

# A+ Program Student Manual



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## **Purpose of the A+ Program Manual**

In an effort to enhance educational opportunities for Polo R-VII High School students, our district has chosen to become members of the A+ Schools Program which is approved through the Missouri Board of Education. The purpose of this manual is to provide a clear understanding of what all the A+ Program encompasses. There are many guidelines established by the law that Polo R-VII Schools must implement and follow. The guidelines and all requirements for this program are explained in this handbook.

Polo High School received designation for this program on April 16, 2013. This gives students graduating from Polo High School starting with the class of 2014, the opportunity to participate in the A+ School Financial Incentive Program. The funding for financial incentives is dependent upon PHS gaining re-designation each year and the availability of state appropriations from the Missouri General Assembly.

Polo High School's A+ Coordinator will administer the program in a fair and consistent manner to all students. Fair and accurate certification of students is crucial to the integrity of the program. It is the responsibility of the students and parents to read this manual carefully to understand all the guidelines and requirements before signing the Student Participation Agreement.

Any questions about this manual or the A+ Schools Program should be directed to Mrs. Amy Walker, A+ Schools Coordinator for Polo High School at 660-354- 2200 ext. 155.

## **Goals of the A+ Program**

In an effort to make college or vocational education available to every Missouri high school graduate, the Missouri General Assembly established the A+ Schools Program as a part of the Outstanding Schools Act of 1993. Graduates of a designated A+ School who successfully complete the requirements of the program may be eligible to receive two years of free tuition to a designated public community college, vocational or technical institute in Missouri.

The A+ School concept is designed to achieve the three basic goals set forth in the Outstanding Schools Act of 1993. The three goals and performance standards are:

1. All students graduate from high school.
2. All Students complete a selection of high school studies that is challenging and for which there are identified learning expectations.
3. All students proceed from high school graduation to a college, postsecondary career-technical school or high-wage job with workplace skill development opportunities.

## **Student Benefits through A+ Schools**

Polo High School graduates can be eligible for

➡ Two years of tuition, general fees, and up to 50% of books at a community college or public Missouri vocational/technical school of their choice.

These incentives will be made available by the State of Missouri only after the student has made a good faith effort to secure all available federal postsecondary student financial assistance funds that do not require repayment. Once all requirements are met by the student upon high school graduation from an A+ designated school they must maintain eligibility (at college) by being enrolled as full-time student as defined by the postsecondary institution, enrolled in an approved program and maintain a 2.5 GPA. These incentives will be available for four years after the student's date of graduation from Polo High School. Students providing service to any branch of the U.S. armed forces can defer their eligibility beyond the four years if they return to full-time status within 12 months of the end of their military service.

A+ eligible graduates must inform the postsecondary institute to which they have applied of their intent to use the tuition benefits. The institution will prepare the necessary paperwork and bill the State of Missouri.

Incentives depend upon continued funding by the Missouri General Assembly and annual re-designation of Polo High School by the Department of Elementary and Secondary Education.

## **Student Eligibility for A+ Incentive Benefits**

To be eligible for the financial incentives of the A+ Schools Program, a student must be certified by Polo High School. As the official representative of the Department of Education of the State of Missouri, the A+ Coordinator has the responsibility to certify if a PHS graduate has met the criteria of certification. The High School Principal will verify all qualifications and documentation. To be certified as an A+ Student, an individual must complete the following requirements by the date of graduation:

- Sign an A+ Program Agreement
- Attend an A+ designated high school for two years prior to high school graduation.
- Graduate with an unweighted, unrounded cumulative GPA of 2.5 on a 4.0 scale.
- Graduates with a minimum 95% ADA (Average Daily Attendance) record, cumulative over the course of their high school career (all 4 years).
- Demonstrate a mastery of Algebra I skills and knowledge by scoring Proficient or Advanced on Algebra I End of Course exam or a higher level DESE approved end-of-course exam in mathematics.
- Perform 50 hours of supervised unpaid tutoring to other students in the district.
- Model good citizenship at school and in the community.
- Register with the Selective Service, if required by law.
- Make a good faith effort to first secure all available federal postsecondary student financial assistance funds that do not require repayment. (See Free Application for Federal Student Aid (FAFSA) Section)

## **Program Enrollment**

A+ participation is voluntary. Students may enroll in the program by completing and returning an [A+ Program Agreement](#) to the school's A+ Coordinator. Agreements are available in the Polo High School Counseling and Career Center Office or online at the Counseling/Career Center webpage.

Although it is Polo High School's intention to introduce this program to 8<sup>th</sup> grade students to prepare for their high school years, there is no specific deadline for enrolling in the A+ Program. A student can enroll at any time as long as the student realizes that he/she must complete all program requirements, including the 50 hours of tutoring, to be eligible for the program incentive funds.

### **GPA Requirement**

Eligible participants must graduate with a cumulative minimum unweighted, unrounded grade point average of 2.5 on a 4.0 scale. The cumulative GPA is applicable to all four years of the student's enrollment in high school. The official transcript will document and certify that the grade point average requirement has been met. The GPA must be 2.5; 2.49 or lower renders the student uncertifiable.

