

Treasury Guild - Service Plan

Text for Proposal

Treasury Guild

Miro

has 20 years of experience in managing finances and organising the business of NGOs and the University. He also worked as a Human Resources Manager (HRM). Joined the Catalyst Circle Admin team together with Andre as treasurer in Nov 2021. Currently he is recording, documenting and managing all transactions for CC Admin Team, Swarm, Cardano4Climate, Community Governance and Bridge Builders. [Linkedin](#)

Andre

has experience in small business operation and accounting. Joined the Catalyst Circle Admin team as treasurer in Nov 2021 and has expanded this role by starting the Treasury Guild alongside Miroslav to support projects in the Catalyst community as well. Currently using and documenting GitHub Actions to help automate some of the tasks in Catalyst Circle and treasury work. [Linkedin](#)

Treasury Guild : offers a 1 to 1 accounting and treasury service to projects within the Catalyst ecosystem. Setting up and managing Project Wallets and the distribution of funds. Keeping track of all budget items and the exchange rate at which the funds were released to ensure that the budget is spent correctly. Including metadata in the transactions enabling future dapps to pull data and create dynamic tailor made dashboards & templates.

Treasury

Treasury Guild will set up the wallet for {Proposal},

Arrange ADA payments to Project team members, maintain budget records and record transactions in GitHub and Gitbook,

Create Dework & Discord server & channel and github action that sends transaction messages to channel

\$250 per month X 4 months = **\$1000**