# Polished Email Campaigns Using MailChimp

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# Why MailChimp?

- Free
- User-Friendly
- Professional-Looking Templates
- Social Media & Blog Integrations
- Cloud-Based

#### Is Email the New SnailMail?

Courtesy heads up: younger generations hate email...

Do we need to be prepared to reinvent our communication?

#### How the Church Can Use It

- Daily Bible Readings
- Weekly Congregational Updates
- Outreach Prospect Newsletter
- Monthly Congregational Newsletter
- Regular Blog Posts
- Weekly School Note
- Alumni Newsletter
- Sunday School Updates
- *Together* Newsletter
- En Christo Updates for Called Workers

#### How about you? How would you use it?

# MailChimp: A Peek Under the Hood

- Subscriber Lists
  - List Groups
  - Sign-Up Tools
  - Unsubscribing
- Campaigns
  - Templates
    - Coding and Customization
  - Scheduling a Campaign
  - Creating an Online Archive
- Integration with Facebook & Twitter
  - Auto-Posting
  - Likes & Shares



- Embedded Video
- Analytics
  - o Opens, Bounces, Clicks, etc.
  - Social Shares

# MailChimp: How Do I Drive This Thing?

#### **Subscriber Lists & Groups**

What's the difference between a *list* and a *group*?

Do I need any groups at all?

#### How Do I Get People Signed Up?

- 1. Manual Input/Import (collect them via bulletin, etc.)
- 2. Embedded Webform
- 3. Sign-Up Email
- 4. Facebook Sign-Up Button
- 5. Outreach Event Collection

#### Unsubscribes

- 1. Don't take it personally.
- 2. Unsubscribe Forms
  - Unsubscribe Confirmation Form
  - Unsubscribe Success Form with Reason Survey)
  - Unsubscribe Goodbye Form with "Last Call"

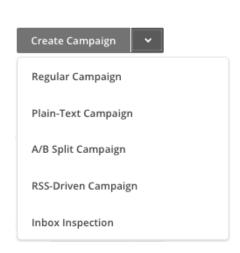
## Campaigns - Not As Bad As It Sounds Types of Campaigns

**Choosing a Template** 

Saving a Template

# **Customizing a Template**





Much easier on newer *Drag and Drop* templates.

#### **Editing a Template (or Edit a Campaign from a Template)**

TIP: Find a Workflow.

Top to bottom? Checklist? Counting?

#### **Images**

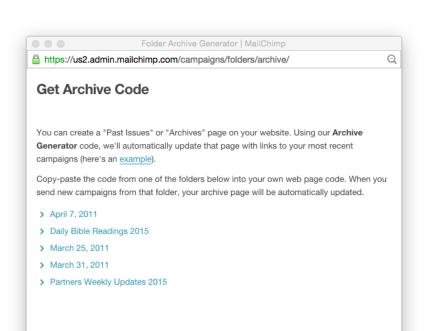
- Get them in
- Resize & other edits

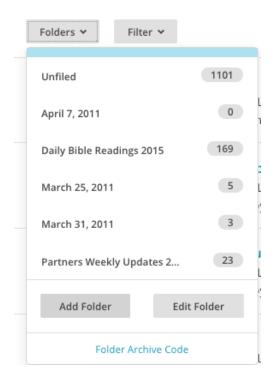
TIP: Send a test email.

#### Scheduling a Campaign

# Creating An Online Archive of Your Campaigns In the Campaigns tab

- 1. Create a folder →
- 2. Get the folder archive code. Pop-up window (below) will give you the code for whichever folder you click.
- 3. Embed the code in your website.
- 4. Move campaigns into folder
- Periodically check <u>archive page</u> to make sure it updates (read: make sure you're remembering to move campaigns into the folder).