### **Attendance Requirement**

To be eligible for the A+ School Incentive, a student must have a 95% (approximately no more than 8 days absent each year or 32 days total absences) cumulative attendance record for all four years of high school. Students are expected to attend school regularly and to be on time for class. Therefore, the student will acquire the habits of punctuality, self-discipline, and responsibility. A cumulative attendance record will be kept from the beginning of the A+ Student's high school career until graduation. The A+ Program makes no distinction between excused and unexcused absences. The official record of attendance is kept by the high school office. Students attending Vocational/Technical School will have their attendance reported daily and their records maintained in the high school office.

A student who does not meet the 95% attendance requirement (regardless of absences being excused) will not be eligible for the A+ Financial Incentive. The A+ attendance policy does however; allow relief in cases of absences above and beyond the control of the A+ participant. Polo High School provides an appeal process for such cases. (See the Appeals section for more information.)

## Math EOC Requirement

Starting with the class of 2015, students must demonstrate mastery of Algebra I skills and knowledge as an indicator of college preparedness. Students must score advanced or proficient on the Algebra I EOC (end of course) exam in order to be eligible to receive A+ benefit. A student can also meet this requirement if they score Proficient or Advanced on any DESE- authorized mathematics end-of-course exam that is higher than Algebra I.

If a student does not meet the Algebra I EOC requirement, then they may establish eligibility by achieving a combined ACT math subscore and high school GPA in accordance with the scale provided by the Missouri Department of Higher Education (MDHE). Beginning with the class of 2024, students may also take the Pre-ACT in order to meet this requirement. You may achieve the score as a high school or postsecondary student. If you achieve the score as a postsecondary student you may be eligible for an award in the same term you take the test.

ACT Math Score		High School GPA
17 or greater	and	2.5 or greater
16	and	2.8 or greater
15	and	3.0 or greater

Students can retake all of these exams (End-of-Course , ACT, and Pre-ACT) in an effort to achieve a qualifying score.

## **Tutoring Requirement**

The A+ Schools Program requires students to complete 50 hours of unpaid academic tutoring, of which up to 25 percent (12.5 hours) may include job shadowing for Juniors and Seniors. Before beginning this requirement for A+ certification, a student must have a signed A+ Agreement on file in the A+ Coordinator's Office.

The following guidelines are to be used for all tutoring experiences:

- Tutoring must be pre-approved by the A+ Coordinator. Some approved examples would be Summer School, a PALS Program offered for Juniors and Seniors, and after-school/before-school tutoring.
- All Tutoring will be supervised and an [A+ Tutoring Log](#) will be signed by a certified Polo School staff member. These logs must be kept by the students and turned in at the end of each semester.
- Students are expected to behave responsibly while tutoring. This includes notifying the tutoring supervisor before absences. Failure to act responsibly and appropriately at all times during tutoring may result in dismissal from the tutoring program and/or discipline which may also infringe on your Citizenship Requirement.

### **Job Shadowing Requirements:**

Students, in grades 11-12 who have signed an A+ Participation Agreement, are eligible according to the A+ and School Policies, and are participating in the A+ Program, shall be eligible to participate in job shadowing. The A+ Coordinator will make arrangements in cooperation with the student and their parents/guardians. Students will only be allowed up to 2 school days to acquire their Job Shadowing hours, of which no more than 12.5 hours will count toward the A+ Tutoring Requirement. All Job Shadowing must coincide with the student's Personal Plan of Study and the Tutoring Log will be signed by the person being shadowed and the A+ Coordinator. Parents must sign a permission slip and a health release form before students may participate in job shadowing. Students, who are in the A+ Program, but on the ineligible list, shall not participate in job shadowing until they become eligible. Specific activities must be completed, according to the specification of the A+ Coordinator. This includes permission slips for job shadowing.

## Citizenship Requirement

Participation in the A+ schools financial assistance program is an honor and privilege. An important component of the A+ Program is the fostering of good citizenship in our district's students. A student demonstrates good citizenship by showing respect for self, law, property, and the rights of others. Students have **not** demonstrated good citizenship if they have:

- Pled guilty or no contest to, received a suspended imposition of sentence or suspended execution of sentence for, or been convicted or found guilty of a misdemeanor or felony.
- Unlawful use or possession of drugs, drug paraphernalia or alcohol on or off school property during the three-year period immediately prior to graduation.
- Incurring an Out-Of-School Suspension (OSS).
- Violated the district's rules governing academic dishonesty (plagiarism, cheating, etc.).

Students who sign an agreement to be part of the A+ program must maintain good citizenship during all four (4) years of high school. Good citizenship is expected in school and community. Polo R-VII School District requires student behavior to be in compliance with school board policy, with the school's Student Handbook regulations, and local, state, and federal laws. Behavior not in compliance with these policies may result in the student's loss of eligibility from the A+ Program.



## **Free Application for Federal Student Aid (FAFSA)**

A+ eligible candidates must make a good faith effort to secure all available federal postsecondary student financial assistance funds that do not require repayment. This requirement can be met when the participant and his/her parents have completed and filed the Free Application for Federal Student Aid (FAFSA) with the U.S. Government.

