

Privacy Policy

This privacy policy ("policy") will help you understand how www.Writeontimepublishing.com ("us", "we", "our") uses and protects the data you provide to us when you visit and use our website and services.

We reserve the right to change this policy at any given time. If you want to make sure that you are up to date with the latest changes, we advise you to frequently visit this page.

What User Data We Collect

When you visit the website, we may collect the following data:

- Your IP address.
- Your contact information and email address.
- Other information such as interests and preferences.
- Data profile regarding your online behavior on our website.

Why We Collect Your Data

We are collecting your data for several reasons:

- To better understand your needs.
- To improve our services and products.
- To send you general or personalized notices and promotional messages containing the information we think you will find interesting.
- To contact you to fill out surveys and participate in other types of market research.
- To customize our site according to your online behavior and personal preferences.
- To create aggregated statistical data and other aggregated and/or inferred non-personal information, which we or our business partners may use to provide and improve our respective services.
- To comply with any applicable laws and regulations.

How We Collect Information

When you conduct a transaction on our website (ex. sending a message through a contact form, subscribing to a newsletter or to receive exclusive updates, etc) as part of the process, we collect personal information you give us such as your name and email address. Your personal information will be used for the specific reasons stated above only.

Safeguarding and Securing the Data

We are committed to securing your data and keeping it confidential. We have done all in our power to prevent data theft, unauthorized access, and disclosure by implementing the latest technologies and software, which help us safeguard all the information we collect online.

Our company is hosted on the Google Sites platform and subject to data storage, databases and applications held by Google.

How We Communicate with Site Visitors

We may send you emails with marketing campaigns, promotions, and updates; to poll your opinions through surveys or questionnaires to improve our offerings; and to keep you informed of new releases and upcoming events. As a subscriber, you will be permitted to opt-out of email correspondences and end your subscription.

Our Cookie Policy

Once you agree to allow our site to use cookies, you also agree to allow us to use the data it collects regarding your online behavior (analyze web traffic, web pages you visit and spend the most time on).

The data we collect by using cookies is used to customize our site to your needs. After

we use the data for statistical analysis, the data is completely removed from our systems.

Please note that cookies don't allow us to gain control of your computer in any way. They are strictly used to monitor which pages you find useful and which you do not so that we can provide a better experience for you.

Note that third-party services, such as Google Analytics or other applications may place cookies or utilize other tracking technologies and may have their own policies regarding how they collect and store information.

The following links explain how to access cookie settings in various browsers:

- [Cookie settings in Firefox](#)
- [Cookie settings in Internet Explorer](#)
- [Cookie settings in Google Chrome](#)
- [Cookie settings in Safari \(OS X\)](#)
- [Cookie settings in Safari \(iOS\)](#)
- [Cookie settings in Android](#)

To opt out of being tracked by Google Analytics across all websites, visit this link: <http://tools.google.com/dlpage/gaoptout>.

If you want to disable cookies, you can do it by accessing the settings of your internet browser. You can visit <https://www.internetcookies.com>, which contains comprehensive information on how to do this on a wide variety of browsers and devices. Another useful link is <https://allaboutcookies.org>.

Links to Other Websites

Our site contains links that lead to other websites. If you click on these links we are not held responsible for your data and privacy protection. Visiting those websites is not

governed by this privacy policy agreement. Make sure to read the privacy policy documentation of the website you go to from our website.

Restricting the Collection of your Personal Data

At some point, you might wish to restrict the use and collection of your personal data or delete or change the collected information. You can achieve this by doing the following:

When you are filling out forms on our site or sent via email, make sure to check if there is a box which you can leave unchecked, if you don't want to disclose your personal information.

If you have already agreed to share your information with us, feel free to contact us via email and we will be more than happy to change this for you.

We will not lease, sell or distribute your personal information to any third parties, unless we have your permission. We might do so if the law forces us. Your personal information will be used when we need to send you promotional materials if you agree to this privacy policy.

Privacy Policy Updates

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

If you would like to: access, correct, amend or delete any personal information we have about you, you are invited to contact us at writeontimepublishing@gmail.com.