#### Integrating Facebook & Twitter

- 1. Auto-Posting from the Campaign Scheduler
- 2. Into the campaign design
  - a. Add a Facebook "Like" button. [VIDEO]
    - i. Type the merge tag \*|FACEBOOK:LIKE|\* into the "editor" text space where you want it.
  - b. Choose your Facebook post image
    - i. Find the "image code" and type: id="campaign-icon" into the source code between the "height" piece of code and "image source" piece of code
      - 1. From this: height="191" src="https...
      - 2. To this: height="191" id="campaign-icon" src="https...

```
V03/sets/72157623722711959/with/4526690176/'
height="191" id="campaign-icon" src="https
```

3. 2c36f37b4123fd/images/e1443352-1622-4373-9e

## TIP: "Type Less"

<u>TextExpander</u> or other text expansion tools are great for pasting code (or anything you want).

#### **Embedding Video**

Option 1: (in theory)

- 1. Get code
- 2. Paste code
- 3. Check "Auto-convert video" in campaign scheduler

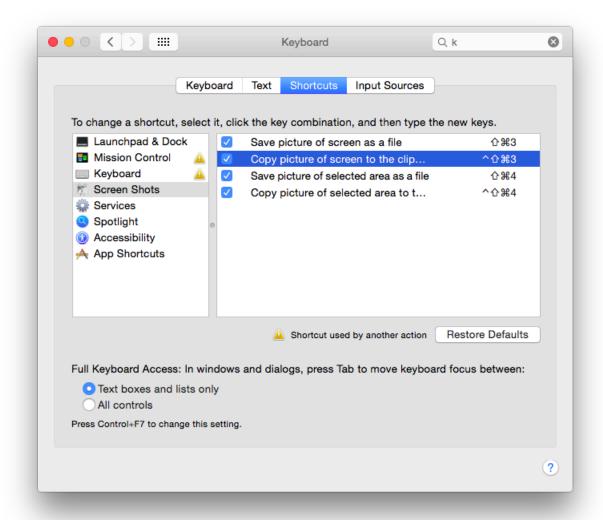
#### Option 2: (fake it)

- 1. Screenshot video "image"
- 2. Input into campaign design
- 3. Link to video URL

#### TIP: Get a screenshot tool.

Apple computers have at least one native screenshot capability in keyboard shortcuts.

- 1. System Preferences > Keyboard > Shortcuts > Screen Shots
  - a. Spelled out:
    - i. Save picture of screen as a file: Shift + Command + 3
    - ii. Copy picture of screen to the clipboard: Option + Shift + Command + 3
    - iii. Save picture of selected area as a file: Shift + Command + 4
    - iv. Copy picture of selected area to the clipboard: Option + Shift + Command + 4
  - b. If you start to select the wrong area, just hit Escape and type the shortcut again.



2. My Mac came with a widget in the dashboard for screenshots which has a few there aren't native shortcuts for: (1) Timed full screen grab, (2) Grab a window, and (3) Grab and widget. I used to use the widget a lot until I discovered the shortcuts, especially the "selected area" ones.

#### Widget Front:



Widget Back for settings (info button):

Dashboard Version: 1.8



Here's another idea of something I'd use a screenshot shortcut on. Instead of saving each individual picture and uploading and resizing them into my campaign, grab it with a "selected area" grab.



#### **Analytics**

- o Opens, Bounces, Clicks, etc.
- Social Shares

# Who Will Drive This Thing?

Especially if you plan to create daily campaigns, work hard to find a layperson to update and schedule them.

Here's a snapshot of how my volunteer and I share the load of Trinity's Daily Bible Reading Campaigns:

• 3-4 months prior to the new Bible Reading Plan,



- I solicit feedback (Survey Monkey or Google Form) from the members about the daily Bible readings and if they have suggestions for next year.
- I solicit feedback and suggestions from our Board of Elders and run any ideas I have by them for the next year's plan.
- 2-3 months prior:
  - o I choose a template and come up with a prototype design.
  - I compile a Bible Reading Plan for the next year and design a document for electronic and hard copy distribution.
- 1-2 months prior:
  - I meet with my volunteer who updates and schedules daily readings. We go through the prototype and play around with how it will look. We practice updating and scheduling a few campaigns to make sure he's comfortable.
  - I publish some of the positive feedback in the church newsletter and weekly emails.
  - o I publish and promote hard copies and e-copies of the new plan.
  - At this time we also publish some of the positive feedback we received from surveys to build buy-in, excitement, and participation.
- January 1, it rolls out.