The FAFSA form is available at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Participants are encouraged to apply as soon as possible after January 1 of the year of graduation. The FAFSA summary report must be sent to the community college or public vocational or technical school the student is planning to attend. The information found on the FAFSA report is required by postsecondary institutions to complete the enrollment process. Tuition incentives may only be awarded to reimburse the unpaid balance of the cost of tuition and general fees after any FAFSA funds have been applied.

## **Selective Service Registration Requirement**

Current legislation requires that all males at age 18 register with the Selective Service System. The Selective Service System is an independent agency within the Executive Branch of the federal government. The legislation under which this agency operates is the Military Selective Service Act. Presently, young men must register within 30 days of their 18<sup>th</sup> birthday. This registration is kept on file with the Selective Service System and no further action is taken at this time.

You may register online with Selective Service at: [www.sss.gov](http://www.sss.gov). Another way you may register is to check a box on the application form for FAFSA (see Free Application for Federal Student Aid (FAFSA) section). Check the "Register Me" box #22 of that form, and the Department of Education will furnish Selective Service with the information needed to register.

## **Appeals Policy & Procedures**

In accordance with Missouri State guidelines, the Polo R-VII School District provides a process for a student to submit an appeal to meet either the Attendance or Citizenship A+ requirements. There is no state appeal process. It is the responsibility of the student and parents to closely monitor their attendance percentage and citizenship standards. The A+ Coordinator will notify students if they are at risk of not meeting the requirements for attendance or citizenship.

An appeal will only be considered if all other aspects of the A+ Program have been met.

### **A+ Appeals Committee**

The appeals committee shall consist of the following:

- High School Principal
- Elementary School Counselor
- Three (3) High School Teachers

The A+ Coordinator will act as a facilitator and a non-voting member of the A+ Appeals Committee.

### **Attendance Appeal**

The A+ attendance policy allows relief in cases where the absence was beyond the control of the A+ participant. Requests for an attendance appeal must be submitted with the established policy guidelines. The purpose of the attendance appeal is to help students meet the state requirements for A+ when extreme and unusual circumstances occur, such as:

- Catastrophic Illness
- Hospitalization for surgery or emergency treatment
- Catastrophic family crisis
- Chronic issues that require regular medical treatment and for which the student has a 504 accommodation plan on file or for which the student could be eligible for a 504 accommodation plan.

It is the responsibility of each A+ participant to closely monitor his/her attendance. Updates will be mailed to the homes of the A+ participants each semester.

Documentation to support a request for an A+ attendance appeal must be submitted to the A+ Coordinator no later than May 1st of the current calendar year. Documentation must include specific dates accompanied by the signatures(s) of the appropriate person(s).

Reason for Absence	Documentation Required
Hospitalization	Physician's Letter
Chronic health problems	Physician's Letter
Court appearance	Court Letter
Funeral	Parent letter a copy of death certificate, obituary or memorial pamphlet
Religious Holiday	Minister's Letter
Personal/family calamity	Parent <b>and</b> School Counselor Letter
Catastrophic Illness/Injury	Physician's Letter

**A student will not receive a waiver if any absence is due to any of the following:**

- Truancy
- Skipping class
- Personal/family vacation
- Transportation problems (unless it involves school provided transportation)
- Suspended from class or school for any reason
- Doctor's appointments and normal illnesses

### **Attendance Appeal Process**

When all of the information is received, the A+ Appeals Committee will meet within 10 days to decide if a waiver for absences for A+ status will be granted. After the committee reaches a decision, the A+ School Coordinator will notify the parents by letter. If the A+ Schools Appeals Committee makes a decision adverse to the student, then the parents/student will have ten (10) days from the receipt of the decision to appeal the committee's decision to the Polo R-VII Superintendent of Schools. The parent or student's appeal to the Superintendent shall be in writing. If the Superintendent makes a decision, adverse to the student, the parents/student will have ten (10) days to appeal the Superintendent's decision to the Polo R-VII Board of Education. The appeal to the Board of Education shall be in writing, and the parent or student's written appeal will be reviewed by the Board of Education in a manner determined by the Board of Education. If an appeal is NOT filed to the Board of Education within ten (10) days then the appeal will not be heard by the Board of Education. All attendance appeals must be concluded by May 1 of the year in which the student graduates in order for the student to receive A+ certification.

## Citizenship Probation and Appeals

At the end of each semester student discipline records will be reviewed. Student discipline records will be maintained throughout their four years of high school. In school and out of school suspension days are cumulative over the 4 years a student attends high school. Citizenship violations that may jeopardize a student's A+ status include, but are not limited to, the following:

### **Suspensions (In School)**

Any student who receives discipline referrals which resulted in an accumulation of 6 days in-school suspension will receive a written warning. An accumulation of 6 additional days of in-school suspension (total of 12 days) will result in a student being placed on probation. An additional accumulation of 3 days in-school suspension (total of 15 days) will result in immediate removal from the A+ Program.

### **Suspensions (Out of School)**

Any student who receives 3 days of out-of-school suspension will be placed on probation and will receive a written notice. A student who receives an additional 3 days OSS (total of 6 days) will result in immediate removal from the A+ Program.

