Rundlett PTO

Meeting Minutes
09/16/25
Meeting Location: Rundlett Library

I. Call to Order
    a. PTA President Katie Midolo called the meeting to order at 6:32 PM EST.
    b. Introductions were made around the room.
II. Dr. Herbert
    a. Interim Acting Superintendent Timothy Herbert introduced himself to the attendees and opened to questions.
    b. No questions for the Superintendent, but he remained in case any arose during the meeting.
III. Principal Jay Richard
    a. Rundlett Principal Jap Richards introduced himself to the attendees and opened the group up to questions for him.
        i. "How are the children grouped into their clusters?"
            1. He advised that this was a complex system that too into account many aspects to arrange the children in a way that would promote growth and learning. They worked closely with their prior schools and staff to take into account their input as well as the scholastic and social needs of the children.
        ii. "What is the goal or purpose of the advisory period"?
            1. The Wayfinder program was discussed. This is as SEL guided lesson for the students (15 mins approx.).
            2. 2 Adults present during advisory to assist
            3. On Duke days there is a flex for WIN which helps to provide extra support for the students that are in need of it. This could be meeting with a teacher for additional instruction, working on a special project, or other options.
        iii. "Will there be credit for world languages and advanced algebra in 8th grade that transfers to high school"?
            1. This is something that is being looked into. As the programs continue to grow there has become a need to look at expanding them and the impact of this on credits.
            2. World language program is expanding and the intro starts in 6th grade with 2 years after this intro.
        iv. "What is smart pass"?
            1. This is the computer-based hall pass system. There are computers to use for the students to sign in and out throughout the school to be able to monitor their movement for safety and accountability. Similar to a paper hall pass, but without the physical paper. This also allow the staff to see trends in the student usage of the passes to ensure learning is not interrupted.

v. “When are parent teacher conferences”?
    1. They will be during November on 2 dates (11/12 or 11/20).
    2. They will be student led.
vi. “Will Powerschool and Schoolology logins be coming out”?
    1. Yes, they will be sending information out to instruct parents how to login to these programs.

b. Cara Meeker
    i. Introduction from Cara Meeker for the school board as a member of both the PTO here at Rundlett and a board member.
    ii. Discussed that the Middle School Project
        1. Design: what the plan is so far and where information on this can be found (see link to the project on the schoolboard’s website)
    iii. Celebrate what is going well
        1. This is a part of the school board meeting that all are encouraged to tune in for. A school takes some time to showcase a student(s) that are being celebrated for their successes.

c. The President put forth the discussion of amending the bylaws.
    i. Cara Meeker began reading the changes purposed and informed all the full copy was available to read presently and online.
        1. Motion 1: Change of the bank mentioned in the by-laws from Citizens to TD Bank (Section 2 Article 6). The President called for the motion- **motion passed**

d. Board Goals
    i. The President then discussed the goals of the PTO for the year.
        1. Fundraising in a way that kept things simple as we are a new board. Focusing on what works and improving where we can.
        2. Ideas were shared about doing potential new fundraisers
            a. Penny Wars
            b. Granite State Chocolate
        3. Volunteers were called for the future fundraisers/ PTO events/School Needs:
            a. Apple Bar Setup for teachers 10/17/2025
            b. Library Assistant Volunteer needed weekly for the school
            c. Dance (6^{th} Grade and 7&8^{th} Grade)
                i. Mention of Contacting Grant Kelly about water donations.
            d. Altitude
            e. Skating Night

e. President Calls for a motion to adjourn at 7:35 PM EST. **Motion Passed**