



Achievement 1- Curry Checklist

Name:

CAPID:

Congratulations on becoming a Civil Air Patrol Cadet! Welcome to the 103rd Composite Squadron (NER-CT-004). Getting your first promotion is a huge milestone in your cadet career. Just complete these steps to get your first stripe!

You don't have to do the steps in order (except the first one). Read the instructions below each step for detailed instructions on how to complete that step.

- **DO THIS FIRST. Set up your eServices account!**

eServices is the online personnel management system used nationally by Civil Air Patrol, located at capnhq.gov. Once the squadron commander has approved your application, you will receive an email with your CAPID. This 6-digit number will be with you for your entire CAP career and is used to identify you as a member. You will be mailed your CAPID card. You will want to commit your CAPID number to memory; you will need it in a lot of places.

To register in eServices, go to capnhq.gov and click on "Click Here to Register" in the upper right. You will need your social security number to register in eServices. You will be prompted to enter your last name, social security number's last four digits, date of birth, and email. Click "register." The system will then send your new password to the email address you entered. Once you have that password, go back to www.capnhq.gov and log in. For your username just enter your CAPID number.

Once you have logged in, you will need to complete Operation Security (OPSEC) training before being able to access eServices. It is a short training course. Do NOT forget to do OPSEC or you won't be able to access the system to take your tests and receive your promotion.

- **Uniform: Airman Battle Uniform (ABUs)**

CAP Cadets wear the uniform of the U.S. Air Force with pride. Cadets first wear ABUs. You are not required to get your uniform for your first promotion, but it's preferred so you can have your insignia pinned onto your uniform during your promotion. Before purchasing, please ask the squadron staff to see what they can provide. For the remainder, follow these steps to purchase ABUs:

1. Go to vanguardmil.com
2. Scroll down to "Shop Civil Air Patrol"
3. Click on "Clothing" and navigate to CAP-ABUs
4. Select all of the necessary items for your ABUs uniform:
 - a. ABUs Blouse & Pants: CAP0140 (youth) CAP0149 (youth)
 - b. ABU CAP Flat-Top: CAP0158
 - c. Boot Bands- Trouser Blousers- Khaki: 2650170
 - d. Black Tactical Boots (suggested bought from a military surplus store)
 - e. CAP Rigger Belt- Khaki: CAP2510702
 - f. Civil Air Patrol Tape: CAP6403
 - g. CAP Nametape (w/ your last name): CAP6402
 - h. Click on the cart in the top-right corner and purchase

OR You can buy old ABUs from Army-Navy or Military Surplus stores

- **Leadership: Learn to Lead, Chapter 1**

For every promotion, you will need to study the CAP Cadet Leadership textbook, *Learn to Lead*. You will receive a copy in the mail. You can also find it online by searching "Learn to Lead volume 1." You will have the option of doing an interactive module or taking a 30-question test on the material in the chapter. Take Cadet Interactive *Learn to Lead* chapter 1 module OR pass an online test on Learn To Lead chapter 1, with a grade of 80% or higher, open-book.

To find the test and Cadet Interactive module, go to eServices> Learning Management System > Go to AXIS > Cadet Achievement tab. Look for "Learn to Lead Interactive Module 01" or "Learn to Lead Test Module 01." You can do both.

This test includes multiple-choice questions and a section testing performance in drill and ceremonies.

- **Cadet Welcome Course**

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- **Fitness**

Simply do the Cadet Physical Fitness Test. You don't have to pass, but you need to complete all the events: the mile run, the pushup test, curl-up test, and sit-and-reach. The squadron does PT testing regularly.

- **Character: Cadet Wingman Course**

Participate in the Cadet Wingman Course offered at the squadron.

- **Drill test**

You will be required to pass a drill test on basic drill movements for Achievement One (Curry Award). You can search "CAP Achievement 1 Drill Test" for a PDF of the test and the required movements. You should watch YouTube videos for how to do the drill movements. This one is very good: <https://www.youtube.com/watch?v=BpoXQVARqA4>. When you are ready, email your flight sergeant with a request to take your drill test. He or she will let you know when it is possible for you to take it. Please print out and bring your own copy of the test. If you cannot print out the test, make sure to include that in your email requesting the test.

- **Oath**

Be able to recite the cadet oath without error from memory. This is the cadet oath: "I pledge that I will serve faithfully in the Civil Air Patrol Cadet Program and that I will attend meetings regularly, participate actively in unit activities, obey my officers, wear my uniform properly and advance my education and training rapidly to prepare myself to be of service to my community, state, and nation."

Congratulations! You completed all of the required steps to get your first promotion. You will get your promotion ceremony at the next available time on the schedule. We suggest you invite your family forward to pin on your first insignia. If you have any questions, please reach out to your flight sergeant.