

Perry Professional Learning Communities

PK/TK

Agendas

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Dufour's Critical Questions of a PLC

What do we want all students to know and be able to do?

How will we know if they learned it?

How will we respond when some students do not learn it?

How can we extend and enrich the learning for students who have demonstrated proficiency?

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Date:8/24/22

Meeting Attendance

Team Norms

Meeting Location

- ☐ **Kim Herrera**
- ☐ Cherri Johnson
- ☐ Naomi Veldboom
- ☐ Kersten Seeger

1. Be on time
2. Be respectful
3. Come prepared
4. Keep it positive

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring

Everyone needs to bring...

1.	
5.	
6.	
7.	

Reflection on Norms

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Date: 8/31/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> Kim Herrera <input type="checkbox"/> Cherri Johnson <input type="checkbox"/> Naomi Veldboom <input type="checkbox"/> Kersten Seeger	1. Be on time 2. Be respectful 3. Come prepared 4. Keep it positive
Meeting Location		
TK		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1. Brief each other on how things are going
2. Review our baseline data that we will be collecting and recording forms

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
Need to be starting our baseline assessments	Baseline data
1.	
2.	
3.	

Reflection on Norms

[Back to top](#)

Date: 9/7/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> Kim Herrera <input type="checkbox"/> Cherri Johnson <input type="checkbox"/> Naomi Veldboom <input type="checkbox"/> Kersten Seeger	4. Be on time 5. Be respectful 6. Come prepared 7. Keep it positive
Meeting Location		
TK		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1. Discuss schedules
2. Completion of our baseline assessments

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1. Review data from reading and math	data
2. Guiding Coalition update	Kim will share
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 9/14/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> Kim Herrera <input type="checkbox"/> Cherri Johnson <input type="checkbox"/> Naomi Veldboom	5. Be on time 6. Be respectful 7. Come prepared 8. Keep it positive
Meeting Location		

TK	<input type="checkbox"/> Kersten Seeger	
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SMART Goal(s)

By the end of the unit(January 1) 80% of students will be able to name all the letters in their 1st name out of order.

Today's Agenda Item(s)

1. Review our norms
2. Set goals that we would like to accomplish this year in PLC
3. Guiding Coalition update
4. Look at the Conference agenda and break out sessions and decide which sessions we would like to attend

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 9/28/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 10/5/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

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For Next Time	
Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 10/12/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> Kim Herrera <input checked="" type="checkbox"/> Cherri Johnson <input type="checkbox"/> Naomi Veldboom <input type="checkbox"/> Kersten Seeger	1. Be on time 2. Be respectful 3. Come prepared 4. Keep it positive
Meeting Location		
Room 217		

SMART Goal(s)
By the end of the unit(January 1st) 80% of students will be able to name all the letters in their 1st name out of order.

Today's Agenda Item(s)
1. Practice multiple times a day saying the letters in their name in order. Students who are still struggling to learn any letters we are going to try focusing on just the first 2 letters of their name. Students who have met the goal are moving on to learning other letters. 2. Currently less than 50% of students Pre-K/TK are meeting the goal.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time	
Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...

1. Be sure to update your name data sheet	
3. Update reading and math data as you get it	
4.	
5.	

Reflection on Norms

[Back to top](#)

Date: 10/26/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> Kim Herrera <input checked="" type="checkbox"/> Cheri Johnson <input type="checkbox"/> Naomi Veldboom <input type="checkbox"/> Kersten Seeger	1. Be on time 2. Be respectful 3. Come prepared 4. Keep it positive
Meeting Location		
217		

SMART Goal(s)

By the end of the unit (January 1st) 80% of students will be able to name all the letters in their first name out of order.

Today's Agenda Item(s)

1. Our current reality is: 64% of 4 classes have students at a 1 (red), 9% are at a 2 (yellow) and 27% are at a 3 (green) on uppercase letter identification.
2. 67% of the 4 classes have students at a 1 (red), 11% are at a 2 (yellow) and 22% are at a 3 (green) on lowercase letter identification.
3. 38 % of the students in 3 of the 4 classes can name all the letters in their first name out of order
4. 92% of the 4 classes have students at a 1 (red), 4% are at a 2 (yellow) and 4% are at a 3 (green) on sounds.

Product(s) From Today's Meeting (include link to the shared document)

[Data Sheet](#)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1. Based on our data some teachers will be working more on	

names of the whole group while others will be working in small groups with students who still need support.	
2. Based on this data students who have met the goal will be working on their last names and other letters.	
3. Next time we will be looking at our math data so please make sure to have our data sheet updated	
5.	
6.	

Reflection on Norms

[Back to top](#)

Date: 11/2/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> Kim Herrera <input type="checkbox"/> Cherri Johnson <input type="checkbox"/> Naomi Veldboom <input type="checkbox"/> Kersten Seeger	1. Be on time 2. Be respectful 3. Come prepared 4. Keep it positive
Meeting Location		
217		

SMART Goal(s)

By the end of the unit (January 1st) 80% of students will be able to name all the letters in their first name out of order.

