Minutes

South Cape York Catchments Inc.

Management Committee Meeting

6.30 pm Saturday 30th January 2024 113 Charlotte st

Acknowledgment: *"We acknowledge the Traditional Owners of the lands where we meet, pay respect to their Elders – past, present and emerging – and we acknowledge the important and practical role Aboriginal and Torres Strait Islander people continue to play within communities both in Queensland and across the nation."*
Chairs Welcome:
Apologies - None
Attendance: Pete McKenzie, *Chair* Kath Shurcliff, *Vice Chair* Brad Guy, *Treasurer* John James – *Secretary* Jason Carroll - CEO Jessie Price – *Program Manager*
Declaration of conflict of interest: None
Minutes from previous meeting: Moved Pete McKenzie:, Seconded Kath Shurcliff - Carried
Matters arising from the Minutes: To be addressed in General Business
Relevant Correspondence in /out: Letter informing us that Normanby were successful with 2 new Ranger positions
Reports:
Treasurers Report: Project budgets were reviewed and discussed. Jason responded to budget questions. Brad Guy moved the receipts and accounts for payment. Seconded Pete McKenzie
CEO's report. New employee James Dobson. Melsonby Ranger base flooding. Successful with the MT Jack "Helping country proposal" from GBRF.

Program Mangers Project report – Powerpoint presentation given by Jessie Price-Decle highlighting Ranger and SCYC 2023 works. The Committee commended Jessie for her presentation. The Committee said it gave them a very good understanding of the projects SCYC are involved in.

General Business:- Report on Actions from last meeting:

Action: Jason to design a youth program for consideration by the committee **Completed**

Action: Jason to draft a business case that outlines the specifics of the proposed sale, including the vehicle's condition, market value, and any relevant terms and conditions**. Completed**

Action: The committee will review the business case to make an informed decision and will aim to reach a resolution regarding the sale via email**. Completed**

Action: Hire Kyle Sanderson as our youth program coordinator **– Accepted role**

Action: Jason to sell 2 x Suzuki's vehicles **– In progress**

New projects for consideration.

- Request by Waarrnthuurr-iin Corporation for SCYC to auspice a Ranger program

"Waarnthuurr-iin continue to go from strength to strength with strong community support for the ranger program and the progression of the corporation as a communicative and functional body.
They have proposed a walking track or series of walking tracks on Biniirr National Park which will flesh out their 2024 work plan with meaningful and achievable goals.
The 'Country Needs People' foundation has expressed an interest in working with Waarnthuurr-iin to develop an NIAA funded ranger program which, if successful, will see this corporation take a huge step forward in the management of their country." Report by Craig Brown SCYC

- Flood recovery funding for Melsonby Dept Employment Small business and Training.
- Marque with SCYC logo funding application

There was general to progress developing proposals for these funding opportunities

Change of Constitution

From 1 July there will be new Grievance procedures for Not for Profits which will need to be included in their constitutions.
The committee agreed that we ask the members to consider adopting the latest model rules for a SCYC constitution at a general meeting to bel held in late July 2024

Action: Jason to organise a General meeting in July for members to consider the changes to the constitution.

Investment in a youth program

The Committee agreed to hold a planning for a workshop to design the Youth Program. Kathy Shurcliff will lead the workshop in early February

Action: Kyles Sanderson to organise a workshop in early February 2024

Personal use of SCYC Vehicles

A need for a clear policy statement covering personal use of SCYC vehicles was discussed. The Committee agreed that a policy should be created for all staff who are allocated a vehicle will sign. **Action:** Brad Guy to draft a policy that Complies with the ATO's requirements for limited personal use **Completed events** December walker bay monitoring **Planned Events,** Youth Program Planning workshop March Walker bay monitoring Reginal (Cooktown) workshop to develop projects for Reef Trust 8 proposals and Office of the Great Barrier reef investment – Jessie gave an update about this workshop.
Community donation – No requests
Discuss matters important to the committee – Jason to send **Young reef leaders** video to the Committee with minutes from this meeting The Committee asked for a site visit to view Oakey Creek works. **Action**: Jason to organise a site visit.
Closing:
Next meeting: Wednesday 17th of April 6.30pm
Meeting Closed: 9 pm