

WORK PLAN (Jan-May 2017)

Course Name: B.A Prog FCW

Semester: 6

Paper Code: C124

Paper Name: Organisation and Management Of Childcare Services

Faculty: Guest

WEEK	DATES	TOPICS TO BE COVERED
1	2-7 Jan	Principles of programme planning
2	9-14 Jan	Need for planning curriculum
3	16-21 Jan	Long and Short term goals
4	23-28 Jan	Introduction to Case Profile
5	30 Jan-4 Feb	Activities for children in pre-school setting: Physical motor and cognitive
6	06-11 Feb	Activities: Social emotional and language
7	13-18 Feb	Behavioural problems in childhood: Identification
8	20-25 Feb	Discussion on Hyperactivity, ADD, Aggression, phobias
9	27 Feb-4 Mar	Management of differently-abled children
10	6-11 Mar	Preparation of teaching aids and Execution in pre-school for a week
11	13-19 Mar	Mid – Sem Break
12	20-25 Mar	Organising programmes in childcare centre
13	27 Mar-1 Apr	Evaluation of child care centre
14	3-8 Apr	Community participation and ways of getting support
15	10-15 Apr	Completion of case profile of a pre-school child
16	17-26 Apr	Revision and discussion of questions

Readings/Reference Texts:

Indira Gandhi National Open University (1994). Organising Childcare Services (DECE-I) Delhi

Soni, R (2009). Trainer's Manual in Early Childhood Care and Education. NCERT