Today's Agenda Item(s)

1. Recording sheets were updated to reflect the following: Letter and sound data will be updated and shared November, January, March and May. Math data number id and verbally counting will be updated and shared October, December, February and April and then at the end of the year

Product(s) From Today's Meeting (include link to the shared document)

What to do with students who already met the goal: extending to count backgrounds, count by 10s to work on decades, count on from a random number
 Students who are in the red and yellow areas and are not counting to 10 we are thinking we could use Engage New York with them, math cards from the creative curriculum, and number songs.

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1. Look at Engage New York and Creative Curriculum Intentional Teaching cards	Computer
2. Talk through how to manage and time needed to work on the math.	
3. Finish collecting fresh Math data for those who need to	
4.	

Reflection on Norms

[Back to top](#)

Date: 11/9/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> Kim Herrera <input type="checkbox"/> Cherri Johnson <input type="checkbox"/> Naomi Veldboom <input type="checkbox"/> Kersten Seeger	1. Be on time 2. Be respectful 3. Come prepared 4. Keep it positive
Meeting Location		
217		

SMART Goal(s)

By the end of the unit (January 1st) 80% of students will be able to name all the letters in their first name out of order.

Today's Agenda Item(s)

1. Refocusing and looking at how the PLC process looks for preschool/TK

Product(s) From Today's Meeting (include link to the shared document)

*1st Wednesday of the month will be a data review for letters or numbers and discussing strategies to help all students learn.

*2nd Wednesday of the month we may continue strategies-book study

3rd Wednesday of the month will be looking at math/reading strategies and discussing how to use them in our classroom

4th Wednesday of the month-book study

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
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1. Look at and discuss intentional teaching cards and Engage New York for next meeting	Bring intentional teaching cards and Engage New York
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 11/16/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

Date: 11/30/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> Kim Herrera <input type="checkbox"/> Cherri Johnson <input type="checkbox"/> Naomi Veldboom <input type="checkbox"/> Kersten Seeger	1. Be on time 2. Be respectful 3. Come prepared 4. Keep it positive
Meeting Location		
217		

SMART Goal(s)

By the end of the unit (January 1st) 80% of students will be able to name all the letters in their first name out of order.

Today's Agenda Item(s)

1. Our current reality is: 28% of 4 of the 4 classes have students at a 1 (red), 20% are at a 2 (yellow) and 52% are at a 3 (green) on uppercase letter identification.
2. 35% of 4 of the 4 classes have students at a 1 (red), 16% are at a 2 (yellow) and 48% are at a 3 (green) on lowercase letter identification.
3. 59% of 4 of the 4 classes have students at a 1 (red), 21% are at a 2 (yellow) and 19% are at a 3 (green) on Sound ID.
4. 54 % of the students in 3 of the 4 classes can name all the letters in their first name out of order

Product(s) From Today's Meeting (include link to the shared document)**For Next Time**

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1. Things to do with students who are meeting the goal and ideas for things to do with students who are not meeting the goal.	
5.	
6.	
7.	

Reflection on Norms

Date: 12/7/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)
By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)
1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time	
Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 12/14/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> Kim Herrera <input type="checkbox"/> Cherri Johnson <input type="checkbox"/> Naomi Veldboom <input type="checkbox"/> Kersten Seeger	1. Be on time 2. Be respectful 3. Come prepared 4. Keep it positive
Meeting Location		
217		

SMART Goal(s)

By the end of the unit (January 1st) 80% of students will be able to name all the letters in their first name out of order.

Today's Agenda Item(s)

1. Read Chapter 1 in the book What About Us? PLC process for grades pre-k-2
2. Discuss the chapter about Creating a Foundation for Learning-How can the PLC Process Support Collaborative Teams?
3. Read through and discuss the guiding questions at the end of the chapter

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
4.	
5.	
6.	

Reflection on Norms

[Back to top](#)

Date: 12/21/22	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1. NO meeting due to weather
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

- 1.

Product(s) From Today's Meeting (include link to the shared document)**For Next Time****Action Steps/Data to Collect/Information to Bring****Everyone needs to bring...**

1.

2.

3.

4.

Reflection on Norms[Back to top](#)**Date:** 1/4/23**Meeting Attendance****Team Norms****Meeting Location**

217

- ☐ **Kim Herrera**
☐ Cherri Johnson
☒ Naomi
~~Veldboom~~
☐ Kersten Seeger

1. Be on time
2. Be respectful
3. Come prepared
4. Keep it positive

SMART Goal(s)

By the end of the unit (January 1st) 80% of students will be able to name all the letters in their first name out of order.

Today's Agenda Item(s)

1. Go over common formative math data
2. Continue to read from book

Product(s) From Today's Meeting (include link to the shared document)

1. Aligned essential standards and targets to the Iowa Learning Targets
2. Tabled math discussion for next week when all members were present

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1. Cheri is going to bring math sets to share with all of us	
3. We will finish chapter 1-The four pillars and discuss collective commitment	Article
4. Math data sheet review	Be sure to enter math data
5.	