### **Actions:**

- **Warning:** A written warning will be issued to the student
- **Probation:** A letter will be issued to the student placing that student on probation, and a copy of the letter will be sent by mail to the parent/guardian
- **Removal from the program:** The student and the parent/guardian will be notified via certified mail that the student has been removed from the A+ Program and will not be eligible to receive A+ monies.

## **Citizenship Appeal Process**

Any A+ student who receives notification of immediate removal from the A+ Program will have 10 days from the date of the notification to file an appeal with the A+ Coordinator. The A+ Citizenship Appeals form is included in this handbook and must be used in the appeals process. The A+ Schools Coordinator will convene the A+ Appeals Committee for consideration of the appeal within 10 days of receiving the appeal waiver form from the student and their parents. After the committee reaches a decision, the A+ Schools Coordinator will notify the parents by letter of the results of the decision. If the A+ Appeals Committee makes a decision adverse to the student, then the parents/students will have ten (10) days from the receipt of the decision to appeal the committee's decision to the Polo R-VII Superintendent of Schools. The parent or student's appeal to the Superintendent shall be in writing. If the Superintendent makes a decision, adverse to the student, the parents/student will have ten (10) days from the receipt of the decision (letter) to appeal the Superintendent's decision to the Board of Education. The appeal to the Board of Education shall be in writing, and the parents or student's written appeal will be reviewed by the Board of Education in a manner determined by the Board of Education. If an appeal is NOT filed to the Board of Education within 10 days then the appeal will not be heard by the Board of Education. All appeals must be concluded by May 1 of the year in which the student graduates in order for the student to receive A+ certification.

## Frequently Asked Questions

### **\* What does signing the A+ Agreement mean?**

By signing and submitting the A+ Agreement, students and their parents are simply indicating an interest in the students' participation in the A+ Program and that they understand the requirements to graduate as an A+ Certified Student.

### **\* Does participating in the A+ Program restrict a student's choices?**

No. In no way will a student's education choices be restricted by this program. The A+ Schools Program is designed to provide greater opportunities for students. Signing up will not restrict the options available to a student while in high school or upon graduation.

### **\* Does a student qualify for A+ tuition benefits if his/her average daily attendance is 94.8 or his/her grade point average is 2.47 on a 4.0 scale upon graduation?**

No. The A+ Schools Program does not permit rounding up of GPA percentage. The average daily attendance rate must be figured over a four-year period and must be a solid 95%.

### **\* What if a student signs a participation agreement and then decides to attend a four-year college or university?**

There are no repercussions for signing a participation agreement and completing the student eligibility requirements. Many students will develop plans to attend a four-year institution of higher education following high school. The A+ incentive funds provided through the A+ Schools Program, however, MAY NOT be applied to costs associated with a four-year college or university. Qualifying students may choose to attend, for example, a community college for two years, earn an Associate's Degree, or simply earn basic credit hours, and then transfer those credits to a four-year college/university at the end of the two years at the community college. As the costs of higher education continue to rise, more and more students are beginning their college careers in this manner. The A+ Schools Program does not provide financial assistance in this process. If for whatever reason an A+ eligible student should withdraw from the four-year institution with at least a 2.5 GPA he/she could enroll at a Missouri public community college or vocational-technical school and be eligible for A+ incentive funding.

### **\* Would A+ eligible students have the opportunity for other scholarships at a four year institution?**

Yes – Many other four year institutions offer scholarships for students that are A+ Certified. Scholarships like this have consistently existed over the years of the A+ School Program for Four Year Institutes to compete with A+ Scholarship monies and attract these students to their university. This generally ranges from a minimum of \$500 to half tuition. See attached [chart](#) of possible scholarships available to A+ Students.

### **\* What community colleges and vocational / technical schools participate in this program?**

This is a Missouri State funded program; therefore most Missouri Community Colleges and Vocational / Technical Schools participate. See attached chart of [Eligible A+ Community Colleges and Vocational / Technical Schools](#).

**\* Does participating in the A+ Program guarantee a student to receive tuition benefits?**

There are at least three factors that will impact the availability of tuition benefits to a particular student.

1. The student must meet all the requirements outlined in the A+ Schools Program.
2. The High School from which the student graduates must meet and maintain A+ School designation.
3. State funding for the program benefits must be available.

**\* What do A+ funds cover?**

A+ Scholarship funds cover Tuition and General Fees and up to 50% of books to a participating Community College or Vocational / Technical School for two years, as long as the student maintains full-time standards and a minimum 2.5 GPA at the participating institution.

**\* How are the A+ funds disbursed?**

The community college or vocational/technical institution of the student's choice must be notified of the intent to use A+ Program incentive funds. The institution will prepare the necessary paperwork and funds will be transferred directly from the state to the institute on your behalf. If a student meets the priority enrollment deadlines for A+ Scholarships for each particular institution, the A+ Scholarship monies would be assigned to the student's account at the institute without "fronting" any dollars.

The Missouri Outstanding Schools Act of 1993 established the “A+ Schools Program” within the Department of Elementary and Secondary Education. In 2013, Polo High School was designated as an A+ School; therefore, the graduating class of 2014 and beyond will be eligible to receive A+ Program incentive benefits. Polo High School must regain this designation on a yearly basis for student eligibility. Students must meet all requirements set forth by the A+ Schools Program and Polo High School Policies to be certified as an A+ Student upon graduation.

