 2021, Regular Town Council Meeting Agenda with the following addition:

- 12.5 Closed Session: Land, Proposal to Purchase Land Located at 911 West Railway Drive in Smoky Lake.

CARRIED

Town of Smoky Lake **Mayor Initials** _____ September 21, 2021 - Regular Council Meeting Minutes

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3.1 September 21, 2021 Regular Council Meeting Minutes.

3. ADOPTION OF MINUTES AND ACTION LISTS.

3.1 Minutes of the September 7, 2021, Regular Council Meeting.

MOTION: 602-2021 MOVED by Councillor Kotylak that Town of Smoky Lake adopt the Town of Smoky Lake's Minutes of the September 7, 2021, Regular Council Meeting, as presented.

CARRIED

3.2 Action List of the September 7, 2021, Regular Council Meeting.

MOTION: 603-2021 MOVED by Councillor Kotylak that Town of Smoky Lake accept the Town of Smoky Lake's Action List of the September 7, 2021, Regular Council Meeting, as presented.

CARRIED

4. DELEGATIONS AND PUBLIC HEARINGS.

4.1 Delegation: Mike Frost, Business Development Specialist, Nordic Mechanical Services Ltd. - Request for Proposal for the Building Maintenance Contract Town Office and Public Works Shop/Firehall.

MOTION: 604-2021 MOVED by Councillor Morton that Town of Smoky Lake accept the presentation given by Mike Frost, Business Development Specialist, Nordic Mechanical Services Ltd. regarding the request for proposal submitted by Nordic Managing Building systems for the building maintenance contract for the Town Office and Public Works Shop/Firehall in Smoky Lake.

CARRIED

5. QUESTION PERIOD.

No questions.

6. ADMINISTRATION REPORTS.

6.1 Chief Administrative Officer's Report.

MOTION: 605-2021 MOVED by Councillor Morton that Town of Smoky Lake accept the verbal and written CAO report given by Adam Kozakiewicz, Chief Administrative Officer, as presented.

CARRIED

MOTION: 606-2021 MOVED by Mayor Holowaychuk that Town of Smoky Lake approve action taken by CAO, Kozakiewicz to submit the expression of interest to QUEST, Eco-West

Canada to establish a community energy and emissions accelerator to equip a group of communities in Western Canada with the tools and knowledge to develop and implement high-impact projects and community energy and emissions plans and understand the economic benefit they can provide.

CARRIED

6.2 Public Works Foreman's Report.

MOTION: 607-2021 MOVED by Councillor Kotylak that Town of Smoky Lake accept the verbal and written Public Works report for September 7 – 21, 2021 presented by Billy McMullen, Town Public Works Foreman, as presented.

CARRIED

MOTION: 608-2021 MOVED by Mayor Holowaychuk that Town of Smoky Lake acknowledge receipt of the email from Smoky Lake County regarding the recognition of appreciation to the Town of Smoky Lake and their Public Works Foreman: Billy McMullen, as well as to all County employees including Daniel Moric - Natural Gas Manager, Dave Franchuk – Environmental Operations, Larry Kokotilo – Welder, and Parks and Recreation Staff for everyone's efforts in making the Flag Raising Ceremony for the Métis Nation of Alberta and the Confederacy of Treaty 6 First Nations Flags a successful event, dated September 20, 2021.

CARRIED

6.3 Natural Gas Report.

No Report.

6.4 Utilities Report - Gas, Water and Internet Service Reports.

No Report.

6.5 Operating Position Report.

No Report.

6.6 Family and Community Support Services (FCSS) Report.

No Report.

6.7 Fire Chief Report.

No Report.

7. OLD BUSINESS.

7.1 Ukrainian Twinning Committee Bylaw No.012-2021.

MOTION: 609-2021 MOVED by Councillor Morton that Town of Smoky Lake give FIRST READING of Bylaw No.012-2021, being the Ukrainian Twinning Committee Bylaw.

CARRIED

MOTION: 610-2021 MOVED by Councillor Whitelaw that Town of Smoky Lake give SECOND READING of Bylaw No.012-2021, being the Ukrainian Twinning Committee Bylaw.

CARRIED

MOTION: 611-2021 MOVED by Councillor Morton that Town of Smoky Lake give PERMISSION for third reading of Bylaw No.012-2021, being the Ukrainian Twinning Committee Bylaw.

CARRIED UNANIMOUSLY

MOTION: 612-2021 MOVED by Councillor Kotylak that Town of Smoky Lake give THIRD and FINAL READING of Bylaw No.012-2021, being the Ukrainian Twinning Committee Bylaw.

CARRIED

7.2 Beaver Creek Co-op Ltd. Update.

MOTION: 613-2021 MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the verbal update from CAO Adam Kozakiewicz regarding the Beaver Creek Cooperative Association Ltd. land purchase located at Legal description: Plan 062 4974, Block 7, Lot 22 (unless otherwise stated differently in the new subdivision plan, see attached map) in Smoky Lake in the total amount of \$120,000.00, the Waiver and Amending Agreement between the Town and Beaver Creek Cooperative Association Ltd. effective September 17, 2021, Assessment Summary for Year-2020, and the Cheque no.002149 in the amount of \$110,000.00, as presented.



CARRIED

7.3 Smoky Lake Regional Intermunicipal Collaboration Committee (ICC):
Safety Codes Agency Contract Renewal.

MOTION: 614-2021 MOVED by Councillor Kotylak that Town of Smoky Lake approve the Inspections Group Inc. proposal for the Safety Codes Agency Contract for the period of January 1, 2022, to December 31, 2026 to service the Smoky Lake County, the Town of Smoky Lake, the Village of Vilna, and the Village of Waskatenau; as per the recommendation made at the September 1, 2021 Administrators meeting; and administration forward the motion to the next Smoky Lake Region Intermunicipal Collaboration Committee (ICC) meeting.

CARRIED

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8. NEW BUSINESS.

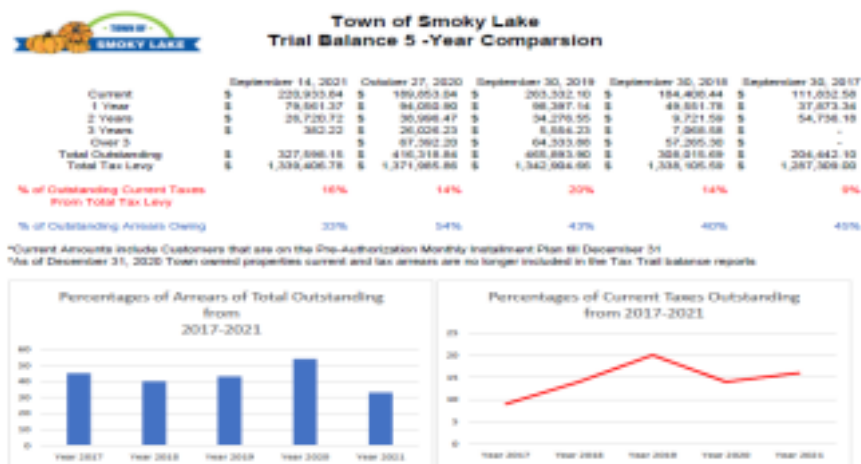
8.1 Louis Bartle Homestead - Access to Property and Signage indicating Donation to the Town.

MOTION: 615-2021 MOVED by Mayor Holowaychuk that Town of Smoky Lake direct administration to explore the costs of a sign acknowledging the donation from Mr. Louis Bartle to the Town of Smoky Lake located at the homestead on NE-31-61-17-4 in Smoky Lake County; and administration provide the costs at a future meeting of council.

CARRIED

8.2 Town of Smoky Lake's 2021 Tax Trial Balance as of September 14, 2021, and the 5-Year Comparison.

MOTION: 616-2021 MOVED by Councillor Whitelaw that Town of Smoky Lake accept the Town of Smoky Lake's 2021 Tax Trial Balance as of September 14, 2021, and the 5-Year Comparison for information.



CARRIED

Mayor Holowaychuk called a recess at 6:05 p.m. and reconvened at 6:12 p.m.

8.3 Smoky Lake Waste & Recycle Ltd. Contract.

MOTION: 617-2021 MOVED by Councilor Morton that Town of Smoky Lake accept the contract agreement between the Town of Smoky Lake and Smoky Lake Waste & Recycle Ltd. and that it will be further discussed in Closed Session under the Freedom of Information and Protection of Privacy Act (FOIPP) Section 16, Disclosure of Harmful to Business Interests of a Third Party.

CARRIED

3.1 September 21, 2021 Regular Council Meeting Minutes.

8.4 Victoria District Economic Development Working Group Meeting.
September 15, 2021.

MOTION: 618-2021 MOVED by Mayor Holowaychuk that Town of Smoky Lake approve the virtual joint meeting held on September 15, 2021 with Smoky Lake County Council, Smoky Lake Working Group and Metis Crossing regarding the update on the Victoria District Economic Development Strategy's Progress, as a council approved

event.

CARRIE

D

8.5 Renewal of the Intermunicipal Development Plan Bylaw between the Town
and County.

MOTION: 619-2021 MOVED by Councillor Morton that Town of Smoky Lake resolve to renew Bylaw No.003-16: Town of Smoky Lake & Smoky Lake County Intermunicipal Development Plan.

COUNCIL RESOLUTION

Town of Smoky Lake

A Resolution of the Council of the Town of Smoky Lake for the purpose of renewing Bylaw No.003-16: A Bylaw of the Town of Smoky Lake, in the Province of Alberta, an Inter-municipal Development Plan for the Town of Smoky Lake & Smoky Lake County.