# Elements of Good Design & Marketing

White Space (Negative Space)

### Simple / Minimalistic

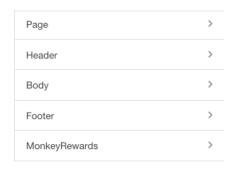
#### **Fonts**

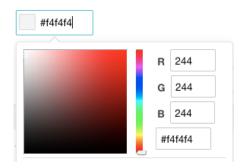
- Typeface
- Size
- Color

#### **Color Scheme**

Want to match your design to your logo colors or a branding color scheme? Find out from your logo's designer what exact colors are in your scheme according to: "RGB" and/or "CMYK" shades.

MailChimp lets you change template colors in the "Design" menu:





#### **Images**

Dollar bill test on paper newsletters. (Diahann Lohr)

#### Quantity

Less is more.

#### **Good Subject Lines**

- Straightforward
- Not too long
- Don't promise and not deliver.
- Use "[VIDEO]" when you can.
- Emoji or Nomoji?

MailChimp Article: Tips for Writing Subject Lines & Subject Line Researcher Tool

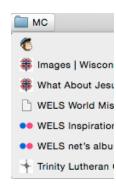


## Finding Content & Images

**TIP**: Create a folder in your bookmarks bar which includes all the sites you usually use for content and images in MC campaigns. Cmd-Click (Ctrl-Click) to open all the tabs at once.

My Bookmarks Folder for "Partners Weekly Update" Campaigns

- www.mailchimp.com
- www.wels.net
- www.wels.net/streams-media/images
- whataboutjesus.com/worship/worship-helps
- WELS World Missions Clipart Albums



- WELS.NET Flicker Photo Sets
- Archive of Campaigns on Church Website (reminder to move campaign to archive folder)

#### Other Sources/Ideas for Content for Congregation Communication

- Practical or Humorous Takeaways from Sermon, Bible Studies (e.g. <u>How to Gird Up Your Loins; Conquerors Through Christ Videos</u>)
- CPH/NPH Videos (e.g. What Is Lent?)
- Articles from WELS.NET or other WELS blogs
- Church/School Calendar Upcoming Events
- Logos/Biblia Verse of the Day graphic

#### Bible Reading Campaigns

- <u>www.biblegateway.com</u> Text and Audio Link
- Whole Bible Project NPH
- CPH: My Prayer Book

#### Clip Art & Photos

- www.paramentics.com Ian Welch (WELSTech presenter on Church Branding & Technology)
- www.lightstock.com Sign up for a free photo and vector each week.
- believers4ever.com/
- Religious Facebook Covers
- Christian Facebook Covers
- Bible Pic Custom Background for Verses
- www.freebibleimages.org/
- www.freepik.com/
- Pitts Theology Library Images
- http://biblical-art.com/
- http://www.ltp.org/p-1651-clip-art-for-year-c.aspx
- http://www.visualbiblealive.com/index.php
- http://pixabay.com/
- http://pics4learning.com/
- http://www.mycutegraphics.com/backgrounds/backgrounds.html
- http://etc.usf.edu/clipart/
- http://thebiblerevival.com/
- http://bibleillustration.blogspot.com/
- http://commons.wikimedia.org/wiki/Main Page
- <a href="http://sundaygraphx.blogspot.com/">http://sundaygraphx.blogspot.com/</a>
- http://www.bible-history.com/
- http://www.clker.com/
- https://1200pics.com/
- Article: 8 Places to Find Free Photos

• Article: Copyright Free Image Sources

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