- Enroll in and attend an A+ designated high school for two (2) years prior to high school graduation and enter into a written agreement.
- Graduate from an A+ designated high school with at least an unweighted/unrounded cumulative grade point average (GPA) of 2.5 based on a 4.0 scale.
- Graduate from a designated high school with at least 95% attendance average for all four years.
- Must demonstrate mastery of algebraic skills and knowledge.
- Perform and document a minimum of fifty (50) hours of unpaid, academic-based tutoring within the school district and supervised by a school district employee, as approved by the A+ Coordinator.
- Maintain a record of good citizenship that includes the avoidance of drugs and alcohol, acts of violence, and academic dishonesty (as outlined in the Student Handbook and School District Policies).
- Register for the Selective Service (Currently only male U.S. Citizens within 30 days of their 18<sup>th</sup> birthday as required by law).
- Complete and submit a Free Application for Federal Student Aid (FAFSA) in order to make a good faith effort to secure all available federal postsecondary student financial assistance funds that do not require repayment.

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Date of Birth\_\_\_\_/\_\_\_\_/\_\_\_\_ Year of graduation \_\_\_\_\_

Name of other A+ Designated High School(s) attended\_\_\_\_\_

- I understand that this is a voluntary program offered through the State of Missouri and Polo High School to enhance educational experiences and opportunities for students. I understand the requirements listed above and agree to follow the guidelines set forth by the State of Missouri's A+ Program and the Polo R-VII School District to be an A+ eligible student. I further understand that it is my responsibility to read all appropriate documentation regarding this program including the A+ Handbook carefully, monitor my eligibility, and to have parental involvement and consent. I agree to direct any questions or concerns to the A+ Coordinator in a timely manner.

***Student and parents/legal guardians must sign the A+ Schools Program Agreement to enroll in the A+ Schools Program.***

Student Signature	Date	Parent(s)/Legal Guardians Signature	Date
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\_\_\_\_\_  
A+ Coordinator Signature

\_\_\_\_\_  
Date

Rev. 6/2025



## Polo High School A+ Program Tutoring Log

The A+ Schools Program requires that an eligible student must perform a minimum of fifty (50) hours of unpaid academic tutoring within the A+ designated school district. Before beginning this requirement for A+ certification, a student must have a signed A+ Agreement on file in the A+ Coordinator's Office. All tutoring will be preapproved by the A+ Coordinator and supervised by a certified school staff member. All tutoring hours must be documented on this log and verified by the signature of the supervising teacher. Falsifying information on the log sheets will result in the hours not counting, disciplinary action, and may result in ineligibility for A+ benefits. **Only log hours when one-on-one or group tutoring is performed, do NOT count time when tutoring is not being performed; i.e. lunch, recess, movies, etc.**

\_\_\_\_\_  
Student Name (Print)

\_\_\_\_\_  
Current Grade

Date(s)	Tutoring Activity(s)	Start Time	End Time	Total hrs ea. Day	*Total hrs ea. Week	Teacher's Signature

**\*It is the responsibility of the student to log tutoring hours and have the supervisor sign each day (or weekly, if tutoring hours are performed on a regularly scheduled basis. i.e. 8:00-11:30 each day could be one line and 12:00-3:00 each day the next line). Log sheets are due at the end of each semester to the A+ Coordinator.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date Log Turned In

\_\_\_\_\_  
A+ Coordinator Signature

\_\_\_\_\_  
Total Hours/Minutes

\_\_\_\_\_  
Entered in IC

The A+ Schools Program requires a student to have a minimum cumulative attendance of 95% over all four years of their high school career. The A+ Program makes no distinction between excused and unexcused absences and it is the responsibility of the student and parent(s)/legal guardian(s) that signed the A+ Agreement to keep track of the student's attendance record throughout his/her high school career. The purpose of this appeal is to help an otherwise certifiable A+ student meet this requirement for the A+ Program. An appeal for the Attendance Requirement may only be used when extreme and unusual situations necessitate an appeal, such as:

- Catastrophic Illness
- Hospitalization for surgery or emergency treatment
- Catastrophic family crisis
- Chronic issues that require regular medical treatment and for which the student has a 504 accommodation plan on file or for which the student could be eligible for a 504 accommodation plan.

- Truancy
- Suspension
- Personal/Family Vacation
- Routine Doctor Visits
- Dentist or Orthodontist Visits
- Transportation Issues (unless school bus)

Supporting documentation must be submitted with this form to the A+ Coordinator no later than June 1<sup>st</sup> of the students graduation year to be considered. The Board of Education or a Committee appointed by the board will review each appeal and determine if an Attendance Waiver will be granted in a closed session. The student and parents/legal guardians will be notified in writing of the appeal determination.