WHEREAS, Section 2.5 of Bylaw No.003-16 provides for a 'sunset clause' at which said Bylaw will cease to have any force and effect;

WHEREAS, Section 4.15 of Bylaw No.003-16 provides that said Bylaw is renewable by resolution of both Councils of the Town of Smoky Lake & Smoky Lake County prior to the fifth anniversary of the Third Reading of said Bylaw;

WHEREAS, the Council of Smoky Lake County has adopted a Resolution to renew its version of the said Inter-municipal Development Plan, Bylaw No.1286-16; and

WHEREAS, the Council of the Town of Smoky Lake wishes to renew Bylaw No.003-16

THEREFORE, be it resolved that the Council of the Town of Smoky Lake does hereby provide notice of its intent and desire to renew Bylaw No.003-16.

Date: September 21st, 2021


Basil Dymovychuk, Mayor

SEAL


Adam Kozakiewicz, Chief Administrative Officer

Approved this 21st day of September, 2021

CARRIED

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8.6 Bylaw No.011-2021: Assessment Review Board Bylaw.

MOTION: 620-2021 MOVED by Councillor Morton that Town of Smoky Lake give FIRST READING of Bylaw No.011-2021, being the Assessment Review Board Bylaw.

CARRIED

MOTION: 621-2021 MOVED by Councillor Whitelaw that Town of Smoky Lake give SECOND READING of Bylaw No.011-2021, being the Assessment Review Board Bylaw.

CARRIED

MOTION: 622-2021 MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake give PERMISSION for third and final reading of Bylaw No.011-2021, being the Assessment Review Board Bylaw.

CARRIED UNANIMOUSLY

MOTION: 623-2021 MOVED by Councillor Kotylak that Town of Smoky Lake give THIRD and FINAL READING of Bylaw No.011-2021, being the Assessment Review Board Bylaw.

CARRIED

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8.7 Regular Council Meeting Date Changes.

MOTION: 624-2021 MOVED by Councillor Kotylak that Town of Smoky Lake cancel the Regular Council Meeting on Tuesday, October 19, 2021, and schedule a Regular Council Meeting on Wednesday, October 20, 2021, at 5:00 p.m. at the Town Chambers in Smoky Lake for the purpose of a “Swearing in Ceremony”; and administration advertise in accordance with Town Bylaw No.009-2021: Public Notification (Advertising).

CARRIED

8.8 Regional Post-Election Council Orientation Training.

MOTION: 625-2021 MOVED by Councillor Morton that Town of Smoky Lake approve Smoky Lake County to engage Brownlee LLP to coordinate a virtual regional Council Orientation Training to be scheduled for November 4, 2021 in the amount of

\$4,050.00, as per the letter quote received from Jeneane S. Grundberg, Q.C., ICD.D, Brownlee LLP, dated September 15, 2021; and participate with the Smoky Lake County, Village of Waskatenau, and the Village of Vilna on a cost share basis equally divided per participant to be paid to Smoky Lake County, in accordance with the recommendation received from the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) meeting held on September 15, 2021.

CARRIED

9. CORRESPONDENCE- REQUIRING ACTION.

9.1 Letter from the News Advertiser.

MOTION: 626-2021 MOVED by Councillor Kotylak that Town of Smoky Lake acknowledge receipt of the letter from Arthur Beaudette, General Manager, Vegreville News Advertiser Ltd., dated August 13, 2021, regarding the interest of a newspaper in the Smoky Lake Region considering the closing of the Smoky Lake Signal; and administration forward the advertising costs expenditures from the Town for the last 3 years to Arthur Beaudette, as presented.

CARRIED

9.2 Workplace Bullying Awareness Week October 17 - 23, 2021.

MOTION: 627-2021 MOVED by Councillor Morton that Town of Smoky Lake declare the “Workplace Bullying Awareness Week” on October 17 – 23, 2021; and administration advertise in accordance with Town Bylaw No.009-2021: Public Notification (Advertising).

CARRIED

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9.3 Letter from Jordan Ruegg, Smoky Lake Country RE: Renewal of Intermunicipal Development Plan.

MOTION: 628-2021 MOVED by Councillor Whitelaw that Town of Smoky Lake acknowledge receipt of the letter from Jordan Ruegg, Planning & Development Manager, Smoky Lake County dated August 26, 2021, regarding the renewal of the Intermunicipal Development Plan – Smoky Lake County & Town of Smoky Lake - Bylaw No.1289-16.

CARRIED

9.4 National Tree Day, September 22, 2021.

MOTION: 629-2021 MOVED by Mayor Holowaychuk that Town of Smoky Lake recognize National Tree Day on September 22, 2021, to celebrate the 10th anniversary of tree planting across Canada; and administration advertise in accordance with Town Bylaw No.009-2021: Public Notification (Advertising).

CARRIED

9.5 Letter from Marianne Prockiw-Zarusky RE: Regional Community Development Committee (RCDC) Public Member at Large Resignation.

MOTION: 630-2021 MOVED by Councillor Morton that Town of Smoky Lake acknowledge receipt of the letter from Marianne Prockiw-Zarusky regarding the resignation for the Public Member at Large for the Regional Community Development Committee (RCDC) dated September 13, 2021; and administration bring forward the Member at Large appointment for the RCDC Committee at the next Organizational Meeting held on October 26, 2021.

CARRIED

9.6 RCMP Q1 2021 Community Report.

MOTION: 631-2021 MOVED by Councillor Morton that Town of Smoky Lake recommend administration to send a response to Sgt. Jeff Sehn, Smoky Lake RCMP Detachment to submit a meeting request with Alberta Urban Municipalities Association and/or Rural Municipalities of Alberta to discuss “crime reduction and support of the camera system”, by September 22, 2021; in reference to the email from Sgt. Jeff Sehn, dated Sept 14, 2021; and acknowledge receipt of the letter from Sgt. Jeff Sehn regarding Quarter 1, 2021 report as of July 26, 2021.

CARRIED

9.7 Brand Launch – Buffalo Lake Metis Settlement. September 22, 2021.

MOTION: 632-2021 MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake acknowledge receipt of the invitation to the Brand Launch at the Buffalo Lake Metis Settlement on September 22, 2021 but unfortunately cannot attend due to the Covid-19 public health emergency the Alberta Government declared on September 20, 2021.

9.8 Smoky Lake & District Physician Retention & Recruitment Committee –
Community Profile.

MOTION: 633-2021 MOVED by Councillor Morton that Town of Smoky Lake defer the Smoky Lake & District Physician Retention & Recruitment Committee Community Profile to the next Regular Council Meeting.

CARRIED

9.9 Letter from the Smoky Lake Public Library RE: Library Board Appointment.

MOTION: 634-2021 MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake appoint Patricia Flinn to the Smoky Lake Library Board for a three (3) year term; and administration provide the Smoky Lake Public Library with an acceptance letter of the appointment; in reference to the letter from Lisa van der Vaart, Library Manager, Smoky Lake Public Library, dated September 9, 2021.

CARRIED

9.10 Letter from Greg Cherniwchan RE: Crosswalk Concerns at the Intersection of Wheatland Avenue and West Railway Drive.

MOTION: 635-2021 MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake direct administration to acquire quotes for visible signage (flashing light for signs) at the pedestrian crosswalk located at the south corner of Wheatland Avenue (Home Hardware) crossing at West Railway Drive (CN Station) in Smoky Lake; and administration present the cost estimates at the next Regular Council Meeting; in reference to the letter from resident Gregory Cherniwchan, dated September 16, 2021.

CARRIED

10. CORRESPONDENCE- FILE FOR INFORMATION.

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MOTION: 636-2021 MOVED by Councillor Morton that Town of Smoky Lake file the following items for information:

10.1 Alberta Official Statistics – Consumer Price Index, Alberta, and

10.2 Rural Health Professions Action Plan's Information Series "Rural Capacity Building Workshop Series" poster.

CARRIED

10.3 Open House for the Nekinan House in Smoky Lake on September 23, 2021.

MOTION: 637-2021 MOVED by Mayor Holowaychuk that Town of Smoky Lake acknowledge receipt of the invitation to attend the Open House at the Nekinan House located in Smoky Lake on September 23, 2021; and acknowledge that the Open House will be postponed due to the Covid-19 public health emergency the Alberta Government declared on September 20, 2021.

CARRIED

MOTION: 638-2021 MOVED by Mayor Holowaychuk that Town of Smoky Lake extend an invitation to Laury Supernant, Building Manager for Nekinan House in Smoky Lake to provide a presentation to council and staff regarding the National Day for Truth and Reconciliation on September 30, 2021, from 12:00 p.m. – 2:00 p.m. at the Town Office building in Smoky Lake and via virtually at <https://www.gotomeet.me/SmokyLake>; and approve to close the Town Office to allow council, administration and public works staff to attend the presentation and allow to provide a lunch for everyone in attendance; and administration advertise the office closure on the website, social media and post on the main office door.

11. COUNCILLOR REPORTS.

Nil.

Mayor Holowaychuk called a recess at 7:18 p.m. and reconvened at 7:32 p.m.

12. CLOSED SESSION.

MOTION: 639-2021 MOVED by Councillor Kotylak to go into Closed Session to discuss the following matters pursuant to the Freedom of Information and Protection of Privacy Act at

12.1 Legal: Regional Water Study.

- Freedom of Information and Protection of Privacy Act (FOIPP)
Section 23, Local Public Body.

