Salford Hills Home and School Meeting Agenda
Tuesday, November 12, 2025 6:00PM : Salford Hills Elementary School

Board Officers:			board@salfordhillshsa.org
President	Heather Zeigler	(570) 765-2334	president@salfordhillshsa.org
Vice President	Desiree Bonkoski	(484) 645-5362	vicepresident@salfordhillshsa.org
Treasurer	Adria Zane	(215) 896-7938	treasurer@salfordhillshsa.org
Secretary	Cassandra Clemens		secretary@salfordhillshsa.org

1. **Welcome/Call to Order**

2. **Reports**

   a. **Secretary's Report** – Cassandra Clemens
      i. Review & approve last meeting's minutes

   b. **President's Report** – Heather Zeigler

   c. **Treasurer's Report** – Adria Zane
      i. Budget vs Actual 2024-2025 11-13-24 to 1-14-25.pdf
      ii. ProfitandLossDetail 11-13-24 to 1-14-25.pdf

   d. **Principal's Report** – Mr. Burns

   e. **Committee Reports** - Desiree Bonkoski
      i. Holiday Shop Recap – C.C. [Dec. 5-6th]
      ii. Hospitality – R.G and J.C.
      iii. Winter Dance – E.G. [Jan. 24th 6-7:30pm]
      iv. Yearbook - A. M.
      v. 5th Grade Memory Book - N.D.
      vi. Amazon Wish List – R.H.
      vii. STEM Night - N.W. [Feb. 21st 6-7:30pm]
      viii. Lip Sync – G.F. and A.F. [March 21st 6:30-8:30pm]

3. **Questions or Comments**

4. **Adjournment**

Next meeting Tuesday, February 11, 2025 at 6PM, Salford Hills Cafeteria.

Salford Hills Home & School Association Meeting Minutes
January 14, 2025

The meeting took place on Tuesday, January 14, 2025, with 10 people attending including three Board Members and Mr. Burns.

The meeting was called to order by Heather Zeigler at 6:05 p.m.

Reports

President's Report – H.Z.
Thanked everyone for coming and reminded everyone to sign in and use the QR code to access the meeting agenda and the notes from the November meeting.

Provided a high-level overview of the things coming up in 2025 and that more details would be provided during the meeting.

Secretary's Report – C.C.
Approval of Minutes - The minutes were reviewed from the November 2024 meeting and were approved by G.F. and N.W.

Treasurer Report - A.Z.

- Reminder for anyone who registered for the dance to pay – that is due by January 17th.
- Additionally, we received a "GivingA Foundation" contribution as a matching gift recently.
- Additional budget details can be found below:
    - Budget vs Actual 2024-2025 11-13-24 to 1-14-25.pdf
    - ProfitandLossDetail 11-13-24 to 1-14-25.pdf

Principal's Report – Mr. Burns

- **Reading Olympics**: Teams have started to meet after school and are working through their list of assigned books and getting ready for the competition.
- The competition will be held on March 11th at 5:30pm at the Souderton High School.
- **MAP Assessments**: Coming up soon. These assessments are used to see what students are individually ready to learn.
- **Blue Crew Awards**: These awards have been a hit with students and they are loving the blue star swag tag for the award. We recently added a red apple

swag tag for positive cafeteria manners and behavior and also looking for academic swag tags and Bus swag tags.

- **New Houghton Mifflin Harcourt (HMH) Reading Curriculum:** This will be new for next year, with teachers piloting this new program in K, 2nd and 4th grade at Salford Hills and 1, 3 and 5 at other buildings in the district. The curriculum will be in place next year and will offer a great structured approach to teaching reading skills with interventions that are available in and out of the classroom for students who require more or those who require extra teaching.

Committee Reports *- D.B*

Holiday Shop – C.C.

- The holiday shop took place on December 5th and 6th and was another huge success.
- The vendor decreased our qty of items based on last year's sales which led to us selling out of many items on Day 1. We successfully implemented IOUs and got all children the items they wanted prior to the holiday closure.
- We will be sending out a survey to all volunteers this week asking for feedback to improve on the Holiday Shop for next year.
- We have booked with the company again for next year which provides us with a box of prizes that can be used for Bingo - we will make sure the Bingo Committee gets that box of items when it arrives.

Hospitality – R.G and J.C.

- **November:** *Teacher Appreciation During Conferences***:** Teachers were very appreciative. We ordered food from Pellerito's (received a great discount) as well as other sides and soups.
- **December:** *Treat Cart:* A cart was brought around to the teachers where they were offered snacks, treats and coffee
- **February:** *Treat Cart: Similar to December except teachers will be offered* drinks as well as self care or classroom supply items.
- **March:** *Chalk The Walk:* Looking to do another Chalk the walk as well as providing some snacks and treats in the teachers lounge.
- **May:** *Teachers Appreciation Week:* More to come

Winter Dance – E.G.

- Everyone is getting super excited for our first dance! Event will be on January 24th 6-7:30pm in the Gym
- We currently have 260 people registered and registration is officially closed.
- Reminder to anyone who has registered but has not paid to please pay so by Jan. 17.

- The Volunteer sign up is filled - thank you to everyone who volunteered.

Yearbook - A. M.

- The cover contest letter has gone home. Students who wish to participate should return their original artwork to school no later than January 24th.

5th Grade Memory Book - N.D.

- Announcements about that will start in the next Wednesday message. This will include details on how to submit photos.

Amazon Wish List – R.H.

- We are hoping to see the Wishlist to go out by the end of February. It was suggested that a due date be provided to the teachers to make sure their list is included within the original announcement.
- A flyer will go out to all students with the details.

STEM Night - N.W.

- This will take place on February 21st at 6-7:30pm
- This event is for all Salford Hills students regardless of grade but will be limited to students only - i.e. no older or younger siblings.
- It will be "science fair" style activities with 10 – 12 activities planned.
- There will be a call for volunteers but not as many as in previous years based on the change in presentation.
- There is another district event so our original idea of including high schools' clubs will not work out - however, we are waiting to hear from the Leo club at Valley to see if any middle schoolers are able to assist.
- Information will be included in the Wednesday Message soon.

Lip Sync – G.F. and A.F.

- Planned for March 21st from 6:30-8:30pm and will take place at Indian Crest.
- Planning will begin on February 1st with new committee members being onboard.
- The DJ has been booked.
- Suggested a single form submission per group vs. per person, if possible, to simplify the process.

Questions or Comments

- **Bingo:**
    - Confirmed that Bingo will take place in April.
    - Adria shared with the committee chair some high-level information on what was done in the past.

    - Suggested Water and Pretzels, Celebrity Guest Callers – Teachers and Mr. Burns.
- **Other Fundraiser Ideas:**
    - Looking into a potential Flyers fundraiser.
    - Suggestion to investigate a fundraiser with the Phillies or the IronPigs.
- **Teacher Flex Time:** Teachers are required to complete a specific number of Flex Time which is time after school with students. There was a question around if teachers are offered to participate in our after-school Home and School Events like back-to-school bash, bingo, etc.

Next meeting Tuesday, February 11, 2025, at 6PM, Salford Hills Cafeteria.

Adjournment at 6:45pm and approved by G.F., J. C. and N.W.

Minutes respectfully submitted by Cassandra Clemens, Secretary