Student Name: \_\_\_\_\_ Graduation Year \_\_\_\_\_  
 Parent(s)/Legal Guardian(s) Name \_\_\_\_\_ Phone # \_\_\_\_\_  
 Address: \_\_\_\_\_

Nature of and reason for appeal (list dates and times appealed):

\*Attached Supporting Documentation: \_\_\_\_yes \_\_\_\_no / \_\_\_\_ # of Pages of Supporting Documentation

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Student Signature

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Parent/Legal Guardian Signature

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Date

**Return to:**  
**Polo High School Counseling and Career Center**  
**Attn: Mrs. Amy Walker, A+ Coordinator**  
**300 West School Street**  
**Polo, MO 64671**

Office Use Only:  
Committee Met: \_\_\_\_\_ Committee Decision: \_\_\_\_\_ Approve \_\_\_\_\_ Denied \_\_\_\_\_ Decision Letter Mailed: \_\_\_\_\_

# Polo High School

## A+ Schools Program Citizenship Appeals Form

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The A+ Schools Program requires a student to model good citizenship at school and in the community. The purpose of this appeal is to help an otherwise certifiable A+ student meet this requirement for the A+ Program.

A student demonstrates good citizenship by showing respect for self, law, property, and the rights of others. Students have **NOT** demonstrated good citizenship if they have:

- Pled guilty or no contest to, received a suspended imposition of sentence or suspended execution of sentence for, or been convicted of found guilty of a misdemeanor or felony.
- Unlawful use or possession of drugs, drug paraphernalia or alcohol on or off school property during the three-year period immediately prior to graduation.
- Incurring an Out-Of-School Suspension (OSS).
- Violated the School District's rules governing academic dishonesty (plagiarism, cheating, etc.).

A Citizenship Requirement Waiver will not be applied to any of the above instances in which a conviction of a felony has occurred. There may however be other instances that the A+ Coordinator and High School Principal has deemed a student has not met the Citizenship Requirement. Repeated disciplinary action at school level may result in probation or expulsion of a student from the A+ Program. Instances such as these may be appealed through the Board of Education by utilizing this form and submitting all supporting documentation. The State of Missouri has no appeals process for the A+ Program. The Citizenship Appeals Form must be turned in to the A+ Coordinator no later than June 1<sup>st</sup> of the student's graduation year.

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Student's Name \_\_\_\_\_ Graduation Year \_\_\_\_\_

Parent(s)/Legal Guardian(s) Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

Nature of and reason for appeal (list offenses appealed):

\*Attached Supporting Documentation: \_\_\_\_yes \_\_\_\_no / if "yes" \_\_\_\_ # of Pages of Supporting Documentation

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent(s)/Legal Guardian(s) Signature

\_\_\_\_\_  
Date

Return to:  
Polo High School Counseling and Career Center  
Attn: Mrs. Amy Walker, A+ Coordinator  
300 West School Street  
Polo, MO 64671

Office Use Only:

Committee Met: \_\_\_\_\_ Committee Decision: \_\_\_\_ Approve \_\_\_\_ Denied Decision Letter Mailed: \_\_\_\_\_

<b>Eligible A+ Community Colleges and Vocational / Technical Schools</b>		
<b>School</b>	<b>Location(s)</b>	<b>Contact</b>
<b>Arcadia Valley Career Tech Center</b>	Ironton, MO	(573) 546-9700
<b>Boonslick Technical Education Center</b>	Boonville, MO	(660) 882-5306
<b>Brookfield Area Career Center</b>	Brookfield, MO	(660) 258-2682
<b>Cape Girardeau Career &amp; Tech Center</b>	Cape Girardeau, MO	(573) 334-0826
<b>Carrollton Area Career Center</b>	Carrollton, MO	(660) 542-0000
<b>Carthage Technical Center</b>	Carthage, MO	(417) 359-7026
<b>Cass Career Center</b>	Harrisonville, MO	(816) 380-3253
<b>Clinton Technical School</b>	Clinton, MO	(660) 885-6101
<b>Columbia Area Career Center</b>	Columbia, MO	(573) 214-3800
<b>Crowder College</b>	Neosho, MO	(471) 455-5716 <a href="http://www.crowder.edu">www.crowder.edu</a>
<b>Current River Career Center</b>	Doniphan, MO	(573) 996-2915
<b>Dallas County Career Center</b>	Louisburg, MO	(417) 752-3491
<b>Davis H. Hart Career Center</b>	Mexico, MO	(573) 581-5684
<b>East Central College</b>	Union, MO	(636) 583-5195 <a href="http://www.eastcentral.edu">www.eastcentral.edu</a>
<b>Eldon Career Center</b>	Eldon, MO	(573) 392-8060
<b>Excelsior Springs Career Center</b>	Excelsior Springs, MO	(816) 630-9240
<b>Fort Osage Career &amp; Technology Center</b>	Independence, MO	(816) 650-7180
<b>Four Rivers Career Center</b>	Washington, MO	(636) 239-7777
<b>Franklin Technology Center</b>	Joplin, MO	(417) 625-5260
<b>Gibson Technical Center</b>	Reeds Springs, MO	(417) 272-3271
<b>Grand River Technical School</b>	Chillicothe, MO	(660) 646-3414
<b>Hannibal Career &amp; Technical Center</b>	Hannibal, MO	(573) 221-4430
<b>Herndon Career Center</b>	Raytown, MO	(816) 268-7140
<b>Hillyard Technical Center</b>	St. Joseph, MO	(816) 671-4170
<b>Kennett Career &amp; Technical Center</b>	Kennett, MO	(573) 717-1123
<b>Kirksville Area Technical Center</b>	Kirksville, MO	(660) 665-2865
<b>Jefferson College</b>	Hillsboro, MO	(636) 797-3000 <a href="http://www.jeffco.edu">www.jeffco.edu</a>
<b>Lake Career &amp; Technical Center</b>	Camdenton, MO	(573) 346-9260
<b>Lamar Area Vocational Technical School</b>	Lamar, MO	(417) 682-3384
<b>Lebanon Technology &amp; Career Center</b>	Lebanon, MO	(471) 532-5494
<b>Lewis &amp; Clark Career Center</b>	St. Charles, MO	(636) 946-7726
<b>Lex La-Ray Technical Center</b>	Lexington, MO	(660) 259-2264
<b>Linn State Technical College</b>	Linn, MO	(573) 897-5000 <a href="http://www.linnstate.edu">www.linnstate.edu</a>
<b>Macon Area Vocational School</b>	Macon, MO	(660) 385-2158
<b>Metropolitan Community Colleges</b>		<a href="http://www.mcckc.edu">www.mcckc.edu</a>
Blue River	Independence, MO	(816) 604-6630
Business & Technology Center	Kansas City, MO	(816) 604-5620
Longview	Lee's Summit, MO	(816) 604-2217
Maple Woods	Kansas City, MO	(816) 604-3223
Penn Valley	Kansas City, MO	(816) 604-4616