12.2 Legal: Smoky Lake Waste & Recycle Ltd. Contract.

- Freedom of Information and Protection of Privacy Act (FOIPP)
Section 16, Disclosure Harmful to Business Interests of a Third
Party.

12.3 Personnel: Employee Leave of Absence.

- Freedom of Information and Protection of Privacy Act (FOIPP)
Section 17, Disclosure Harmful to Personal Privacy.

12.4 Legal: Municipally Controlled Corporation.

- Freedom of Information and Protection of Privacy Act (FOIPP),
Section 21(1) Disclosure Harmful to Intergovernmental
Relations, Section 23(1) Local Public Body Confidences,
Section 24(1) Advice from Officials, Section 27(1) Privileged
Information.

12.5 Land: Proposal to Purchase Land Located at 911 West Railway Drive in
Smoky Lake.

- Freedom of Information and Protection of Privacy Act (FOIPP),
Section 16, Disclosure Harmful to Business Interests of a Third
Party.

CARRIED

MOTION: 640-2021 MOVED by Councillor Kotylak to come out of Closed Session at 9:01 p.m.

CARRIE

D

MOTION: 641-2021 MOVED by Deputy Mayor Makowichuk that the meeting be extended by 15
minutes to 9:20 p.m.

CARRIED UNANIMOUSLY

12.1 Legal: Regional Water Study.

MOTION: 642-2021 MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake direct administration to respond to the letter and email from Dave Franchuk, Environmental Operations Manager, Smoky Lake County, dated August 25, 2021, regarding the water study request from the Highway 28/63 Regional Water Services Commission to analyze future water needs in the Town of Smoky Lake over the next 25 years; and administration provide the water study report prepared by MPE Engineering Ltd. to the said party; and recommend administration to provide future updates to council.

CARRIED

12.2 Smoky Lake Waste & Recycle Ltd. Contract.

MOTION: 643-2021 MOVED by Councillor Morton that Town of Smoky Lake direct administration to apply the Consumer Price Index for Canada and Alberta in the rate of 0.8%, as per the Alberta Official Statistics, January 21, 2021, to the rates and fees in Schedule 2 in accordance with the Smoky Lake Waste & Recycle Ltd. Contract from April 28, 2021 – December 31, 2021.

Schedule (2)

Residential Pick up	\$2.85/week	Once per week	April 28/2021 - April 27/2025
Commercial (no bin)	\$2.85/week	Once per week	April 28/2021 - April 27/2025
(1) 3 Yard Bin	\$37.90/week	Once per week	April 28/2021 - April 27/2025
(2) 3 Yard Bin	\$37.90/week	Once per week	April 28/2021 - April 27/2025
(1) 6 Yard Bin	\$40.50/week	Once per week	April 28/2021 - April 27/2025
(2) 6 Yard Bin	\$40.50/week	Once per week	April 28/2021 - April 27/2025
(3) 6 Yard Bin	\$40.50/week	Once per week	April 28/2021 - April 27/2025

CARRIED

12.3 Personnel: Employee Leave of Absence.

MOTION: 644-2021 MOVED by Councillor Morton that Town of Smoky Lake accept the personnel letter regarding the leave of absence, as discussed in closed session under the Freedom of Information and Protection of Privacy Act (FOIPP) Section 17, Disclosure Harmful to Personal Privacy.

CARRIED

12.4 Legal: Municipally Controlled Corporation.

MOTION: 645-2021 MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the information provided by administration regarding the formation of the Municipally Controlled Tourism Corporation, as discussed in closed session under the Freedom of Information and Protection of Privacy Act (FOIPP), Section 21(1) Disclosure Harmful to Intergovernmental Relations, Section 23(1) Local Public Body Confidences, Section 24(1) Advice from Officials, Section 27(1) Privileged Information.

CARRIED

12.5 Land: Proposal to Purchase Land Located at 911 West Railway Drive in Smoky Lake.

MOTION: 646-2021 MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake authorize administration to negotiate conditions with the property owner (seller) regarding the Twelve (12) acre parcel of land for sale located in the Town of Smoky Lake, legal description: Plan 7622310 Block 1 (911 West Railway Drive), as discussed in closed session under the Freedom of Information and Protection of Privacy Act (FOIPP), Section 16, Disclosure Harmful to Business Interests of a Third Party; and administration present the final land proposal at a future meeting of council.

CARRIED

MOTION: 647-2021 MOVED by Mayor Holowaychuk that Town of Smoky Lake invite a representative from the Highway 28/63 Regional Water Services Commission to a future council meeting to discuss the request for a regional water study to determine the needs of current and potential future customers that Associated Engineering Alberta Ltd. (retained by the Commission) will complete to analyze the water needs over the next 25 years.

CARRIED

3.1 September 21, 2021 Regular Council Meeting Minutes.

13. LAST MINUTE ADDITIONS.

13.1 Town of Smoky Lake Nomination List.

MOTION: 648-2021 MOVED by Councillor Kotylak that Town of Smoky Lake accept the official Candidates Nomination List for the Town of Smoky Lake's Municipal Election on October 18, 2021, for information.

Government of Alberta
Municipal Affairs

Elections Database
Candidates Nomination Information

Section 28 of the Local Authorities Election Act
Section 117 of the Municipal Government Act

Name of Municipality: TOWN OF SMOKY LAKE
Election Type: GENERAL ELECTION
Election Date: ELECTION

Candidate Information

Name	First Name	Last Name	Accepted	Rejected	Nomination Position
YERR	BILLEY		[X]	[]	MAYOR
JAFY	CHEPARCHAN		[X]	[]	MAYOR
RAAR	HOLDWORTH		[X]	[]	MAYOR
SANEL	KOTYLAK		[X]	[]	MAYOR
SCOR	ANDRUSKO		[X]	[]	COUNCILLOR
SHYLA, FRAS	BROOYS		[X]	[]	COUNCILLOR
LEANA	GRAY		[X]	[]	COUNCILLOR
EVELYNNE	KOES		[X]	[]	COUNCILLOR
TEREN	MAKOWICHUK		[X]	[]	COUNCILLOR
OLINDA	MCCORMICK		[X]	[]	COUNCILLOR
WELDON	MORTON		[X]	[]	COUNCILLOR
RANDY	MYRTON		[X]	[]	COUNCILLOR
BRIGANNE	PROCHNIEWSKI		[X]	[]	COUNCILLOR
DICK	RICHAUD		[X]	[]	COUNCILLOR
ROSS	WITELAN		[X]	[]	COUNCILLOR

Returning Officer Information
Name: Aileen McCORMICK
Email: Aileen.McCormick@smokylake.ca
Office Number: (585) 889-2874

I certify that this is a true statement of the candidates nomination information as of 20-Sep-21.

Signature of Returning Officer: _____ Date: _____


The personal information on this form is being collected to support the municipal election process and is authorized under the Local Authorities Election Act. The personal information will be managed in compliance with the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions regarding the collection of this personal information, please contact:

CARRIED

13.2 Smoky Lake County Nomination List.

MOTION: 649-2021 MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the unofficial Nomination List for Councillors for the Smoky Lake County's Municipal Election on October 18, 2021, dated September 20, 2021, at 12:00 p.m., for information.

Division	Candidates
Division 1	Sam Gouwska – elected by acclamation
	Senate and Referendum, School Division voting will also take place in this Division.
Division 2	Johnny Chornackian Linda Ferrell Christina Knapp
Division 3	Dominique Carr Craig Lukinuk
Division 4	Lorne Hobbly Harvey Prosser Terry Tachonowsky
Division 5	Jason Kieny Randy Gruchowski David Seibert


Michelle Wright
Returning Officer 2021

CARRIED

Town of Smoky Lake **Mayor Initials** _____ September 21, 2021 - Regular Council Meeting Minutes

Page 16 of 17 **CAO Initials** _____ Page 21 of 277

3.1 September 21, 2021 Regular Council Meeting Minutes.

13.3 Smoky Lake Legal Expense Insurance Quote.

MOTION: 650-2021 MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake approve to proceed with the Legal Expense Insurance under Policy No. BSP0040504 provided by Temple Insurance Company (Temple) (DAS Legal Protection Inc. (DAS) acts as insurance manager and has the authority to issue this insurance policy and administer claims on behalf of Temple Insurance Company), Policy term from October 1, 2021 – October 1, 2022, Premium amount \$256.00; in reference from the letter from the Chief Executive Officer for DAS Legal Protection Inc; and be funded from the 2021 Operating Budget entitled “Insurance Premiums”.

CARRIED

14. ADJOURNMENT.

MOTION: 651-2021 MOVED by Councillor Kotylak to adjourn the Regular Council meeting at 9:13 p.m.

CARRIE

D

Hank Holowaychuk Adam Kozakiewicz

Mayor Chief Administrative Officer



Date Motion

No. Motion Action Required

3.2 September 21, 2021 Action List

Assigned

to Status Comments

September
21-2021 **MOTION: 612-2021**

September
21-2021

**MOTION:
614-2021**

September
21-2021

**MOTION:
615-2021**

September
MOVED by Councillor Kotylak that Town of Smoky Lake give THIRD and FINAL READING of Bylaw No.012-2021, being the Ukrainian Twinning Committee Bylaw.

