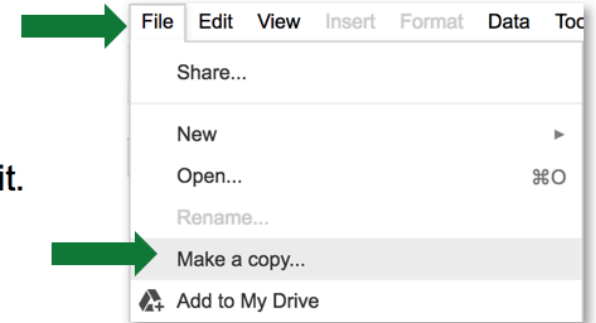


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Epic Scaled Agile Framework (SAFe) Template

1. Epic Overview Epic Name Epic Owner Epic ID Creation Date Last Updated	6. Lean Business Case Problem Statement Identify the problem or opportunity this epic addresses. Proposed Solution Formulate a solution to address the problem. Expected Outcomes List the expected outcomes. Economic Impact Explain the economic impact.	9. Implementation Strategy Milestones and Phases List the key milestones and phases for the epic's implementation. Milestones DATE / TIME PERIOD Phases Release Plan Create a high-level release plan. MAJOR RELEASES Infrastructure Enablers What infrastructure work is required?	13. Dependencies Internal Dependencies List the dependencies within the organization that impact the epic. External Dependencies List the dependencies outside the organization that impact the epic.
2. Epic Description Summary Provide a high-level overview of the epic. Details Enter a detailed description of the epic's objectives, outcomes, and value to the organization. Goals List the primary goals that the epic aims to achieve.	7. Scope and Boundaries In Scope What is included within the scope? Out of Scope What is excluded from the scope?	10. Enablers Architectural Enablers What architectural work is required? Infrastructure Enablers What infrastructure work is required?	14. Budget and Financials Estimated Costs Estimate the costs associated with the epic. Budget Allocation Allocate the budget allocated for the epic. Financial Tracking Explain how you will track finances related to the epic.
3. Business Context Business Drivers List the key business drivers or strategic objectives that this epic supports. Strategic Alignment How does this epic align with the organization's strategic themes or goals?	8. Acceptance Criteria Conditions of Satisfaction Detail the conditions that must be met for the epic to be considered complete. Definition of Done (DoD) Define a checklist of tasks and criteria that must be met for the epic to be considered complete.	11. Risk and Mitigations Risks List potential risks associated with the epic. POTENTIAL RISKS MITIGATION STRATEGIES Risk Mitigation Plan Detail the plan for mitigating risks.	15. Approval and Sign-Off Approval Process Explain the process for obtaining approval for the epic. Sign-Off Sheet Document for stakeholders to sign off on this epic.
4. Value Proposition Customer Value Explain the value this epic will deliver to customers. Business Value Explain the value this epic will deliver to the business. Key Metrics List the metrics that will be used to measure the success of the epic.	12. Stakeholders List of Stakeholders What key stakeholders are involved? ROLE NAME	16. Progress Tracking Status Enter the current status of the epic (e.g., not started, in progress, completed). Progress Updates Provide regular updates on the progress of the epic. Key Performance Indicators (KPIs) Select the metrics you will use to track the progress and success of the epic.	17. Comments and Notes

Epic Scaled Agile Framework (SAFe) Template

1. Epic Overview

Epic Name			
Epic Owner	Epic ID	Creation Date	Last Updated

2. Epic Description

Summary	Provide a high-level overview of the epic.
Details	Enter a detailed description of the epic's objectives, outcomes, and value to the organization.
Goals	List the primary goals that the epic aims to achieve.

3. Business Context

Business Drivers	List the key business drivers or strategic objectives that this epic supports.
Strategic Alignment	How does this epic align with the organization's strategic themes or goals?

4. Value Proposition

Customer Value

Explain the value this epic will deliver to customers.

Business Value

Explain the value this epic will deliver to the business.

Key Metrics

List the metrics that will be used to measure the success of the epic.

5. Benefit Hypothesis

Hypothesis

Outline the expected benefits of the epic.

Validation

Select the criteria for validating the hypothesis.

6. Lean Business Case

Problem Statement

Identify the problem or opportunity this epic addresses.

Proposed Solution

Propose a solution to address the problem or seize the opportunity.

Expected Outcomes

List the expected outcomes and benefits of the proposed solution.

Economic Impact

Explain the economic impact, including costs and expected ROI.

7. Scope and Boundaries

In Scope

What is included within the scope of this epic?

Out of Scope

What is excluded from this epic?

8. Acceptance Criteria

Conditions of Satisfaction

Detail the conditions that need to be met for the epic to be considered complete.

Definition of Done (DoD)

Create a checklist of tasks and criteria that must be satisfied for the epic to be marked as done.

TASKS

CRITERIA

9. Implementation Strategy

Milestones and Phases

List the key milestones and phases for the epic's implementation.

MILESTONES

DATE / TIME PERIOD

PHASES

DATE / TIME PERIOD

Release Plan

Create a high-level release plan, including major releases and timelines.

MAJOR RELEASES

DATE

10. Enablers

Architectural Enablers

What architectural work is needed to support the epic?

Infrastructure Enablers

What infrastructure work is needed to support the epic?

11. Risks and Mitigations

Risks	What potential risks are associated with the epic and mitigation strategies?
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POTENTIAL RISKS	MITIGATION STRATEGIES
Risk Mitigation Plan	Detail the plan for mitigating identified risks.

12. Stakeholders

List of Stakeholders	What key stakeholders are involved in the epic?
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ROLE	NAME	CONTACT

13. Dependencies

Internal Dependencies	List the dependencies within the organization that impact the epic.
External Dependencies	List the dependencies outside the organization that impact the epic.

14. Budget and Financials

Estimated Costs

Estimate the costs associated with the epic.

Budget Allocation

Calculate the budget allocated for the epic.

Financial Tracking

Explain how you will track finances related to the epic.

15. Approval and Sign-Off

Approval Process

Explain the process for obtaining approval for the epic.

Sign-off Sheet

Document for stakeholders to sign off on the epic.

NAME / ROLE

SIGNATURE

DATE

16. Progress Tracking

Status

Enter the current status of the epic (e.g., not started, in progress, completed).

Progress Updates

Provide regular updates on the progress of the epic.

Key Performance Indicators (KPIs)

Select the metrics you will use to track the progress and success of the epic.

17. Comments and Notes

Provide any additional comments or notes related to the epic.

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