<b>Mineral Area College</b>	<b>Park Hills, MO</b>	<b>(573) 518-2127</b> <a href="http://www.mineralarea.edu">www.mineralarea.edu</a>
<b>Missouri State University – West Plains</b>	West Plains, MO	(417) 255-7255 <a href="http://www.wp.missouristate.edu">www.wp.missouristate.edu</a>
<b>Moberly Area Community College</b>	Moberly, MO	(660) 263-4110 <a href="http://www.macc.edu">www.macc.edu</a>
<b>Moberly Area Technical Center</b>	Moberly, MO	(660) 269-2690
<b>Nevada Regional Technical Center</b>	Nevada, MO	(417) 448-2090
<b>New Madrid R-I Tech Skills Center</b>	New Madrid, MO	(573) 688-2161
<b>Nichols Career Center</b>	Jefferson City, MO	(573) 659-3100
<b>North Central Career Center</b>	Bethany, MO	(660) 425-2196
<b>North Central Missouri College</b>	Trenton, MO	(660) 359-3948 <a href="http://www.ncmc.cc.mo.us">www.ncmc.cc.mo.us</a>
<b>North Technical</b>	Florissant, MO	(314) 989-7600
<b>Northland Career Center</b>	Platte City, MO	(816) 858-5505
<b>Northwest Technical School</b>	Maryville, MO	(660) 562-3022
<b>Ozark Mountain Technical Center</b>	Mountain Grove, MO	(417) 926-3177
<b>Ozark Technical Community College</b>	Springfield, MO	(417) 447-8121 <a href="http://www.otc.cc.mo.us">www.otc.cc.mo.us</a>
<b>Pemiscot County Career &amp; Tech Center</b>	Hayti, MO	(573) 359-2601
<b>Perryville Area Career &amp; Tech Center</b>	Perryville, MO	(573) 547-7500
<b>Pike/Lincoln Technical Center</b>	Eolia, MO	(573) 485-2900
<b>Poplar Bluff Tech. Career Center</b>	Poplar Bluff, MO	(573) 785-2248
<b>Ranken Technical College</b>	St. Louis, MO	(314) 371-0236 <a href="http://www.ranken.edu">www.ranken.edu</a>
<b>Rolla Technical Institute</b>	Rolla, MO	(573) 458-0150
<b>Saline County Career Center</b>	Marshall, MO	(660) 886-6958
<b>Sikeston Career &amp; Technology Center</b>	Sikeston, MO	(573) 471-5442
<b>South Central Career Center</b>	West Plains, MO	(417) 256-6152
<b>South Technical</b>	St. Louis, MO	(314) 989-7400
<b>Southwest Area Career Center</b>	Monett, MO	(417) 235-7022
<b>St. Charles Community College</b>	St. Peters, MO	(636) 922-8356 <a href="http://www.stchas.edu">www.stchas.edu</a>
<b>St. Louis Community College</b>	St. Louis, MO	(314) 539-5395 <a href="http://www.stlcc.edu">www.stlcc.edu</a>
<b>State Fair Community College</b>	Sedalia, MO	(660) 530-5800 <a href="http://www.sfccmo.edu">www.sfccmo.edu</a>
<b>Three Rivers Community College</b>	Poplar Bluff, MO	(573) 840-9682 <a href="http://www.trcc.edu">www.trcc.edu</a>
<b>UniTec Career Center</b>	Bonne Terre, MO	(573) 358-2271
<b>Warrensburg Area Career Center</b>	Warrensburg, MO	(660) 747-2283
<b>Waynesville Technical Academy</b>	Waynesville, MO	(573) 774-6106

## Scholarships available to A+ Students through 4-year Missouri Colleges/Universities

Although full A+ tuition benefits are only funded for Missouri community colleges and vocational/technical schools, some 4-year colleges in Missouri offer scholarships to students who have met the A+ requirements. These scholarships are determined by the colleges themselves and may or may not be offered at any time. PLEASE CHECK WITH THE FINANCIAL AID OFFICE AT THE COLLEGE TO VERIFY OR LEARN ABOUT INCENTIVES THEY MAY OFFER FOR A+ STUDENTS.