MOVED by Councillor Kotylak that Town of Smoky Lake approve the Inspections Group Inc. proposal for the Safety Codes Agency Contract for the period of January 1, 2022, to December 31, 2026 to service the Smoky Lake County, the Town of Smoky Lake, the Village of Vilna, and the Village of Waskatenau; as per the recommendation made at the September 1, 2021 Administrators meeting; and administration forward the motion to the next Smoky Lake Region Intermunicipal Collaboration Committee (ICC) meeting. **MOVED** by Mayor Holowaychuk that Town of Smoky Lake direct administration to explore the costs of a sign acknowledging the donation from Mr. Louis Bartle to the Town of Smoky Lake located at the homestead on NE-31-61-17-4 in Smoky Lake County; and administration provide the costs at a future meeting of council.

MOVED by Councillor Morton that Town of Smoky Lake resolve
Print for
signage and post on
website

forward motion to the next ICC meeting

explore sign costs and bring back to council
Jay-Lynn Completed Jay-Lynn Completed

Billy In
progress

Jay: forward to Patti, Lydia, Jordan, Kyle

21-2021 **MOTION: 619-2021**

September
to renew Bylaw No.003-16: Town of Smoky Lake & Smoky Lake County Intermunicipal
Development Plan.

MOVED by Councillor Kotylak that Town of Smoky Lake give

signage Crystal Completed Jay: forward to
print for
Jordan/Kyle

Print for

21-2021 **MOTION: 623-2021**

September
21-2021

MOTION:

THIRD and FINAL READING of Bylaw No.011-2021, being the Assessment Review Board Bylaw.

MOVED by Councillor Kotylak that Town of Smoky Lake cancel the Regular Council Meeting on Tuesday, October 19, 2021, and schedule a Regular Council Meeting on Wednesday, October 20, 2021, at 5:00 p.m. at the Town Chambers in Smoky Lake for the purpose of a "Swearing in Ceremony"; and administration advertise in accordance with Town Bylaw No.009-2021: Public Notification (Advertising).
signage and post on
website
Jay-Lynn Completed

624-2021

20, 2021, at 5:00 p.m. at the Town Chambers in Smoky Lake for the purpose of a "Swearing in Ceremony"; and administration advertise in accordance with Town Bylaw No.009-2021: Public Notification (Advertising).
advertise Tamara Completed Page 23 of 277



Date Motion

No. Motion Action Required

3.2 September 21, 2021 Action List

Assigned

to Status Comments

September
21-2021

MOTION:

625-2021

September
21-2021

**MOTION:
626-2021**

September

MOVED by Councillor Morton that Town of Smoky Lake approve Smoky Lake County to engage Brownlee LLP to coordinate a virtual regional Council Orientation Training to be scheduled for November 4, 2021 in the amount of \$4,050.00, as per the letter quote received from Jeneane S. Grundberg, Q.C., ICD.D, Brownlee LLP, dated September 15, 2021; and participate with the Smoky Lake County, Village of Waskatenau, and the Village of Vilna on a cost-share basis equally divided per participant to be paid to Smoky Lake County, in accordance with the recommendation received from the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) meeting held on September 15, 2021.

MOVED by Councillor Kotylak that Town of Smoky Lake acknowledge receipt of the letter from Arthur Beaudette, General Manager, Vegreville News Advertiser Ltd., dated August 13, 2021, regarding the interest of a newspaper in the Smoky Lake Region considering the closing of the Smoky Lake Signal; and administration forward the advertising costs expenditures from the Town for the last 3 years to Arthur Beaudette, as presented. **MOVED** by Councillor Morton that Town of Smoky Lake declare pay county our portion (once the training is completed in November)

forward
advertising
costs for the last 3 years to Arthur

Joan In
Progress

Jay-Lynn Completed

21-2021 **MOTION: 627-2021**

September
21-2021 **MOTION: 629-2021**

September
21-2021

MOTION:

the "Workplace Bullying Awareness Week" on October 17 – 23, 2021; and administration advertise in accordance with Town Bylaw No.009-2021: Public Notification (Advertising).

MOVED by Mayor Holowaychuk that Town of Smoky Lake recognize National Tree Day on September 22, 2021, to celebrate the 10th anniversary of tree planting across Canada; and

administration advertise in accordance with Town Bylaw No.009-2021: Public Notification (Advertising).

MOVED by Councillor Morton that Town of Smoky Lake recommend administration to send a response to Sgt. Jeff Sehn, Smoky Lake RCMP Detachment to submit a meeting request

advertise Tamara In Progress

advertise Tamara Completed send response

Sgt. Jeff Sehn will attend the October

631-2021

with Alberta Urban Municipalities Association and/or Rural Municipalities of Alberta to discuss “crime reduction and support of the camera system”, by September 22, 2021; in reference to the email from Sgt. Jeff Sehn, dated Sept 14, 2021; and to Sgt. Jeff Sehn

Crystal Completed

5, 2021 regular council meeting as a delegation

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Date Motion

No. Motion **Action Required**

acknowledge receipt of the letter from Sgt. Jeff Sehn regarding Quarter 1, 2021 report as of July 26, 2021.

3.2 September 21, 2021 Action List

Assigned

to Status Comments

September
21-2021

MOTION: 633-2021

September
21-2021

MOVED by Councillor Morton that Town of Smoky Lake defer the Smoky Lake & District Physician Retention & Recruitment Committee Community Profile to the next Regular Council Meeting.

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake appoint Patricia Flinn to the Smoky Lake Library Board for defer to next

meeting Jay-Lynn Completed added to Oct 5 mtg agenda

provide

Jay-Lynn Completed Jay: email letter to Lise and cc Mel

September

MOTION: 634-2021

a three (3) year term; and administration provide the Smoky Lake Public Library with an acceptance letter of the appointment; in reference to the letter from Lisa van der Vaart, Library Manager, Smoky Lake Public Library, dated September 9, 2021.

MOVED by Deputy Mayor Makowichuk that Town of Smoky acceptance letter of appointment

21-2021

**MOTION:
635-2021**

September
21-2021

**MOTION:
638-2021**

Lake direct administration to acquire quotes for visible signage (flashing light for signs) at the pedestrian crosswalk located at the south corner of Wheatland Avenue (Home Hardware) crossing at West Railway Drive (CN Station) in Smoky Lake; and administration present the cost estimates at the next Regular Council Meeting; in reference to the letter from resident Gregory Cherniwchan, dated September 16, 2021.

MOVED by Mayor Holowychuk that Town of Smoky Lake extend an invitation to Laury Supernant, Building Manager for Nekinan House in Smoky Lake to provide a presentation to council and staff regarding the National Day for Truth and Reconciliation on September 30, 2021, from 12:00 p.m. - 2:00 p.m. at the Town Office building in Smoky Lake and virtually via <https://www.gotomeet.me/SmokyLake>; and approve to close the Town Office to allow council, administration and public works staff to attend the presentation and allow to provide a lunch for everyone in attendance; and administration advertise the office acquire quotes for visible signage (flashing lights for signs)

Contact Laury Supernant / advertise office closure
Billy Completed

Adam /

Tamara Completed
will be added to October 5, 2021 meeting

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Date Motion

No. Motion Action Required

closure on the website, social media, and post on the main office door.

3.2 September 21, 2021 Action List

Assigned

to Status Comments

September
21-2021

**MOTION:
642-2021**

September
21-2021

**MOTION:
643-2021**

September
21-2021

**MOTION:
646-2021**

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake direct administration to respond to the letter and email from Dave Franchuk, Environmental Operations Manager, Smoky Lake County, dated August 25, 2021, regarding the water study request from the Highway 28/63 Regional Water Services Commission to analyze future water needs in the Town of Smoky Lake over the next 25 years; and administration provide the water study report prepared by MPE Engineering Ltd. to the said party; and recommend administration to provide future updates to council.

MOVED by Councillor Morton that Town of Smoky Lake direct administration to apply the Consumer Price Index for Canada and Alberta in the rate of 0.8%, as per the Alberta Official Statistics, January 21, 2021, to the rates and fees in Schedule 2 in accordance with the Smoky Lake Waste & Recycle Ltd. Contract from April 28, 2021 – December 31, 2021. **MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake authorize administration to negotiate conditions with the property owner (seller) regarding the Twelve (12) acre parcel of land for sale located in the Town of Smoky Lake, legal description: Plan 7622310 Block 1 (911 West Railway Drive), as discussed in closed session under the Freedom of Information and Protection of Privacy Act (FOIPP), Section 16, Disclosure Harmful to Business Interests of a Third Party; and administration present the final land proposal at a future meeting of council. Respond to the letter and email, administration provide the water study with said party,

apply the
Consumer Price Index for
Canada and Alberta in the rate of 0.8%

Negotiate offer with the
property owner (seller) at 911 West Railway Drive
Adam Completed

Joan Completed

Adam In Progress

Ongoing Regional Water Study and administration will keep council informed

Joan has contacted Theresa and
cheque will be
done on October 15

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Date Motion

No. Motion Action Required

3.2 September 21, 2021 Action List

Assigned

to Status Comments

September
21-2021

**MOTION:
647-2021**

MOVED by Mayor Holowaychuk that Town of Smoky Lake invite a representative from the Highway 28/63 Regional Water Services Commission to a future council meeting to discuss the request for a regional water study to determine the needs of current and potential future customers that Associated Engineering Alberta Ltd. (retained by the Commission) will complete to analyze the water needs over the next 25 years.

invite

representative to a future

council

meeting

Jay-Lynn Completed

Jay: send to Gene to be delegation at the October 5, 2021 meeting and include go to meeting link

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4.2 Background Information regarding Regional Water Study Requested by the Highway 28/63 Regional Water Services Commission.