Reflection on Norms

[Back to top](#)

Date: 1/11/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> Kim Herrera	1. Be on time
	<input type="checkbox"/> Cherri Johnson	2. Be respectful
Meeting Location	<input type="checkbox"/> Naomi	3. Come prepared
217	<input type="checkbox"/> Veldboom	4. Keep it positive
	<input type="checkbox"/> Kersten Seeger	

SMART Goal(s)

By the end of the unit (May 17) 80% of students will be able to identify 10 uppercase letters and 10 lowercase letters.

By the end of the unit (May 17) 80% of students will be able to produce 20 letter sounds.

By the end of the unit (May 3) 80% of students will be able to identify 0-10 numbers.

By the end of the unit (May 3) 80% of students will be able to verbally count to 20.

Today's Agenda Item(s)

1. Go over common formative math data
2. Continue to read from book

Product(s) From Today's Meeting (include link to the shared document)

8. Our current reality is: 31% of 4 of the 4 classes have students at a 1 (red), 23% are at a 2 (yellow) and 46% are at a 3 (green) on number identification.
26% of 4 of the 4 classes have students at a 1 (red), 37% are at a 2 (yellow) and 37% are at a 3 (green) on verbal counting.
Discussed things we are doing to help kids in the yellow and red areas. Ways that parents can help at home as well.

70% of students reached the SMART Goal of being able to name all the letters in their first name out

of order.

Discuss the following guiding questions-Does your school have a strong foundation-clear mission, shared vision, values for how staff behave to realize the mission and vision and clearly set goals? How stable is our foundation? Is there a need to collectively build and strengthen?

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
3. Bring pages from our book-read and discuss pages 24-27 to discuss the Three Big ideas and the 4 critical questions	Hand-out and books
4.	
5.	
6.	

Reflection on Norms

[Back to top](#)

Date: 1/18/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
---	----------------------------

1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 1/25/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

2.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 2/1/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> Kim Herrera <input checked="" type="checkbox"/> Cherri Johnson <input type="checkbox"/> Naomi Veldboom <input type="checkbox"/> Kersten Seeger	1.
Meeting Location		
Kim Herrera's Room		

SMART Goal(s)
By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)
1. Pull data for letter ID and sounds from January

Product(s) From Today's Meeting (include link to the shared document)
<p>Uppercase ID: 77% proficient (10+), 10% yellow (5-9), 13% red (0-4)</p> <p>Lowercase ID: 70% proficient (10+), 15.5% yellow (5-9), 14.5% red (0-4)</p> <p>Sound: 32% proficient (20+), 24% yellow (11-19), 45% red (0-10)</p> <p>We have an increase of 22% in green for proficiency in both uppercase and lowercase letters since the beginning of December. We have an increase of 13% in green for proficiency in sound ID since the beginning of December.</p>

For Next Time	
Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
2.	
3.	
4.	
5.	

Reflection on Norms

[Back to top](#)

Date: 2/8/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team	1.

Meeting Location	member names	

SMART Goal(s)
By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)
1.

Product(s) From Today's Meeting (include link to the shared document)

<i>For Next Time</i>	
Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 2/15/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)
By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring

Everyone needs to bring...

1.

2.

3.

4.

Reflection on Norms

[Back to top](#)

Date: 2/22/23

Meeting Attendance

Team Norms

☐ List of team member names

1.

Meeting Location

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 3/8/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date:3/22/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 3/29/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)**For Next Time****Action Steps/Data to Collect/Information to Bring****Everyone needs to bring...**

1.

2.

3.

4.

Reflection on Norms

[Back to top](#)

Date: 4/5/23

Meeting Attendance**Team Norms****Meeting Location**

- ☒ ~~Cherri Johnson~~
- ☒ ~~Kim Herrera~~
- ☒ ~~Naomi Veldboom~~
- ☒ ~~Kersten Seeger~~

1.

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

As of March,

Uppercase: 88% green, 7% yellow, 4% red green is 10+ letters, we have 70% with 20+ uppercase letters

Lowercase: 82% green, 10% yellow, 8% red

Sound: 46% green, 25% yellow, 28% red

Uppercase 11% growth from January

Lowercase 12% growth from January

Sound 14% growth from January

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms[Back to top](#)

Date: 4/12/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

--

For Next Time	
Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 4/19/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)
By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)
1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time	
Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	

3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 4/26/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 5/3/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team	1.

Meeting Location	member names	

SMART Goal(s)
By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)
1.

Product(s) From Today's Meeting (include link to the shared document)

<i>For Next Time</i>	
Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 5/10/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)
By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring

Everyone needs to bring...

1.

2.

3.

4.

Reflection on Norms

[Back to top](#)

Date: 5/17/23

Meeting Attendance

Team Norms

☐ List of team
member names

1.

Meeting Location

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms

[Back to top](#)

Date: 5/24/23	Meeting Attendance	Team Norms
	<input type="checkbox"/> List of team member names	1.
Meeting Location		

SMART Goal(s)

By the end of the unit, 80% of students will be able to....

Today's Agenda Item(s)

1.

Product(s) From Today's Meeting (include link to the shared document)

For Next Time

Action Steps/Data to Collect/Information to Bring	Everyone needs to bring...
1.	
2.	
3.	
4.	

Reflection on Norms