School	Amount	Type of Scholarship	Other Information	Contact
Avila University	\$500	Freshman (Renewable)	Awarded annually to full-time, first year students who meet A+ requirements	<a href="http://www.avila.edu/financialaid/scholarships.asp">www.avila.edu/financialaid/scholarships.asp</a>
Columbia College	Up to \$2,500	Freshman (Renewable)	Awarded to new freshman who have completed the Missouri A+ program.	<a href="http://www.ccis.edu/offices/financialaid/scholarshipfinder/freshmanscholarships-categorized.asp">www.ccis.edu/offices/financialaid/scholarshipfinder/freshmanscholarships-categorized.asp</a>
Culver-Stockton College	\$1,500	Freshman	First year students only. Meet A+ requirements	<a href="http://www.culver.edu/enrollment/finaid/scholarships/freshman.asp">www.culver.edu/enrollment/finaid/scholarships/freshman.asp</a>
Evangel University	\$1,000	Freshman (Renewable)	Select students who meet A+ requirements. Renewable with a 2.0 cumulative GPA. Application deadline is March 1.	<a href="http://www.evangel.edu/financial/scholarships/">www.evangel.edu/financial/scholarships/</a>
Fontbonne University	\$1,000	Freshman	Any student attending an A+ high school who completes the Missouri state requirements for that program may be eligible for up to \$1,000 in additional scholarship funds. Application due by March 1 <sup>st</sup> of senior year.	<a href="http://www.fontbonne.edu/admissions/undergraduate/firsttimefreshmen/payingforschool/scholarships/">www.fontbonne.edu/admissions/undergraduate/firsttimefreshmen/payingforschool/scholarships/</a>
Hannibal-LaGrange University	\$3,000	Freshman (Renewable)	Available to freshman not eligible for other scholarships. Renewable with 2.5 college GPA.	<a href="http://www.hlg.edu/admissions/financial-aid/scholarships/academic-achievement.php">http://www.hlg.edu/admissions/financial-aid/scholarships/academic-achievement.php</a>
Missouri Southern State University	\$1,000	Freshman (Renewable)	A total of 100 per year on a first-come basis. Recipients will be selected based on the date the A+ Leadership Scholarship Application AND Application for Admission are received. Must have 3.0 GPA to renew.	<a href="http://www.mssu.edu/financial-aid/forms/aplus-scholarship.pdf">www.mssu.edu/financial-aid/forms/aplus-scholarship.pdf</a>
Missouri State University	\$500	Freshman (Renewable)	Awarded annually. To qualify you must meet A+ requirements, apply for admission by January 15, and apply for the A+ Recognition Scholarship.	<a href="http://www.missouristate.edu/financialaid/scholarships.html">www.missouristate.edu/financialaid/scholarships.html</a>
Missouri Valley College	Half off tuition	Freshman (Renewable)	Meet A+ requirements. Available for resident students only.	<a href="http://www.moval.edu/financial_aid/scholarships.php">www.moval.edu/financial_aid/scholarships.php</a>
Missouri Western University	\$1,500	Freshman (Renewable)	Students who elect to enroll in a four-year degree program and who have a 3.0 GPA. Renewable for four semesters with a 3.25 GPA.	<a href="http://www.missouriwestern.edu/finaid/scholarshipsfreshman2.asp">www.missouriwestern.edu/finaid/scholarshipsfreshman2.asp</a>
Northwest Missouri State University	\$1,500	Freshman (Renewable)	A+ students with an ACT of 21-36 and that are accepted for admission by April 1 <sup>st</sup> . May be combined with other Northwest automotive scholarships. Renewable for one year by completing at least 24 credits and a 3.30 cumulative GPA.	<a href="http://www.nwmissouri.edu/finaid/freshman.htm">www.nwmissouri.edu/finaid/freshman.htm</a>
Park University	\$3,000	Freshman (Renewable)	Meet A+ requirements; 3.25 cumulative GPA or 21 ACT/990 SAT score; must maintain a 3.0 GPA and 24 credits per year to renew. Deadline is February 11 <sup>th</sup> .	<a href="http://www.park.edu">www.park.edu</a>
Southeast Missouri State University	Incidental & General fees	Freshman (Renewable)	Eligible for AAS degrees in Computer Technology (Automated Manufacturing, Microcomputer Systems, and Technical Computer Graphics) or AA degree in Child Care and Guidance.	<a href="http://www.semo.edu/sfs/financialaid/scholarships/a_plus.htm">www.semo.edu/sfs/financialaid/scholarships/a_plus.htm</a>
Truman State University	\$500	Freshman (Renewable)	Meet A+ requirements	<a href="http://admissions.truman.edu/costs/scholarships.asp">http://admissions.truman.edu/costs/scholarships.asp</a>