Dear Adam,

RE: Regional Water Study

The Highway 28/ 63 Regional Water Services Commission (the Commission) is completing a regional water study to determine the needs of current and potential future customers. Associated Engineering Alberta Ltd has been retained by the Commission to complete the water study which will analyze water needs over the next 25 years.

In order to complete this project, we are looking to confirm background information and projections for each community. Please provide the following details if available:

Historical Population

Year	Population
------	------------

- Please indicate if there is a projected growth factor for the community: _____
- Please also indicate if there are any Growth and Development Plans for the next 25 years.

This information will be valuable in ensuring that the commission has the most up to date information to predict the water needs for the next 25 years. Your participation and collaboration are greatly appreciated.

Thank you,
Dave Franchuk

4.2 Background Information regarding Regional Water Study Requested by



#101, 10630-172 Street
Edmonton, AB T5S 1H8
Phone: 780-486-2000
Fax: 780-486-9090

Town of Smoky Lake June 30, 2021 56 Wheatland Avenue
Smoky Lake, AB T0A 3C0

Attn: Adam Kozakiewicz, CAO

Re: Town of Smoky Lake Regional Water Study

1.0 Current Population & Anticipated Population Growth Rate

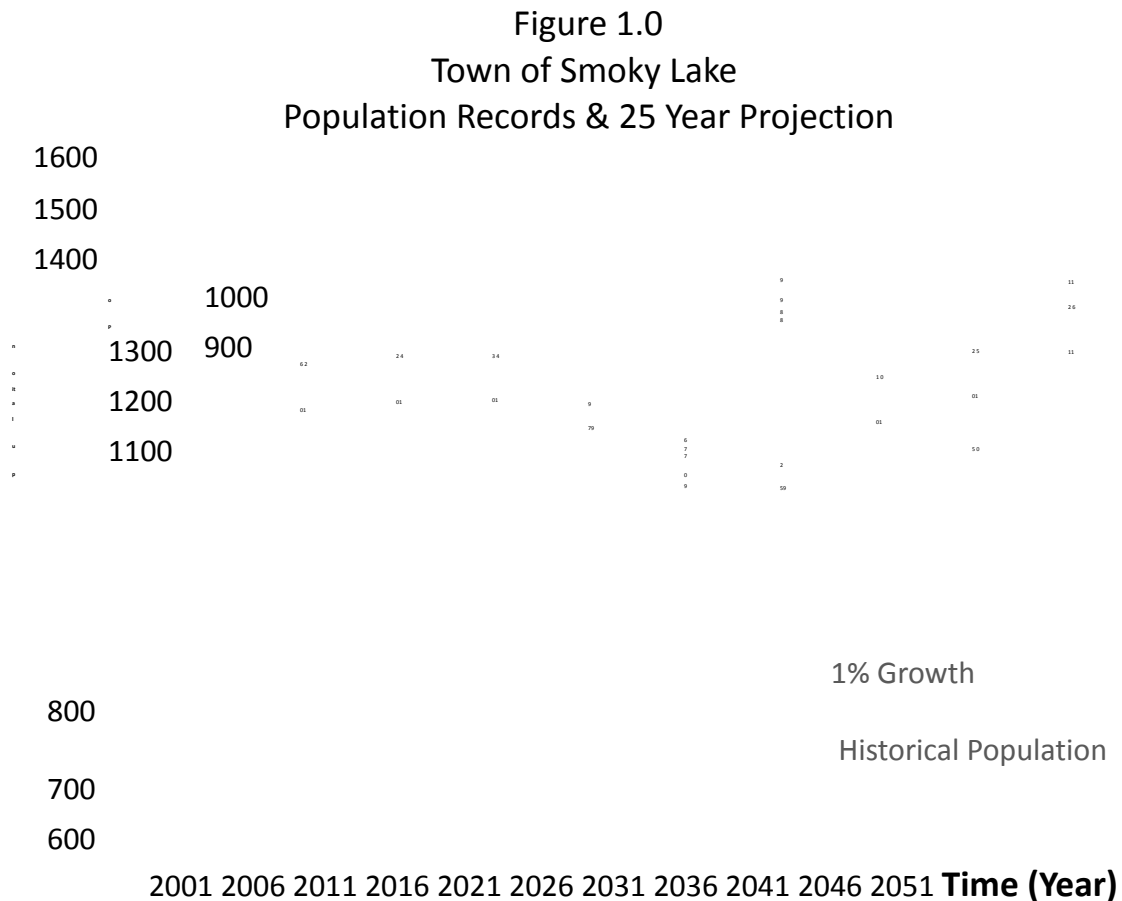
1.1 Population

Historical population figures obtained from the Alberta Municipal Affairs show the population of the

Town of Smoky Lake was 897 in 2020. The population percentage has declined at a rate of 7.05% year-by-year and decreased 8.00% in the last five years.

1.2 Growth Rates

Based on historical population records, previous studies and input from the municipalities, the recommended future population growth rate for the Town of Smoky Lake is **1.0 %**. See figure 1.0 for historical records and projected growth.



2.0 Water Demand

There are three critical rates of demand: Average Day, Peak Day, and Peak Hour demands however for the regional water line, it is only necessary to assess the **Average Day** and **Peak Day** demands.

2.1 Historical Water Demands

Table 2.1 below provides the Historical Water Demands in terms of the average daily consumption, and the peak day demand based on the Town’s water usage data (supplied by the Town) and the past populations from 2014 through 2020.

Historical Water Demands based on Town's Billing Records

As seen in the table above, the average per capita consumption from 2014 through 2020 was 354 L/c/d, which is consistent with similar municipalities, therefore an average per capita daily consumption value of 360 (L/c/d) shall be used for projections to account for commercial, residential, and industrial demand as well as seasonal demand.

Using the per capita daily consumption of 360 (L/c/d), along with the projected populations determined in **Figure 1.2**, the peak day demand and the average day demand were projected over the next 25 years and compared with the capacity of the system for the Town of Smoky Lake.



4.2 Background Information regarding Regional Water Study Requested by the Highway 28/63 Regional Water Services Commission.

Table 2.2

Projected Water Demands

Based on the Regional Water System- Phase 2 Preliminary Design Report: 25 Year Peak Day Demand
Flow from Warspite to Smoky Lake = 17.78 L/s.

The results in Table 2.2 indicate that based on the peak day demands, the current Regional Water system can provide adequate flow to support the projected population growth of 1% through 2041, however by 2046, the Peak Day Demand is expected to surpass the Peak Day Capacity. It is critical to note however, that the peak day demand in Table 2.2 does not include the truck fill demands. Table 3.2 includes the additional demands imposed by the truck fill.

4.2 Background Information regarding Regional Water Study Requested by the Highway 28/63 Regional Water Services Commission.

*Town of Smoky Lake
Regional Water Study*

3.0 Truck Fill Volume and Location Data

3.1 Historical Demands

Based on historical data of the Town's historic water usage, the annual truck fill consumptions from 2015 through 2020 were used to calculate the average daily consumptions, and the peak day demand in **Table 3.1** below.

Table 3.1 Historical Demands				
Year	Fill Consumption (m ³)	Average Daily Consumption (m ³ /day)	Average Daily Consumption (L/day)	Peak Day Demand (L/s)
2015	2,637	7.22	7,225	0.17
2016	2,827	7.75	7,745	0.18
2017	2,967	8.13	8,129	0.19
2018	2,603	7.13	7,132	0.17

2019 3,856 10.56 **10,564 0.24**

2020 2,988 8.19 **8,186 0.19**

By adopting the rural water demand criteria set out by Alberta Transportation, the rural water demands are to be 20% of the urban water demand. The total peak day demand is the required urban demand plus the additional 20% for rural water demand as seen in **Table 3.2**.

3.2 Projected Demands

Using the projected peak day demand from Table 2.2, the urban, rural, and the total peak day demands were projected over the next 25 years as seen in **Table 3.2** below.

Table 3.2 Projected Demands																													
Year	Peak Day Demand (L/s) Urban				Peak Day Demand (L/s) Rural				Peak Day Demand (L/s) Total (Urban + Rural)		Peak Day Capacity (L/s)																		
2021	7.55	1.51	9.06	9.42	2026	7.93	1.59	9.52	9.42	2030	8.34	1.67	10.01	9.42	2036	8.77	1.75	10.52	9.42	2041	9.21	1.84	11.05	9.42	2046	9.68	1.94	11.62	9.42

The results in Table 3.2 indicate that the current Regional Water system demands including the truck fill demands are approaching capacity and by approximately 2026, the system will no longer be able to provide adequate flow to support the 1% population growth.

4.0 Growth and Development Plans over the Next 25 Years

Based on the Town of Smoky Lake Land Use Bylaw Maps (**Figure 1.0** and **Figure 2.0**), a significant portion of the Town's undeveloped land is situated in the South and the East parts of the Town and are predominantly urban reserve and medium density residential. Based on the projected population growth assumption of 1% annually, the population will increase by 256 or 28% over the next 25 years.

5 | Page

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4.2 Background Information regarding Regional Water Study Requested by the Highway 28/63 Regional Water Services Commission.

