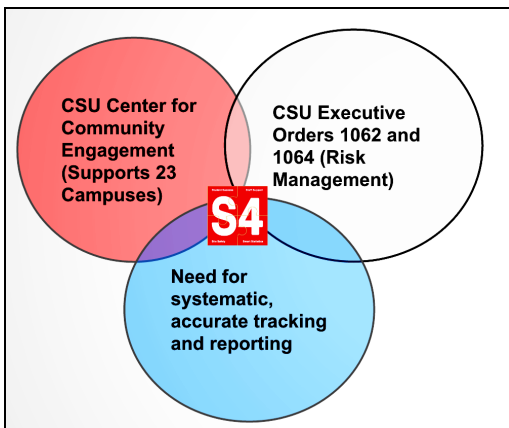




# What is CalState S4?

CalState S4 is a web application that allows your campus to track Service Learning, as well as other relevant High Impact Practices. CalState S4 is uniquely designed to address the CSU's risk management processes and provide students, faculty and community members with a user-friendly interface to manage CSU students' experiential learning opportunities.

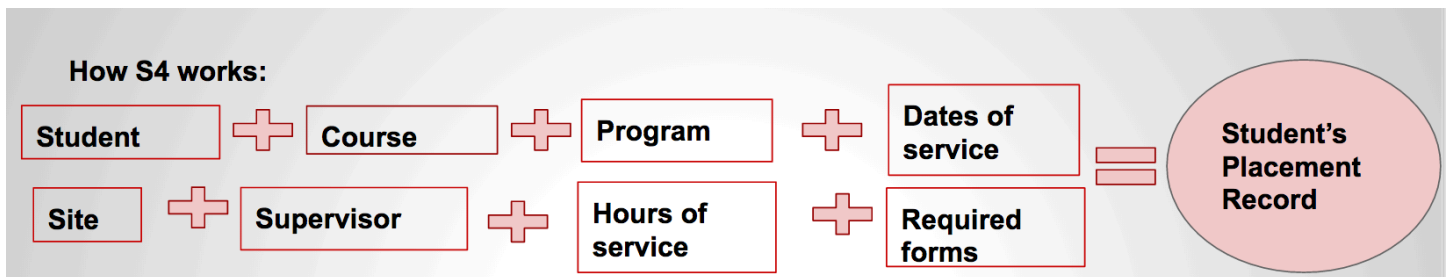
## Why was it created?



When Executive Orders 1064 and 1062 came into effect in 2011, the CSU Center for Community Engagement realized that the orders would have a significant impact on the Community Engagement offices at campuses. The CCE office facilitated a team to begin investigating existing systems that would assist with both risk management, and generally provide more accurate reporting of Community Engagement activities. CalState S4 was created internally by CSU Monterey Bay, and being used by the CSUMB Service

Learning Institute. The system was then made available to all CSUs as a tracking option.

## How does it work



Working with a campus' Student Information System and Campus Single-Sign-On, S4 brings in student & course information, and combines it with details about their placement site. Upon student sign-up, a placement record is created, which holds relevant information about their placement.

## CalState S4

A project of the CSU Center for Community Engagement  
[www.calstates4.com](http://www.calstates4.com) | [app.calstates4.com](http://app.calstates4.com)



## How does it help meet Executive Orders 1062 and 1064?

The following features are built into CalState S4:

- **Community Partner database** - which holds pertinent information about the organization, including requirements of service, status of the site, contact information, and other things the campus may wish to track. Makes appropriate information available to designated staff, faculty, and students who will be serving at the site.
- **Repository for University-Agency agreements** - Whether executed online as part of the S4 system, or as a place to upload and store agreements that have been executed via paper or fillable PDF, CalState S4 provides a place to store agreements and other relevant information (e.g. insurance information or site assessments) in a single electronic place, which can then be shared across multiple approved users.
- **Repository for storage of placement forms** - such as student emergency contact information, health and safety/orientation information, Release of Liability, and Learning Agreements, as required by EO 1064.
- **Integration with Campus single-sign-on (SSO) in order to provide authentication of electronic form submissions by students and faculty.**
- **Orientation information** - in some cases, campuses have incorporated orientation information into the S4 Registration process to ensure that students have been exposed to pertinent orientation information.

## Learn More

To learn more details about the CalState S4 system please visit the following resources:

[CalStateS4.com](http://CalStateS4.com) — our information site, and location of help documents for the consortium.

[S4 2017 Executive Summary](#) — annual report on the State of S4.

[Explanation of Roles and Permissions](#) — this document explains who has access to S4, and how they get it.

[E-signatures in CalState S4](#) — document helps campuses understand CSU e-signature policy and implications as it relates to risk forms and these kinds of placements.