Welcome to Arboro Empowered!

We're excited to have you join our community! Arboro is a place where students can participate in needs-based or interest-based experiences while caregivers enjoy support, connection, and resources. Our team of specialists is here to support your family every step of the way.

Please review our policies, which help us maintain a safe and nurturing environment for our families.

Arboro Registration

Registration *Required for all participants

All families using services (event, camp, class, coaching) at Arboro must complete a registration form for <u>each participant</u> and update the form as needed.

Waiver

Arrival

Please assist with the following arrival procedures:

- Enter the building at the session start time please limit entry before class
- Stay with your child until their coach invites them in
- Finish all food/drink (except for bottled water) before arriving to Arboro

Dismissal

Please assist with the following dismissal procedures:

- Meet your child on time at the bottom of the outdoor stairs in the front of the building.
- Please do not re-enter the building unless necessary.
- *Arboro Coaches may request alternate locations for pick-up depending on the service. (Use the backyard fence gate to dismiss/ exit if the session ends outdoors.)
- If you would like to have a conversation about your child with the coach, please schedule a time to talk with them outside of the transition time.

What to bring (if applicable)

- Full water bottle, labeled with their name
- Healthy snack *no food unless requested by Arboro coach
- Weather-appropriate clothing and shoes for outdoor exploration
- Work/supplies needed for academic coaching sessions

The Grove Lounge: A designated space for grown-ups

- The Grove Lounge is available for grown-up caregivers <u>only</u>. Please help us maintain the serenity of this space.
- Gather your belongings before picking up your child.
- Wifi network: **just breathe** password: **be-present**
- Suggestions if you are bringing another child to Arboro:
 - Enjoy the walking paths near our property
 - Visit the library
 - Check off your to-do list of errands nearby
 - Front porch seating is available
 - Rentable rooms (prescheduled)
 - Sign up for a class during that time for your other child(ren)

Safety

- Anyone under the age of 18 must be accompanied by an adult at all times. This includes all indoor areas, outdoor areas, and specialist meetings.
- Please do not climb trees on our property.
- No outside food or drink in our learning spaces unless specified by an Arboro Coach

Cancelations

- If you need to cancel or reschedule a coaching session, please contact your child's coach directly. All coaches at Arboro are independent contractors and are not employees of Arboro Empowered, therefore, they set their own appointments.
- Cancellations within 2 hours of the appointment or no-shows will still be charged for the scheduled session.
- If you would like to inquire about additional services or a change in services, please copy hello@arboroempowered.com in your request.
- We typically follow the Guilford County Schools calendar for days off, holidays, and cancellations *Exclusions apply

Shop Local

- <u>Children must be accompanied by an adult in the shop at all times</u>. Our shop is filled with tools, toys, and other resources handpicked by our team of experts at Arboro.
- We accept credit cards, charges to card on file (CC Authorization required), cash, check, or Venmo. Please write the item(s) on our paper ledger provided in the shop.

Payment

- Pay online
- Pay in-person
- Keep a card on file

<u>Credit Card Authorization and Waiver</u> is available to simplify the booking process. Notify Arboro in writing to request to book labs, camps, events, and items from the shop by "charging the card on file". Sessions are on a monthly recurring charge and will automatically charge your card on the 1st of each month. If you make changes to your schedule, you may cancel by emailing hello@arboroempowered.com by the 21st of the month.

Contact information

Jenna & Lindsay

hello@arboroempowered.com

Please email us if you would like to discuss additional services provided by our team of experts. This includes screenings, evaluations, consultations, one-on-one services, and more.