*Town of Smoky Lake
Regional Water Study*

Figure 1.0- Town of Smoky Lake Land Use Bylaw Map (North)

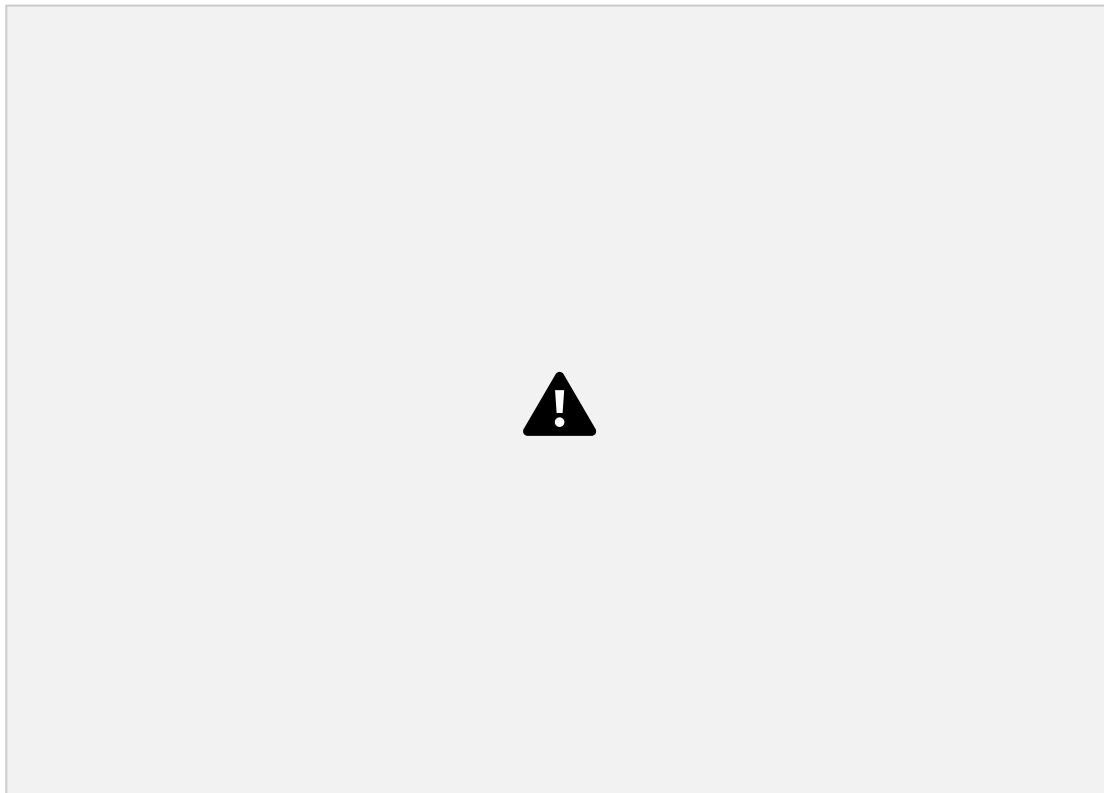
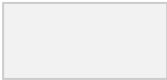


Figure 2.0 – Town of Smoky Lake Land Use Bylaw Map (South)



5.0 Other Areas to be Serviced by the Regional System over the Next 25 Years

In recent years, **Metis Crossing** has been established approximately 14 kilometers south of the Town of Smoky Lake, adjacent to Highway 855. Metis Crossing is a major Metis cultural interpretive center in Alberta; a destination that fosters cultural interpretation, education, gatherings, and business development. They are continuously expanding and in 2020 they opened a new Cultural Gathering Centre. Additionally, they plan to open a new 40 guest room lodge during the Fall of 2021. As Metis Crossing continues to expand, it is expected that their water demand will increase and hence they may eventually become a serviced area by the Regional Water System.



Covid Update













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6.1 Chief Administrative Officers Report.

NG9-1-1 in Canada





6.1 Chief Administrative Officers Report.

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6.1 Chief Administrative Officers Report.





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6.1 Chief Administrative Officers Report.





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6.1 Chief Administrative Officers Report.





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6.1 Chief Administrative Officers Report.





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6.1 Chief Administrative Officers Report.





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6.1 Chief Administrative Officers Report.





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6.1 Chief Administrative Officers Report.





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6.1 Chief Administrative Officers Report.





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6.1 Chief Administrative Officers Report.





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6.1 Chief Administrative Officers Report.



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6.1 Chief Administrative Officers Report.

Telus Aggregation Considerations



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6.1 Chief Administrative Officers Report.







07/2021 Key Municipal Dates

October 1 – December 31, 2021

October 15 The last day for municipalities and intermunicipal planning agencies to submit an application to host an intern (administrator, finance officer or land use planner) in the 2022 Municipal Internship Program.

For the 2022 program, the internships have been streamlined to be 18-months in length for all interns and grant funding to host municipalities have been increased to \$60,000 to assist hosts with costs to support an intern over this longer period. Learn more about the Municipal Internship Program at: <https://www.alberta.ca/municipal-internship-program.aspx>.

October 18 General election day for a local jurisdiction. See section 11 of the *Local Authorities Election Act (LAEA)*.

October 20 Deadline to receive a request for a recount (4 pm). If required, a recount must be completed by 12 noon on Friday, October 22.

October 21 Conflict Resolution Day is a time to focus on resolving conflict in positive way and includes an opportunity to participate in a learning session over the lunch hour, make a municipal proclamation or have any other events that would be of benefit to your community. For more information or to register for an online session, please visit: <http://www.conflictresolutionday.ca/> the highest number of votes for each office to be filled is elected. See section 97 of the *LAEA*.

October 22 (12:00 noon)

The returning officer must announce and post a statement of results of the voting for candidates, including a declaration that the candidate receiving

Election results must be submitted to Municipal Affairs through the Elections Database (EDB).

October 25 Last day to submit tabulation of Senate election and referendum vote results through the EDB.

November 1 Last day to hold an organizational meeting. See section 192 of the *Municipal Government Act (MGA)*.

November 6 Last day for an elector to request a judicial recount.

from every contest (including municipal, senate and referendum) must be retained for a period of 3 months after election day.

November 29 - January 10

Time period to destroy municipal election materials according to section 101 of the *LAEA* (unless ruled otherwise by a judge). If composite tabulator ballots were used, section 101 does not apply and materials

If municipalities used paper ballots for the senate election and referendum vote, they must retain these ballot boxes for 3 months after election day (January 18, 2022).

December 1 Last day for a municipality to appeal to the Land and Property Rights Tribunal the amount of an equalized assessment in the year in which the equalized assessment is prepared, if the Minister has sent the report by November 1. See section 320 of the *MGA*. Otherwise, the deadline is 30 days from the date the Minister sends the report. See section 321 of the *MGA*.

December 31 Municipalities must submit the 4th quarterly installment to the Alberta School Foundation Fund or to a board. See section 162 of the *Education Act*.

Please Note Orientation Training must be offered within 90 days of each councillor taking the oath of office. See section 201.1(1) of the *MGA*.

Finally, the next quarterly information bulletin will be sent attached to a new Municipal Affairs e-bulletin.



Municipal Indicators

Find out more about how each municipal indicator is calculated and what the results mean

Each indicator is intended to measure a specific aspect of the municipality's governance, finances, or community.

Each indicator has a defined benchmark. The benchmarks established by Municipal Affairs for each indicator are rules of thumb that provide a general indication of acceptable risk; however, a municipality may have unique circumstances or alternative strategies that justify a different result.

Indicator and Description	Expected Result	What It Means	Suggested Follow Up For Exceptions
---------------------------	-----------------	---------------	------------------------------------

Audit Outcome

Audit report in the municipality's audited annual financial statements.

an inspection.

The audit report does not identify a going concern risk or denial of opinion.

Legislation-Backed Ministry Interventions

Interventions authorized by the Minister of Municipal Affairs in accordance with the Municipal Government Act, such as a viability review, or where directives have been issued pursuant to

The municipality has not been the subject of a Municipal Affairs intervention.

The municipal auditor has been able to

complete the audit and express an opinion, and has not identified a specific concern about the ability of the municipality to meet its financial obligations.

Municipal Affairs is not undertaking formal intervention with respect to the municipality. The Minister typically intervenes only when requested by a council or through a petition, and

only issues directives in cases where significant concerns are evident.

Follow auditor recommendations to resolve denial of opinion issues. Consider obtaining professional financial consulting services or requesting a viability review to address going concern issues.

Complete Minister directed processes and actions.

alberta.ca/municipal-indicators.aspx ©2019

Government of Alberta | Published: August 2019

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See the indicator results at

6.1.2 Municipal Indicators

Indicator and Description	Expected Result	What It Means	Suggested Follow Up For Exceptions
Tax Base Ratio Tax base ratio is the proportion of the total municipal tax revenue generated by residential and farmland tax base, regardless of whether it is municipal property taxes, special taxes, or local improvement taxes.	municipality to collect own-source revenues, including property taxes, special taxes, local improvement taxes, well drilling equipment taxes, and grants-in-place-of taxes.	municipality over the past ten years based on the Municipal Affairs Population List. The municipality's residential and farmland tax revenue accounts for no more than 95 per cent of its total tax revenue.	The municipality collects at least 90 per cent of the municipal taxes (e.g. property taxes, special taxes) levied in any year.
Tax Collection Rate The ability of the	Population Change The change in population of the		

The population has not declined by more than 20 per cent over a ten year period. Summer villages and improvement districts are excluded from this measure because they typically have little or no permanent population. The municipality is able to rely in some measure on its non-residential tax

base to generate a portion of its tax revenues. These properties are typically taxed at a higher rate than residential and farm properties.

The municipality is able to collect its tax revenues and use those funds to meet budgeted commitments and requisitioning obligations.

The population of the municipality is stable or growing.

Ensure taxes on residential and farm properties are sufficient to meet budgeted expenditure requirements.

and recovery policies and processes.

