WEILENMANN SCHOOL OF DISCOVERY
BOARD MEETING MINUTES

Tuesday, November 18, 2025
5:30 p.m. MDT
4199 Kilby Road, Park City, UT 84098

A. CALL TO ORDER: Starting at 5:30 p.m. (5 min)

5:32pm–Mark called meeting to order
Mark, Gina, Doug, David, Summer, Kim, and Beth present

a. General Welcome
b. Roll Call
c. Pledge Of Allegiance **(5:34)**
d. Mission And Vision **(5:35)**

B. CONSENT AGENDA (5 min)

a. WSD-Board-Minutes-2025-10-28 - PENDING APPROVAL
b. WSD-Board-Minutes-2025-11-04 - PENDING APPROVAL

5:48pm–Deferred voting on 10/28 and 11/4minutes to January meeting

c. Governance Committee: Mark Maziarz
d. Building/Facilities Committee: Mark Maziarz
e. School Land Trust Committee: Mark Maziarz
f. Legal Affairs Committee: Mark Maziarz
g. Audit Committee: Mark Maziarz
h. Academic Excellence: Douglas Rolley

5:57pm Doug presented on Academic Excellence

Elizabeth highlighted math and reading scores are strong, but focus is on K-3 foundational reading skills

C. PUBLIC COMMENT (10 min)

a. *(For public comments on items not listed on the agenda. Comments limited to 3 minutes per person with a time limit not to exceed 12 minutes for this item. The public is welcome to send written comments to publiccomment@wsdpc.org.)*

No public comments

D. FINANCE COMMITTEE REPORT: Steve Finley (Red Apple) (15 min)

a. FY26 Monthly Budget Update

b. General Finance Report

5:36–Jeff gave the finance committee report

E. BOARD COMMITTEE REPORTS (15 min)

a. Strategic Planning Committee: Mark Maziarz
b. Academic Excellence: Doug Rolley
c. Lottery/Enrollment Committee: Gina Cox
d. Recruitment and Training Committee: Gina Cox

6:12–Gina reported on the recruitment and training committee

- Actively looking for new board members\
- Need finance committee chair

e. Development and Public Relations Committee: Susannah Barnes

6:20–Susannah reported on fundraising (almost $60K)

- Fundraiser at the Alday's aims to raise $10K
- Tours ongoing

F. NEW BUSINESS: Policies for Review (10 min)

a. Artificial Intelligence Policy - NEW

6:34–Scott presented new AI policy for approval

- Doug made a motion. Kim seconded
- Vote: Mark, Gina, Doug, David, Summer, Kim, and Beth all voted to approved

b. Copyright Policy - FOR REVIEW
c. Title I Parent and Family Engagement Policy - FOR REVIEW
d. Title I School-Parent Compact - FOR REVIEW
e. General Education Provisions Act Statement - FOR REVIEW
f. Parental Notification Policy - FOR REVIEW
g. Code of Conduct Policy - FOR REVIEW
h. Educational Services Outside of an Educator's Regular Employment - FOR REVIEW
i. Bullying, Cyberbullying, and Harassment Policy - FOR REVIEW

- All other policies were for board review.

G. EXECUTIVE DIRECTOR'S REPORT (10 min)

6:42–Scott presented the executive report

- Enrollment holding steady
- Possible partnership with US Ski and Snowboard and Winter School
- Podium 34

H. MARKETING PLAN MOU (5 min)

a. Professional Marketing Services & Conflict-of-Interest Disclosure
b. Agreement for approval

6:52–presentation of finalized MOU for marketing plan

- Dave made the motion. Gina seconded the motion.
- Vote: Mark, Gina, Doug, David, Summer, Kim, Beth all voted in favor

I. COMMITTEE REVISION (DISCUSSION): Gina Cox (10 min)

6:57–Gina began discussion about revising committees

- Document for board members to share ideas

J. STRATEGIC PLAN DISCUSSION/PLANNING: Gina James, (60 min)

6:13–Gina James presents (SWOT Analysis)

- Brainstorm strengths and weaknesses
- Discussion
- Next steps
  - School's mission and vision should drive the strategic plan

K. CLOSED MEETING (if needed)

(Closed Board of Directors meeting for the purpose to discuss matters appropriate for Executive Session under Utah's Open and Public Meeting Act 52-4-205 (1).)

No Closed Meeting Needed

L. HOUSEKEEPING AND ADJOURNMENT (5 min)

8:21–next meeting on January 27th
Meeting adjourned at 8:22