PTO Meeting Minutes
November 07, 2023 5:30 AM

Meeting called to order by Elisa Ignash @ 5:32PM

In Attendance (In-Person) Elisa Ignash, Jennifer Reyes, Stephanie McCubbin, Tony White, Kristin Beavers, Jessica Kelpacki, Mayra Murphy, and Hannah Mesick.

In Attendance (ZOOM)
Jennifer Barron

Approval of Minutes - Jennifer Reyes

- October 2023 minutes (Found Here) have been sent out via multifacet communications. A motion to approve the PTO board minutes was made by Jennifer Reyes seconded by Tony White, and passed with a unanimous vote from all in attendance.

President's Report-Elisa Ignash

- Request from the nurse's office. She is looking for donations of gently used sweatpants for grades K-4. Not making a school wide request because then she receives too much. Help is appreciated.

Principal's Report - Tony White

- Thank you to all for the great crock pot lunch. It is much appreciated by all.
- Veteran's Day assembly coming up on Friday. It is going to be a wonderful event. Thank you to the PTO for assisting Mrs. Jedlicka.
- New boundary parent/community feedback meeting approaching on 11/29/23 @ St. Charles East. No school will not be impacted by the new boundaries.
- COGAT testing started yesterday for 3rd and 5th grade. This testing helps with placements for next year.
- Grades 3-5 students are taking belonging surveys monthly. This is a D303 data collection of data to evaluate a student's sense of belonging.

Teachers Report- NA

Treasurer's Report – Elizabeth Doren

- Reminder, at PTO meetings the condensed budget report is presented. If you want to see the full budget month to month it is listed on our PTO website. Committees can look up how much money they have in their budget and look up submissions to date.
- All committees have come in under budget so far this year. Remember how important it is to turn in receipts.

Committee Reports

Eagles Eat Out- Elisa Ignash

- 10/19 was Atlas Chicken, both locations (Bartlett & Geneva). This was our largest single restaurant earning with $670! Elisa asked the room if we would like to do Atlas again. All said it was a good time and they would repeat.
- Next up is Gia Mia on 11/09 with 25% of sales donated to the PTO.
- Stephanie McCubbin pointed out that Noodle and Co gives 25% and is a possible option. Elisa said that this school year's calendar is set but she added to options list for next school year.

Book Fair/Trick-Or-Reading-Stephanie McCubbin

- Best book fair to date! Official numbers are not yet in but based on final day sales look up we sold over $10,000.
- Trick or reading was wonderful! Thank you to all who attended and volunteered. Good feedback from all. This event was put on by the reading specialist in years past so this was the 1st time for the PTO to run the event.
- PTO was able to purchase $20 worth of books for each classroom and the LRC which totaled $500.
- Elisa asked Tony if our reading specialist is going to be putting on a reading event. Tony says an event is being planned for January but it will be a math and literacy event which will be more like a curriculum night. This is still in the works.

Butter Braids

- As of Saturday butter braids brought in $2,346.50, making it our secondest highest earning year since 2017. Pick up is Friday, 11/10 from 3-5pm at Norton Creek.
- There were some issues with students turning in the orders to the office. Tony explained that in 2021 the district came out with a no cash policy which has created some roadblocks in the office. Elisa asked Tony to clarify if this program should transition to an online only format moving forward. Tony said it is best to have as much ordered online to eliminate the issue but we do not have to discontinue paper order forms.

Veteran's Day Assembly

- PTO assisting Mrs. Jedlicka with the assembly. Elisa and Clare Keeney put up a beautiful bulletin board and veteran photos on the walls as well as a welcome display in the front entry.
- PTO has purchased a state of Illinois flag as we learned that it is necessary to have the state flag when you post your colors and NC did not have one.
- Military flags have been provided in years past from the Boy Scouts, however NC only has 1 current boy scout so we were unable to get those flags. The PTO has also purchased those flags and will fold them and store them properly so that we have them moving forward.
- The PTO is hosting a welcome reception for the veterans in the staff lounge about 30 minutes before the assembly.

- Caring Eagles has supplied a coloring page and letter template for Operation Gratitude. For those that would like to participate the link can be found in the PTO newsletter.
- Elisa plans to take some videos of the students singing and post the videos on the PTO Facebook page and hopefully a link in the newsletter (pending website tech abilities).

Basket Raffle-Stephanie McCubbin

- Date is set for 4/26/23. Stacy Johnston has agreed to run BINGO again!
- Donation requests have started going out. If you would like to lend a hand with gathering donations from businesses please connect with Stephanie McCubbin for more info.
- Amazon wishlists are up on the PTO site if anyone would like to donate to the basket raffle.

New Business

- Funding request from Mrs. Rich for $260.16. She has purchased Ahmed Aziz's Epic Year, for her class to complete a reading book club exercise.
- Motion made by Elisa Ignash and approved by all in attendance.

Open Discussion/Comments-ALL

- Stephanie McCubbin asked how the John Gallagher author visit went today. Elisa Ignash said that it was a great visit and all students loved having him. He detailed the creative process with the students and showed them that at the back of his book it shows the kids how to draw the characters. Our school was this author's 1st ever book tour!
- This was the 1st of our 2 total earned author visits from our book fair earnings from Anderson's Books.
- Jessica Kelpacki asked about the Jarrett Payton assembly. Tony explained that this was not a PTO provided assembly so it was optional. Mrs. Rich won the assembly in a silent auction. Jarrett was here for 45 minutes in the community room and teachers were able to attend if it fit into their schedule.
- Elisa Ignash mentioned to Jessica Klepacki that we need to connect with the room parents as a follow up to the first party of the school year. We now have extended time and many parties wrapped up early. Let's get the message out there that we now have more time so we don't need to rush and share suggestions within the room parent team for revised formatting of parties.
- Jessica Klepacki asked about Tony's email to all parents about volunteers in the building. Tony explained that Norton Creek is not an open campus. If you are in the building to volunteer at the book fair you stay in the LRC. You can not just pop into the classroom to say hi to your child. It seems innocent enough but is a safety issue as well as a disruption to learning.

Next Meeting will be Friday, December 01, 2023 at 9:30am in the front office.
Elisa Ignash motioned to end the meeting, Tony White seconded, all in attendance in favor.

Meeting adjourned at 6:35PM

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Elisa Ignash PTO President	Jennifer Reyes, PTO Secretary
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Stephanie McCubbin, PTO Vice President	Elizabeth Doren, PTO Treasurer