Consider how services and infrastructure can be scaled down to accommodate reduced demands.

Review tax collection

alberta.ca/municipal-indicators.aspx ©2019

Government of Alberta | Published: August 2019

See the indicator results at

6.1.2 Municipal Indicators

Indicator and Description	Expected Result	What It Means	Suggested Follow Up For Exceptions
<p>Current Ratio</p> <p>The ratio of current assets (cash, temporary investments, accounts receivable) to current liabilities (accounts payable, temporary borrowings, current repayment obligations on long-term</p>	<p>borrowings).</p> <p>Accumulated Surplus</p> <p>The total assets of the municipality net of total debt, excluding tangible</p>	<p>capital property and debts related to tangible capital property.</p> <p>On-Time Financial Reporting</p>	<p>Whether the municipality has completed submission its annual financial statements and financial information returns to Municipal Affairs by the legislated due date.</p> <p>The ratio of current assets to current</p>

liabilities is greater than one. This indicator is not measured if the municipality's total assets exceed current assets by a factor of two or more; these municipalities typically have significant financial resources including long term investments, but manage with minimal current assets.

The municipality has a positive (above zero) surplus.
An accumulated deficit is a violation of Section 244 of the Municipal Government Act.
Municipalities in a deficit position are required to recover the shortfall in the next year.

The municipality's financial statements and financial information

returns for the preceding calendar year are received by Municipal Affairs no later than May 1.
Financial reporting is an important aspect of municipal accountability to its residents and businesses.

The municipality is able to pay for its current financial obligations using cash or near-cash assets.

The municipality has more operational assets than liabilities, which

generally provides the municipality with cash flow to meet ongoing obligations and manage through lean periods of the year where costs may exceed revenues.

The municipality is preparing its audited financial reports on a timely basis.
Consider increasing revenues or reducing costs to provide additional working capital.

Consider increasing revenues or reducing costs to provide additional surplus and maintain working capital.

Consider additional resources to complete year end accounting on a timely basis.

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6.1.2 Municipal Indicators

Indicator and Description	Expected Result	What It Means	Suggested Follow Up For Exceptions
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Debt to Revenue Percentage

The total amount of municipal borrowings, including long term

capital leases, as a percentage of total municipal revenues.

Debt Service to

Revenue Percentage

The total cost of making scheduled repayments (including interest) on borrowings as a

percentage of total municipal revenues.

Infrastructure

Investment – Asset Sustainability Ratio

The total cost of annual additions (through purchases or construction) to tangible capital assets (vehicles, equipment, buildings, roads, utility infrastructure, land) relative to the annual amortization (depreciation) on all tangible capital assets - measured as a five year average.

The municipality's total borrowings represent less than 120 per cent (160 per cent for municipalities with a higher regulated debt limit) of its total revenue.

The municipality's total

costs for borrowing repayments do not exceed 20 per cent (28 per cent for municipalities with a higher regulated debt limit) of its total revenue.

The municipality's average capital additions exceed the average amortization (depreciation).

The municipality has maintained reasonable levels of borrowing debt.

The municipality has assumed a reasonable level of borrowing repayment obligations.

The municipality is replacing its existing tangible capital assets and investing in new assets and infrastructure at a rate exceeding the estimated wear or obsolescence of its existing assets.

This measure does not account for the effects of inflation; typically, replacement costs for new assets exceed the historic cost of existing assets.

Review anticipated funding sources for debt repayments to ensure borrowing commitments can be met.

Review anticipated funding sources for debt repayments to ensure borrowing commitments can be met.

Review asset replacement activities over past years and anticipated capital additions in future years to ensure average annual additions exceed average annual amortization. Consider conducting a study of municipal infrastructure to ensure that future service requirements can be met.

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6.1.2 Municipal Indicators

Indicator and Description	Expected Result	What It Means	Suggested Follow Up For Exceptions
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Infrastructure Age – Net Book Value of Tangible Capital Assets

The net book value of tangible capital assets

as a percentage of the total original costs. Net book value is the original purchase cost less amortization (depreciation).

Interest in Municipal Office

The number of candidates running in the most recent

municipal election relative to the total number of councillor positions up for election.

The net book value of

the municipality's tangible capital assets is greater than 40 per cent of the original cost.

positions.
The municipality is replacing existing assets on a regular basis. If the municipality is adding new services or expanded facilities and infrastructure, it would be expected that the ratio would be higher than 40 per cent.

to total council positions measures the willingness of electors to run for municipal office.
Consider conducting a study of municipal infrastructure to ensure that future service requirements can be met.

Consider increased focus on community engagement.

The number of candidates exceeded the number of councillor

The ratio of candidates

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6.1.2 Municipal Indicators

AR106493

Dear Chief Administrative Officer,

Beginning in 2017, Alberta Municipal Affairs started reporting on a new performance measure, which identified the percentage of municipalities that were deemed to be “not at risk” based on financial and governance risk indicators. This performance measure was developed in consultation with stakeholders, and is used as a benchmark for measuring the ministry’s efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

Each of the thirteen indicators has a defined benchmark, and a municipality will be deemed “not at risk” as long as it does not trigger a critical indicator or three or more non-critical indicators. Municipal Affairs will publish the 2020 Municipal Indicator Results report for municipalities that are deemed “at risk” on the open government portal in early 2022 (<https://open.alberta.ca/publications/municipal-indicator-results>).

The municipal indicator results from 2016 to 2020 for all municipalities are available on the online Municipal Indicator Dashboard on the Municipal Indicators webpage (www.alberta.ca/municipal-indicators.aspx).

The ministry has compiled and verified the data collected from Alberta’s municipalities for the 2020 financial year and is pleased to inform you that your municipality did not trigger the required number of indicators to appear in this year’s Municipal Indicator Results report.

If you would like to discuss your results or the potential future release of these results on the Municipal Affairs website, please contact the Municipal Services Division at toll-free 310-0000, then 780-427-2225, or via email at lgsmail@gov.ab.ca.

Yours truly,

Gary Sandberg
Assistant Deputy Minister

6.1.2 Municipal Indicators

For more information regarding this content visit: <https://open.alberta.ca/dataset/3e4bccf4-6758-4e4a-bfb9-f7f063b83962/resource/d3739e94-9dd4-4514-8ba3-67ca1ebff81b/download/GoA-Publications-Guideline.pdf>

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2019 Municipal Indicator Report

Introduction

The purpose of a municipality, as defined in the *Municipal Government Act (MGA)*, is to provide good government, services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality, and to develop safe and viable communities.

Five years following the adoption and implementation of the Municipal Sustainability Strategy, it was recognized that a framework to evaluate the performance of municipalities must expand beyond measuring finances, assessment figures, and population change in the context of municipal viability.

During the development of the municipal indicators, the ministry consulted with the Rural Municipalities of Alberta, the Alberta Urban Municipalities Association, the Local Government Administration Association, the Alberta Rural Municipal Administrators' Association, and the Association of Summer Villages of Alberta to develop a more comprehensive process to evaluate municipal performance. It was determined that the new indicators should:

- evaluate the current and long-term finances of a municipality;
- examine whether a municipality is investing in maintaining infrastructure critical to the health and safety of residents; and
- assess the ability of the municipality to provide services desired by the community.

Methodology

The thirteen municipal indicators use a broad range of data collected by Municipal Affairs, including financial, governance and community indicators that are derived from:

- Information provided by Alberta municipalities annually through audited Financial Statements and Financial Information Returns.
 - Financial Information Returns are a standard set of year-end reports, which capture detailed financial information for each municipality. The Financial Information Returns mirror the information contained within the municipal audited financial statements, and standardizes the information into a data format.
- Municipal election results collected in accordance with the *MGA* and the *Local Authorities Election Act*.

- For each municipal election, the municipality is required to report all candidates' information, election results and elected official information to the ministry.
- Municipal population data as published in the annual Municipal Affairs Population List (up to 2019) and population estimates prepared by Treasury Board and Finance (2020 and onwards).

- Up to the reporting year 2019, the Federal Census counts are used as a default data source for municipal population counts; however, municipalities were enabled to conduct a municipal census if they chose, provided they followed mandatory requirements as specified in the Determination of Population Regulation and the Municipal Census Manual.
 - Starting with the reporting year 2020, population estimates prepared by the Treasury Board and Finance (TBF) will be used. The related indicator *Population Change* will compare the population figures generated by two approaches, federal/municipal census (before 2020) versus TBF estimation (after 2020).
- A count of instances whereby the Minister was required to intervene because a municipality was operating in contravention of the *MGA*.

Municipal Responses

Municipalities listed in this report were given the opportunity to provide additional context as to why they had triggered, provided that the ministry had received their financial reporting by October 13, 2020. Of those municipalities that had submitted by the October 13, 2020 deadline, only the Summer Village of Bonnyville Beach, the Town of Manning, the Village of Alliance, and the Village of Innisfree did not provide any feedback and thus there are no explanations associated with their indicator results.

Nine (9) municipalities the City of Wetaskiwin, the Municipal District of Lesser Slave River No. 124, the Summer Village of Castle Island, the Summer Village of Ghost Lake, the Summer Village of Waiparous, the Town of Fox Creek, the Village of Arrowwood, the Village of Cereal, and the Village of Hay Lakes did not submit all of the required financial documents by December 1st. As such, Municipal Affairs was unable to calculate the indicators for these municipalities. For the latest information, readers are encouraged to visit the online Municipal Indicator dashboard at <https://www.alberta.ca/municipal-indicators.aspx>.

Results Summary

In 2019, nineteen (19) municipalities, of which fourteen (14) villages, two municipal districts, two towns, and one summer village triggered a critical indicator, or three or more non-critical indicators ([Appendix A](#)).

Eleven (11) municipalities have triggered for two consecutive years ([Appendix C](#)). Should these municipalities trigger in 2020, the Minister may initiate a viability screening, to determine if a viability review is needed.

2019 Performance Indicator Results

Indicator 1: Audit Outcome

The MGA stipulates that a municipality's financial statements must be audited. Auditors are required to indicate concerns with the ability of the municipality to meet its financial obligations, or with any significant limitations in the audit or financial statement disclosures. These types of disclosures from the auditor are rare.

Expected Result Triggered When

The audit report does not identify a going concern risk or denial of opinion.

The audit report identified a going concern risk, or denial of opinion.

2019 Results:

Municipality Municipality Response Town of Manning

6.1.2 Municipal Indicators

Indicator 2: Minister Intervention

From time to time there are circumstances where the Minister may be required to intervene in a municipality. Typically, these interventions occur when requested by a council, through a petition, when a viability review (VR) is initiated, or where significant concerns are evident and ministerial directives need to be issued.

Expected Result Triggered When

The municipality has not been the subject of a Municipal Affairs intervention.

2019 Results:

The municipality has been the subject of a Municipal Affairs intervention.

Municipality Ministerial Intervention

Town of Granum* MSL:064/19: Town of Granum Vote of Electors on Dissolution;

MSL:074/19: Special Ballot Ministerial Orders for Town of Granum and Village of Gadsby;

MSL:075/19: Special Ballot Ministerial Orders for Town of Granum and Village of Gadsby.

Town of Manning VR: Letter signed by Minister on June 3, 2019.

Village of Beiseker MSL:045/19: Accumulated Deficit - Recovery Plan - Village of Beiseker;

MSL:135/15: Village of Beiseker - Approval to Allow Deficit Recovery and Request for Meeting with Minister.

Municipality Response:

2019 Year End Audited financial statements for the Village of Beiseker indicate a surplus of \$125,250.21.

Municipality Ministerial Intervention

Village of Berwyn MSL:003/19: Municipal Sustainability & Viability - Village of Berwyn Directive 2 Reporting Extension;

MSL:035/19: Directive 2 of the Berwyn Viability Plan - Village of Berwyn.

Municipality Response:

Received and reviewed. The Village has prepared an

updated written capital plan covering the period of 2017 to 2030. This was submitted to Alberta Municipal Affairs on October 1, 2020, as part of the annual update provided at that time. We have a \$500,000 contract that has been awarded for water and sewer capital improvements. The contract award was approved on October 1, 2020, but the successful bidder did not want to commence work in 2020.

Village of Clyde MSL:052/19: Village of Clyde MO for Time extension to Directive 2e – MO No. MSL:054/16.

Municipality Response:

The Village of Clyde was late due to the fact that the tenders were received late and the Council were not comfortable passing the Capital Budget until they had all the information. Once the information was received the council passed the Capital Budget and the result was forwarded to Municipal Affairs. Approval sent to MA on July 22, 2019. Subsequently a notification of variances were submitted on August 7, 2019

Village of Dewberry VR: Letter signed by Minister on January 23, 2019. Municipality

Response:

Funding was received and an infrastructure audit was conducted by MPE Engineering.

Village of Ferintosh* MSL:009/19: Village of Ferintosh Dissolution and Appointment of Official Administrator.

Municipality Ministerial Intervention

Village of Gadsby* MSL:067/19: Village of Gadsby Viability Review: Ministerial Order to set date, location, authorize special ballots and appoint Returning Officer for vote;

MSL:074/19: Special Ballot Ministerial Orders for Town of Granum and Village of Gadsby;

MSL:075/19: Special Ballot Ministerial Orders for Town of

Granum and Village of Gadsby;

VR: Letter signed by Minister on January 23, 2019.

Village of Hughenden MSL:083/17: Approval to Recover Deficit Over Three Year Period - Village of Hughenden.

Municipality Response:

Three year recovery plan (2018-2020). 2019 was our second year under the recovery plan and the Village made very significant progress. 2020 in-house results are favorable and as such, the Village of Hughenden will make a full recovery after filing our December 31, 2020 Financial statements. Back in the Black and will never go back!

Village of Hussar MSL:015/19: Village of Hussar Time Extension Request for Directive 2.

Municipality Response:

The Village of Hussar submitted our 10 Year Capital plan on February 28, 2019 as per the timeline. The plan needed some corrections so an extension was given until April 30, 2019 to complete and resubmit the 10 Year Capital Plan. [Completed by the extended deadline].

Village of Innisfree MSL:042/19: Extension Village of Innisfree;

MSL:062/19: 10-Year Capital Plan - Per Minister Directives - Village of Innisfree.

** The Village of Ferintosh was dissolved on January 1, 2020. The Town of Granum and the Village of Gadsby were dissolved on February 1, 2020.*

Multi-Year Ministerial Interventions:

Municipalities that have been issued a Ministerial Order with specific references to a multi-year corrective action are identified in the following table. These municipalities will continue to be listed

until the municipality has received notification that the directives issued have been met.

Municipality Ministerial Intervention

Village of Beiseker (2019 – 2021)	MSL:135/15: Village of Beiseker - Approval to Allow Deficit Recovery and Request for Meeting with Minister.
Village of Beiseker (2015 – 2019)*	
Village of Hughenden (2017 – 2019)*	MSL:083/17: Approval to Recover Deficit Over Three Year Period - Village of Hughenden.
MSL:045/19: Accumulated Deficit - Recovery Plan - Village of Beiseker	

** As of December 31st the villages of Beiseker and Hughenden had successfully completed the requirements listed within the Ministerial Orders.*

Indicator 3: Tax Base

Municipalities are typically able to rely on non-residential taxes to generate a portion of tax revenues. Non-residential properties are typically taxed at a higher rate than residential and farm properties. Tax Base is the percentage of total tax revenue collected from residential/farmland properties.

	Expected Result Triggered When
Residential and farmland tax revenue accounts for no more than 95 per cent of the municipality's total tax revenue.	More than 95 per cent of the municipality's tax revenue comes from residential and farmland properties.

2019 Results:

Municipality Result	None N/A
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6.1.2 Municipal Indicators

Indicator 4: Tax Collection Rate

In order to pay for ongoing costs, municipalities must be able to collect property taxes on a timely basis. Tax Collection Rate is the percentage of the current year's property taxes that are collected by year end.

Expected Result Triggered When

The municipality collects at least 90 per cent of the municipal taxes (e.g. property taxes, special taxes) levied in any year.

2019 Results:

A municipality collects less than 90 per cent of the property taxes it levies in the reporting

year.

Municipality Result

Birch Hills County 87.00%

Municipality Response:

Birch Hills County is embracing new electronic payment options and encouraging use of our tax payment plan. The primary reason for not meeting the 90% expected result for tax collection is unpaid oil and gas companies. All options are being utilized to collect unpaid taxes.

Woodlands County 80.36%

Municipality Response:

Approximately 85% of Woodlands County tax base is from the non-residential sector. Of that, base 41% is Linear Assessment, of which we have limited recourse for collections. Of the Linear, two companies make up more than 50% of the total Linear. Both of these companies have not paid their taxes since 2018, creating a very difficult time for Woodlands County. We have reason to believe one of the companies will be bringing forward a payment plan proposal for some of the arrears.

Town of Granum* 83.69%

Municipality Result

Village of Alliance 78.82%

Village of Beiseker 84.04%

Municipality Response:

As of 10/20, tax collection rate is 85%. In 2021, two

properties are up for tax recovery sale. This would have happened in 2020, but COVID-19 pandemic delayed process. Otherwise rate would be 88%. Improved Tax recovery procedures result in improved collection rates. As of 01/20, 18 Tax Recovery files were on the books, 8 resolved, 1 will resolve in 2020, 4 tax recovery plans (1 new), 2 auctions – 2021. Concerned that current economy is affecting this rate.

Village of Berwyn 78.49%

Municipality Response:

Received and reviewed. The matter was discussed with Berwyn Village Council. The Village has had issues collecting property tax arrears because of the turnover in CAO's since 2017. No other municipal staff are trained on tax recovery. The present CAO has analyzed all the problem, and will ensure caveats are added and removed promptly, and notifications and tax sales held in accordance with the MGA.

Village of Clyde 88.61%

Municipality Response:

One property was outstanding and the Village of Clyde has taken title to that property in 2020 and will be selling the property as soon as possible. COVID did not increase the unpaid property tax in 2020 to any degree.

Municipality Result

Village of Dewberry 85.25%

Municipality Response:

The Village of Dewberry has contracted the services of a tax collection service in 2020 to help with regards to property tax collections.

Village of Ferintosh* 70.30%

Village of Gadsby* 76.17%

Village of Holden 87.21%

Municipality Response:

The result was low due to a commercial property with high taxes not paying for 2019. They have now paid 2019 and 2020 property taxes to bring that up for 2020.

Village of Hughenden 84.82%

Municipality Response:

Village of Hughenden has instructed the Chief Administration Officer to remain diligent on collection practices in 2020. Subsequently, several late accounts have been collected and it is projected that results achieved in 2020 might be very close to the cut off being 90% ratio.

Village of Hussar 87.59%

Municipality Response:

Every effort is being made to collect. We have seen an increase in the use of our Tax Installment Payment Plan and hope this will continue to increase in the future.

Village of Innisfree 74.70%